

Alpena County Equalization Department

Change of Mailing Address Request

No Address Changes will be made without a signature, thank you.

Please Mark Appropriate Statement

\_\_\_ This change DOES affect my Principal Residence Exemption. Please provide a Request to Rescind Principal Exemption Affidavit. (ex: moving from above Property Address to another residence)

\_\_\_ This changes DOES NOT affect my Principal Residence Exemption. If you currently Receive the exemption and are changing your address to somewhere other than the Property address, we require proof that you still qualify or your exemption may be Removed. Proof maybe Driver's License (front & back), voter's registration, etc.

Tax ID # \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Owners Name \_\_\_\_\_

Property Address \_\_\_\_\_

Old Mailing Address \_\_\_\_\_

\_\_\_\_\_

New Mailing Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Owner or Owner's Agent

\_\_\_\_\_  
Date

Return complete form to:

Alpena County Equalization Dept.  
720 W. Chisholm St. Ste. # 5  
Alpena, MI 49707

Phone: (989) 354-9560 Fax: (989) 354-9647 Email: equalizationoffice@alpenacounty.org

For more information and additional forms please visit our website at:

**Alpenacounty.org** under the Equalization Department page.