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## AGENDA

### AIRPORT COMMITTEE MEETING

Thursday 11 January, 2018 – 1:30 PM  
Howard Male Conference Room, County Annex

#### 1) CALL MEETING TO ORDER:

#### 2) PERSONS SCHEDULED TO BE HEARD:

None

#### 3) APPROVAL ITEMS:

a) None

**ACTION ITEMS: None**

#### 4) DISCUSSION ITEMS

- a. Enplanements SkyWest reduced number from 794 to 767 due to automated system error, new total is 10,822
- b. Landing Fees (monthly)
- c. Fuel Flow Report (quarterly)
- d. 11 December the A10 that landed wheels up on July 20 has been stripped down to the fuselage and was loaded onto a trailer for transport to Hill AFB for wing box repairs.
- e. 12 December Mike Ableidinger signed his lease for Hanger 1435, leaving only 1 person without a lease.
- f. 13 December Mr. Jason Rensberry (Besser CEO) and Mr. Scott Foerstner visited the Airport Manager concerning the lease for the Besser Hangar. AM clarified what the County would like to accomplish with the purchase of the Besser Hangar.
- g. 14 December AM submitted a request for Airport Awareness funding through MDOT Aeronautics. This is only a request for consideration, not a grant obligation.
- h. 18 December AM participated in a JLUS teleconference. Due to the holidays few people were on the call, so it was more a general conversation of what has been accomplished to date. A proposal for another meeting date was sent out.



Alpena County Regional Airport

1617 Airport Road  
Alpena, MI 49707  
Phone: 989-354-2907  
FAX: 989-358-9988  
www.alpenairport.com

- i. 18 December AM completed and submitted the Airport annual MIWATERS SWPPP review.
- j. 19 December a registered letter was sent to Mr. Thomas VanDuinen pursuant to his presence on County property without a lease. The letter provided 30 days (21 December, 2017 to 19 January, 2018) for removal of his possessions from Airport property. The letter was received 21 December, 2017.
- k. A proposal has been received on 10 January, 2018, from Mr. Brad Shriner to establish a Part 135 Charter service in the Besser hangar.

## **5) CURRENT PROJECTS**

- a) 3-26-0004-2216 Construct Passenger Terminal, Design

## **6) PERSONS OR ITEMS NOT SCHEDULED TO BE HEARD:**

Public Comment

## **7) ADJOURNMENT**



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## AGENDA

### AIRPORT COMMITTEE MEETING

Thursday 8 February, 2018 – 1:30 PM  
Howard Male Conference Room, County Annex

#### 1) CALL MEETING TO ORDER:

#### 2) PERSONS SCHEDULED TO BE HEARD:

None

#### 3) APPROVAL ITEMS:

- a) The lease between Alpena County Regional Airport and Besser Company will be terminated at Besser Company's request. A 25 year lease has been requested by Brad Shriner, President of Huron Aviation Services, for this hangar. The new lease has been drafted and requires the signature of the Chairman of the Board.

**ACTION ITEM #1: The Committee recommends the Land Lease Agreement for Huron Aviation Services be approved for 25 years, and that the Chairman of the Board should sign the Land Lease Agreement, and any other pertinent paperwork, pending attorney review.**

#### 4) DISCUSSION ITEMS

- a. Enplanements SkyWest total: 634, Part 135 Charters: 31 Total: 665
- b. Landing Fees (monthly)
- c. Fuel Flow Report (quarterly)
- d. 4 January Airport Manager (AM) attended the Jail Committee meeting.
- e. 5 January AM met with Dan Kibbe to outline survey requirements for FAA property release.
- f. 12 January AM began rework of Airport Security Plan to include new security mandates (300 foot perimeter and vehicle searches). ASP was finalized by TSA 31 January.
- g. 16 received summons pertaining to land lease issue, referred to prosecutors office.



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- h. 18 January the CRTC hosted an informational Town Hall concerning the AFFF contamination. Initial testing is very promising for a contained plume.
- i. 19 January AM attended the Good Morning Alpena event hosted by the Chamber of Commerce at ACC.
- j. 22 – 24 January the Airport was closed due to snow, icing, and high winds which prevented the application of both sand and deicing fluid. The Airport reopened at noon on 24 January and received the 1:10 SkyWest arrival, but the aircraft broke and was unable to depart until 25 January.
- k. 24 January AM, Comm. Adrian and Comm. McDonald met with Colonel Miner, the new CRTC commander.
- l. 29 January the Gate 22 camera was destroyed when an AGS employee accidentally hit a power pole guy wire while backing the loader during snow removal operations. Camera was replaced 2 February.

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Public Comment

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## AGENDA

### AIRPORT COMMITTEE MEETING

Thursday 8 March, 2018 – 1:30 PM

Commissioners Conference Room, County Courthouse

#### 1) CALL MEETING TO ORDER:

#### 2) PERSONS SCHEDULED TO BE HEARD:

None

#### 3) APPROVAL ITEMS:

None

#### 4) DISCUSSION ITEMS

- a. Enplanements SkyWest total: 728, Part 135 Charters: 35 Total: 1428
- b. Landing Fees (monthly)
- c. Fuel Flow Report (quarterly)
- d. 2 February Cory Lancaster repaired one exterior camera and two cameras in the terminal.
- e. 5 February a passenger brought a firearm into the TSA checkpoint, he had forgotten the weapon was in his bag.
- f. 6 February AM certified the annual passenger and cargo counts to MDOT.
- g. 7 February a pre-construction meeting was held with RS&H, TSA, Alpena Ground Services, and Commissioner Adrian. The meeting centered around the 50% complete terminal design.
- h. 8 February AM met with Burt Francisco, Emergency Services Coordinator, about the table top exercise required for the Airport in May 2018.
- i. 12 February provided a time line and security camera footage to the Alpena County Sheriff concerning the 5 February incident.
- j. 14 February AM participated in a computer/telephone conference with SkyWest concerning allocation of floor space and layout for the new terminal.
- k. 16 February AM participated in a computer/telephone conference with RS&H and County IT in reference to fiber optic requirements for the new terminal.
- l. 20-22 February AM attended the MAAE conference in Lansing MI.



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- m. 26 February documentation was sent to MDOT referencing the release of Airport property East of Section 23 for the new Sheriff's Office project.

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- l. 26 April AM attended the quarterly CRTC AOB meeting.
- m. 30 April a request was received from MDOT to install a keyless entry lock on the West door at no cost to the Airport.

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