



STATE OF MICHIGAN
ALPENA COUNTY PROBATE COURT

Thomas J. LaCross
Judge of Probate

719 W. Chisholm St., Ste. 4
Alpena, MI 49707
Telephone: (989) 354-9650
FAX: (989) 354-9782

Lynn A. Edmonds
Probate Register

Dear Petitioner(s):

This letter is to inform you of our court process. If you receive this letter, you have filed a petition/accounting with our court.

Michigan Court Rule states, the petitioner is responsible for serving copies of the petition/accounting and other documentation on the interested parties.

"A petitioner, fiduciary, or other moving party must cause to be prepared, served, and filed, a notice of hearing for all matters requiring notification of interested persons. It must state the time and date, the place, and the nature of the hearing. Hearings must be noticed for and held at times previously approved by the Court." [MCR 5.102]

1. Your petition/accounting/objection/order has been filed and processed.
2. Enclosed you will find a master copy and a list of interested parties you must serve with copies according to Michigan Court Rule.
3. You, as petitioner, will make the required number of copies. (____)
4. Then serve the interested parties with a copy.
5. The return address on the envelopes MUST be:
Alpena County Probate Court
719 W Chisholm St.
Ste. #4
Alpena, MI 49707
6. Then **file a Proof of Mailing with the Court (enclosed).**
7. To meet court rules regarding service times, this must be done by you on or before _____ (this date is final) or the hearing will be cancelled and adjourned.
8. To meet court rules regarding service times, you must arrange for publication in the stated newspaper on or before _____ (this date is final) or the hearing will be cancelled and adjourned.
9. You are/are not required to attend the hearing.
10. The (alleged) ward is/is not required to attend the hearing. However, if the (alleged) ward objects to your petition/accounting, he/she is required to attend and have an attorney appointed on their behalf. **Notify the court immediately if the (alleged) ward states he/she disagrees with your petition/accounting.**

If you have any questions, you may wish to seek legal advice.

Thank you,
Lynn A. Edmonds/ Joan A. Ludwig
Probate Register/ Deputy Probate Register