

Alpena County

2015 Agendas & Minutes of the Board

Commissioners Office

All board minutes are not officially approved until the next board meeting. The Alpena County Board of Commissioners meets monthly at 1:00 p.m. (unless otherwise noted), in the Howard Male Conference Room of the Alpena County Annex Building. Minutes are official once approved at the following months meeting.

**ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA**

January 2, 2015

**9:00 a.m. - Howard Male Conference Room
ORGANIZATIONAL BOARD MEETING**

Clerk calls Board to order

Pledge of Allegiance to the Flag of the United States of America

Roll call of Commissioners as to districts

Adopt the Agenda

Public Comment

Nominations for Board Chair

Election of Chairman by written vote

Newly elected Chairman takes chair

Motion to destroy ballots

Election of Vice-Chairman by roll call vote

Appointment of Finance Committee - M.S.A. 43.51

Appointment of Various Committees

Dates of full board meetings for 2015

Per Diem and Mileage Policy for 2015

Motion to pay per diem and mileage for all full board meetings for the year

Adoption of Rules of Order for 2015

County Depositories

Resolution #15-01

OLD BUSINESS

NEW BUSINESS

Motion to approve fees set by the County Board

MAC Legislative Conference: March 30-April 1, 2015 – Lansing

Adjournment

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, January 27, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Mike Kelley of Ossineke United Methodist Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

POLL #1: Personnel Committee Chairman Eric Lawson

ACTION ITEM #1: Recommendation to authorize Valerie Golding to work additional hours as available up to 35 hours a week total between Equalization and MSU with full time and/or prorated benefits during this time period with money for additional hours and benefits to be taken out of the Equalization budget.

POLL #2:

ACTION ITEM #2: Recommendation to allow District Court to pay four current employees straight time up to 40 hours and overtime as needed within the money in the budget from an employee on sick and accident insurance. Money cannot exceed this amount.

POLL #3: Finance Committee Chairman Lyle VanWormer

ACTION ITEM #3: The Committee recommends we approve the transfer of funds out of the Equalization Director wage line item into the professional services line item up to \$5,000.00 to be used for contractual services to perform the required duties in the Equalization Office. Contractor will invoice the county for services billed at an hourly rate.

DISCUSSION AT THE FULL BOARD MEETING: (Finance Committee-Treasurer Ludlow)
Northern Lights Arena-Community surcharge fund requests. (See attached page)

- A) Finance meeting 1-21-15
- B) Spreadsheet from Treasurer

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

Board Appointment to NMUASC-Airport Economic Development

Cameron Habermehl

Lyle VanWormer

Chairman Appointment

Local Emergency Planning Committee

Commissioner Mary Hess

Finance Chairman VanWormer (Attachment C)

Sheriff's Grant MSP Office of Highway Safety Planning

CLOSED SESSION - Pending litigation and grievance

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

- ACTION ITEM #FM-1: The Committee recommends we approve the purchase and installation of an intercom system that can be accessed from all three call stations in the 911/Central Dispatch Center in the amount of \$2,709.65, with funds out of line item #211-325-970.000.
- ACTION ITEM #FM-2: The Committee recommends we approve the Michigan Counties Workers' Compensation Fund 2015 Loss Prevention Grant application with the requested amount of \$3,000.00. (no County match)
- ACTION ITEM #FM-3: The Committee recommends we approve the Fourth Quarter Budget Adjustments for 2014 as presented.
- ACTION ITEM #FM-4: The Committee recommends we approve the Resolution #15-02 Waive Collection Fees/Senior Citizens as presented and authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-5: The Committee recommends we approve the purchase of used dive equipment (in excellent condition) in the amount of \$3,000.00 out of line item #101-301-957.001.
- ACTION ITEM #FM-6: The Committee recommends we approve the transfer of funds out of the Equalization Director wage line item into the professional services line item up to \$5,000.00 to be used for contractual services to perform the required duties in the Equalization Office. Contractor will invoice the county for services billed at an hourly rate.

E) Central Dispatch Policy & Procedures Committee - January 21, 2015

- ACTION ITEM CDPPC #1: The Committee recommends we approve the revised policies (1-4 as presented) and to revise II-14 Misc. Conditions-Issues (page 3 of 3) to strike a specific troopers name and replace with as designated by MSP.

Revised Policies:

1. I-11 Emergency Alert System (EAS) Activation
2. 15. Telephone Problems

3. 18. Radio System Problems
4. I-20 Computer Problems
5. II-14 Misc. Conditions Issues

ACTION ITEM CDPPC #2: The Committee recommends we authorize the 911 Director/ESC to prepare an RFP for regular and heavy duty wrecker services and to send letters to local wrecker companies informing them of the RFP.

F) Alpena County Court Committee - January 22, 2015

G) Proclamation #15-03 April 2015 is Social Host Awareness Month

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, February 24, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Jim Erickson Immanuel Lutheran Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 4-6

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

POLL #1 & #2: Airport Committee Chairman Bob Adrian

- 1) Airfield Pavement Markings-FY2015 AIP Grant, Contract with RS&H, which has been budget for and the board was polled due to time restraints. The County match is \$3,150.00. (Attachment #5) Moved by Commissioner Kowalski and supported by Commissioner Habermehl to approve the airports 2015 AIP Grant in the amount of \$12,300.00 for the airfield pavement markings (contract with RS&H) with the County's portion of \$3,150.00, with funds out of the airport grant match fund and authorize the Chairman of the Board to sign all pertinent paperwork, with a poll going to full board. This has been approved by our legal department. Motion carried.

- 2) Gate Improvements Project-FY2015 AIP Grant, Contract with RS&H, which has been budget for and the board was polled due to time restraints. The County match is \$1,325.00. (Attachment #6) Moved by Commissioner Habermehl and supported by Commissioner Kowalski to approve the airports 2015 AIP Grant in the amount of \$14,900.00 for airfield access gate improvements (contract with RS&H) with the County's portion of \$1,325.00, with fund out of the airports grant match fund and authorize the Chairman of the Board to sign all pertinent paperwork, with a poll going to full board. This has been approved by our legal department. Motion carried.

Finance Chairman Lyle VanWormer:
Northern Lights Arena Surcharge allowance

Discussion was held on requested surcharge repairs, with the following recommended to Approve by the Finance Committee.

1) Applied Industrial Technologies (Zamboni Bearings) \$461.70

ACTION ITEM-A : Recommendation to approve the Applied Industrial Technologies (Zamboni Bearings) \$461.70 invoice to be accepted toward the NLA-C Surcharge Repair allowance for up to \$6,000.00 per year.

2) C & S Ice Resurfacing Services Inc. (Radiator Hoses and air cleaner assembly-Zamboni) \$308.70

ACTION ITEM-B: Recommendation to approve the C & S Ice Resurfacing Services Inc. (Radiator Hoses and air cleaner assembly-Zamboni) \$308.70 invoice to be accepted toward the NLA-C Surcharge Repair allowance for up to \$6,000.00 per year.

3) Rink Systems (2-separate Thresholds for Rink both Rinks) \$579.12

ACTION ITEM-C: Recommendation to approve the Rink Systems (2-separate Thresholds for Rink both Rinks) \$579.12 invoice to be accepted toward the NLA-C Surcharge Repair allowance for up to \$6,000.00 per year.

Discussion was held on requested surcharge repairs, with the following NOT recommended by the Finance Committee.

4) Rink Systems (Hockey Frame/Goals & Nets for Rink #1) \$1,847.59

ACTION ITEM-D: Recommendation to deny the Rink Systems (Hockey Frame/Goals & Nets for Rink #1) \$1,847.59 invoice toward the NLA-C Surcharge Repair allowance for up to \$6,000.00 per year.

Finance Chairman Lyle VanWormer:
Northern Lights Arena Back-Up Rink Glass

ACTION ITEM-E: Recommendation to approve the purchase of back-up rink glass in the amount of \$2,810.00, (of which, there is only \$1,864.07 of funds left over of the \$6,000.00 which will go towards the purchase) of the NLA-C

Surcharge Repair allowance for the year, \$945.93 will be taken out of the surcharge fund line item #580-900-975.

1:05 p.m. Paige Perry, DNR
Resolution #15-05 of Support Alpena to Hillman Trail (Attachment #1)

1:10 p.m. Parks Chairman Jeff Kowalski
Alpena County Parks Projects

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS Chairman Appointment

Northeast Michigan Consortium

Commissioner Camille Nerkowski

Commissioner Mary Hess

RARE DISEASE DAY PROCLAMATION #15-06 (Attachment #2)

ACTION: Recommendation to approve Resolution of Proclamation #15-06 Rare Disease Day

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

E) Finance/Building Maintenance and Recreation Committee - February 18, 2015

	SUBMITTED:	APPROVED:
General Fund	\$145,618.86	\$145,618.86
Per Diems & taxable mileage	\$ 3,505.86	\$ 3,505.86

- ACTION ITEM #FM-1:** The Committee recommends we move forward with implementing the Employee Navigator Software Program System in the amount of \$3,000.00 per year and a \$495.00 one time set up fee, with funds out of the health savings account line # 677-852-801.
- ACTION ITEM #FM-2:** The Committee recommends we increase the Equalization Department fee structure for Shape File Layers for the entire county to \$3,000.00 and to also increase Townships or City individual layers to \$350.00.
- ACTION ITEM #FM-3:** The Committee recommends we authorize the IT Director to accept the bid from Integrity Business Solutions for the purchase of 178 cases of copy paper in the total amount of \$5,678.00 with funds out of the supply budget line item #101-958-727.
- ACTION ITEM #FM-4:** The Committee recommends we authorize the IT Director to accept the bid from OM Office Supply Inc. for the purchase of seven (7) computers in the total amount of \$4,480.00 with funds out of line item #402-234-980.017.
- ACTION ITEM #FM-5:** The Committee recommends we increase the Corrections Officer training budget by transferring \$5,000.00 out of the Corrections training fund equity line item #264-000-390.000 and place it in line item #264-362-701.000 for Corrections Officer training for the remainder of the year.
- ACTION ITEM #FM-6:** The Committee recommends we increase nursing hours contracted with Advanced Correctional Health Care from 26 hours of nursing (4 days a week) to 30 hours (5 days a week).
- ACTION ITEM #FM-7:** The Committee recommends we authorize the Undersheriff to seek bids for the purchase of a used full size pickup or SUV unit locally for a replacement vehicle at the Base Security Division, with funds out of

line item #205-302-977.002 [base security contract-vehicle purchase] and to authorize him to sell/decommission the current 2007 Chevy Pick up with a minimum bid set.

- ACTION ITEM #FM-8:** The Committee recommends we approve the State of Michigan Resolution #15-04 for Federal Surplus Assistance Program which designates a coordinator as "Surplus Coordinator Donee and Custodian", who would be the Sheriff and would authorize him to sign for surplus property and would be responsible to maintain necessary records for all surplus property obtained.
- ACTION ITEM #FM-9:** The Committee recommends we approve the first year expenses (approximately \$66,302.96) for a new HUNT deputy with funds out of the Base Fund Equity for 2015 and to discuss funding at budget time for 2016.
- ACTION ITEM #FM-10:** The Committee recommends we increase our Alpena Area Chamber of Commerce Membership by \$1,000.00 from a Sponsor Level to a Partner Level for 2015, in the total amount of \$1,500.00, with money being transferred from economic development #101-999-913 into 101-999-904.
- ACTION ITEM #FM-11:** The Committee recommends we authorize the County Treasurer to set up online banking with PNC Financial Services Group, which is an approved Alpena County depository.

- F) **Central Dispatch Policy & Procedures Committee - February 18, 2015**
 - G) **Ambulance Committee - February 23, 2015**
-

ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Tuesday, March 24, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by: Pastor Jack Williams-Serves as Chaplain at the Sheriff's Department

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF
REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

1:05 p.m. Chairman Habermehl
Resolution #15-07 Concurrence with Solid Waste Management Plan
(Attachment #1)

ACTION ITEM #1: Recommendation to approve Resolution #15-07 of concurrence with Alpena County Solid Waste Management Plan

1:10 p.m. Finance Chairman Lyle VanWormer (Finance attachment #4)
Northern Lights Arena carpet replacement and installation

ACTION ITEM #2: The Committee recommends we approve the replacement and installation of carpet at Northern Lights Arena, in the amount of \$13,594.59, with funds to be taken out of the surcharge fund line item #508-900-975.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

Commissioner Camille Nerkowski

Code Association Conference of Michigan #15-08 (Attachment #2)

ACTION ITEM #2: Recommendation to approve Code Association Conference of Michigan #15-08

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - February 24, 2015
- B) **Airport Committee** - March 6, 2015
- C) **Personnel Committee** - March 10, 2015
- D) **Insurance Committee** - March 11, 2015

ACTION ITEM #IC-1: The Committee recommends we authorize the Chairman of the Board to sign that the County rejects Casualty and Property terrorism coverage.

- E) **Ambulance Committee** - March 12, 2015

ACTION ITEM #AM-1: The Committee recommends that we approve the proposed Memorandum of Understanding with Alpena Township for the Ambulance Recycling Program.

- F) **Finance/Building Maintenance and Recreation Committee** - March 18, 2015

	SUBMITTED:	APPROVED:
General Fund & other funds	\$235,873.15	\$183,444.61
Per Diems & Mileage	\$ 2,789.35	\$ 2,789.35

ACTION ITEM #FM-1: The Committee recommends we approve the second contract extension with Sharon Malone for up to \$3,000 for Equalization services.

ACTION ITEM #FM-2: The Committee recommends we authorize the County Treasurer to create a budget adjustment for unfunded MERS retirement costs for Division 11 as presented from the County Clerk by transferring amounts below from:

101-101-725.002	\$ 4,000.00
101-136-725.002	\$17,500.00
101-146-725.002	\$ 2,700.00

101-215-725.002	\$ 4,400.00
<u>101-236-725.002</u>	<u>\$ 4,000.00</u>
TOTAL	\$32,600.00

The amount of:

\$23,443.00 will be placed into 101-200-725.002

\$ 9,157.00 will be placed into 295-536-725.002 unfunded retirement.

(This will increase the General Fund appropriation to the airport.)

ACTION ITEM #FM-3: The Committee recommends we approve the State of Michigan 2014-2015 Hazardous Materials Emergency Preparedness Planning Program Grant renewal agreement (10-1-14/9-30-15) as presented and authorize the Chairman of the Board to sign all pertaining documents.

ACTION ITEM #FM-4: The Committee recommends we authorize the Undersheriff to accept the bid from Jorgeson Ford, for a new 2015 Ford F-150, XL, 4 x 4, which includes a warranty in the amount of \$24,000.00, with funds out of line item #205-302-977.002 base security contract, and to also give permission to decommission and sell the current truck at the base with a minimum bid set.

ACTION ITEM #FM-5: The Committee recommends that \$670.00 be taken out of line item #265-000-001.000 (cash balance sheet) and placed into line item #265-333-700.000 (drug forfeiture) for the purchase of 4 new Glockes for the base security contract.

ACTION ITEM #FM-6: The Committee recommends we approve the purchase of five tasers from Michigan Taser Distributing in the total amount of \$3,400.00, out of line item #101-301-977.005 (Securus Inmate Telephone Expense).

ACTION ITEM #FM-7: The Committee recommends we approve the "revised" Data Sharing Agreement for the Equalization Department as presented, which has been approved by our legal department.

ACTION ITEM #FM-8: The Committee recommends we approve the AJUA-Airport Joint Use Agreement between County Commissioners, Alpena County, Michigan and United States of America and State of Michigan (Alpena County

Airport), for the nominal amount of (one dollar) \$1.00 per year for a 10 year term, beginning October 1, 2015 through September 30, 2025, and to authorize the Chairman of the Board to sign all pertinent paperwork upon approval of our attorney.

G) Central Dispatch Policy & Procedures Committee - March 18, 2015

ACTION ITEM #CDPPC-1: The Committee recommends we approve the Department of Human Services policy.

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, April 28, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Scott Meier, Pastor of Resurrection Life Lutheran Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

POLL #1: Chairman of the Board Cameron Habermehl

ACTION ITEM #1: Recommendation to authorize the Chairman of the Board to sign a letter of support for the Northeast Michigan Recycling Education Collaborative grant proposal being submitted to the Department of Environmental Quality for consideration of funding to implement critical educational programs.
(Attachment #1)

1:05 p.m. Mary Beth Stutzman, President & CEO Alpena CVB
Resolution #15-10 in Support of Dark Sky Preserve Designation for Rockport State Recreation Area (Attachment #2)

Resolution #15-11 in Support of Dark Sky Preserve Designation of Negwegon State Park (Attachment #3)

1:10 p.m. Judy Kalmanek, Senior Citizens Board President
Alpena Area Senior Citizens Center

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - March 24, 2015

- B) **Airport Committee** - April 10, 2015

- C) **Personnel Committee** - April 10, 2015
April 14, 2015

ACTION ITEM #PM-1: The Committee recommends we approve a letter of agreement with Ted Somers for Interim Equalization Director with starting wages of \$40,000 and request approval from the State of Michigan for this position.

ACTION ITEM #PM-2: The Committee recommends we advertise, interview, and fill the position for an assessor in Equalization Department.

ACTION ITEM #PM-3: The Committee recommends we appoint Mark Hunter to the Alpena County Library Board with a term to start immediately and end on 12/31/17.

ACTION ITEM #PM-4: The Committee recommends we appoint George Stevens as Acting Veterans Counselor effective March 4, 2015 and to re-evaluate this in 6 months or when the current director returns or terminates.

ACTION ITEM #PM-5: The Committee recommends we approve a letter of understanding with George Stevens regarding benefits during the Acting Veterans Counselor time period.

ACTION ITEM #PM-6: The Committee recommends we approve the reappointment of Carol LaCross to the Alpena County Jury Board with a term to begin May 1, 2015 and expire on April 30, 2021.

- D) **IT Committee** - April 13, 2015

E) Finance/Building Maintenance and Recreation Committee -April 15, 2015

	SUBMITTED:	APPROVED:
General Fund	\$168,035.82	\$168,035.82
Per Diems & taxable mileage	\$ 2,854.82	\$ 2,854.82

- ACTION ITEM #FM-1: The Committee recommends approve the Remonumentation Contracts (March 18, 2015-November 15, 2015) with Fabis Land Surveying, Lewis & Lewis and Huron Engineering as presented and authorize the Chairman of the Board to sign them.
- ACTION ITEM #FM-2: The Committee recommends we approve Resolution #15-12 and the Co-Location Agreement for MPSCS Manning Hill Tower Site for Point-to-Point Communications Equipment as presented and authorize the Chairman of the Board to sign them.
- ACTION ITEM #FM-3: The Committee recommends we authorize the County Treasurer to transfer \$13,404.48 out of line item #101-301-723-000 (Corrections Officer Wages) and place it in to line item # 101-301-723-002 (Corrections Officer Overtime). [Based on time frame 1-4-15/6-20-15]
- ACTION ITEM #FM-4: The Committee recommends we approve the Public Processing, LLC Agreement for Payment Processing and the Public Surplus Seller Agreement for the IT Department as presented.
- ACTION ITEM #FM-5: The Committee recommends we approve the 1-year agreement for Shared AS/400 maintenance provided by Alpena IT Department between the County of Montmorency and the County of Alpena, The annual fee will be paid to the County of Alpena in the month of January 2015 for the 2014 maintenance year, in the amount of \$4,800.00, into line item #101-958-677.006 and to authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-6: The Committee recommends we approve the AS400 Hardware/Software Maintenance Agreement between i3Business Solutions, LLC and Alpena County, in the amount of \$3,127.62, out of line item #101-958-931.001 as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-7: The Committee recommends we seek sealed bids for the District Court/Probate Court/Friend of the Court Reconstruction Project.

ACTION ITEM #FM-8: The Committee recommends we authorize the County Treasurer to transfer funds in the amount of \$25,000.00 from line item #101-999-913.000 (Economic Development) into a line item number to be created for NMUASC-Northern Michigan Unmanned Aerial Systems Consortium, as non-profit corporation.

ACTION ITEM #FM-9: The Committee recommends we approve the First Quarter Budget Adjustments for 2015 as presented.

F) **Court Committee -** April 23, 2015

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, May 26, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Kip Burke, representing the Gideon's and AAMA VP

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

Presentation to Bill Tremain, District Court letter of acknowledgment

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-3

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Personnel Chairman Eric Lawson- Poll from Personnel Committee Meeting 5-12-15

ACTION ITEM #1: The Committee recommends that we allow District Court to advertise and fill the vacant Probation Officer position.

1:05 p.m. Tim McGuire, Executive Director, Michigan Association of Counties (MAC)
Update

1:15 p.m. Finance Chairman Lyle VanWormer
Northern Lights Arena Invoice from Weinkauff Plumbing & Heating Inc. in the amount of \$413.99 (Attachment #1)

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

Equalization Director

CORRESPONDENCE

NEW BUSINESS

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - April 28, 2015
Intergovernmental Council - May 7, 2015
- B) **Airport Committee** - May 1, 2015
- C) **IT Adhoc Committee** - May 6, 2015

ACTION ITEM #IT-1: The Committee recommends we approve the Agreement for IT services between the City of Alpena and the County of Alpena as presented.

- D) **Personnel Committee** - May 12, 2015

ACTION ITEM #PM-1: The Committee recommends that Erin Riopelle be appointed to the Alpena County Parks Commission effective immediately through 12/31/17.

ACTION ITEM #PM-2: The Committee recommended that per the request of Ted Somers that the Equalization Director position agreement be rescinded.

ACTION ITEM #PM-4: The Committee recommends that the 911 Director establish a new eligibility list for hiring by advertising and that he be authorized to fill the 911 Dispatcher vacancy.

ACTION ITEM #PM-5: The Committee recommends that we allow the Sheriff's Department Corrections to explore Corporal Job Descriptions.

Personnel Committee - May 18, 2015

- E) **Finance/Building Maintenance and Recreation Committee** -May 20, 2015

	SUBMITTED:	APPROVED:
General Fund	\$121,398.73	\$121,398.73
Per Diems & taxable mileage	\$ 2,752.94	\$ 2,752.94

ACTION ITEM #FM-1: The Committee recommends we approve four Court Reconstruction Grant applications for Annex Building Renovations and Resolution #15-14 as presented being submitted by the County Clerk.

ACTION ITEM #FM-2: The Committee recommends we approve the Peninsula Fiber Network,

ACTION ITEM #FM-3: The Committee recommends we approve the invoice from Great Turtle Diving & Sports LLC to provide training to the Sheriff's Office Dive Team in the amount of \$4,125.00, with funds out of line item # 101-301-957-001.

ACTION ITEM #FM-4: The Committee recommends we approve the invoice from Van Meter & Associates for the implementation of the Performance Directed Management (PDM) program for the road patrol, in the amount of \$950.00, with funds out of 205-302-804 and into line item #205-302-999.017 and into general fund revenue line item # 101-301-677.017 and out of general fund expense line item #101-301-727.

ACTION ITEM #FM-5: The Committee recommends we authorize the Maintenance Superintendent to seek bids for the sale of a 2001 Dodge Ram 4 x 4 Pickup with a 7 ½ foot plow with a minimum bid set of \$500.00.

ACTION ITEM #FM-6: The Committee recommends we approve the change to Jeanette Tolan's title to Assistant IT Director and job description, she will become a salary employee at 40 hours per week and that a new step scale be adopted as presented with base rate on 1-1-16 and the remaining steps every year thereafter based on performance reviews. The wage increase from June-December 2015 is in the amount of \$3,316.83, including fringe benefits, with funds out of line item numbers 101-958-727 (2/3) and 101-958-803 (1/3).

ACTION ITEM #FM-7: The Committee recommends we approve the MI Drug Court Grant Program Application Fiscal Year 2016, in the amount of \$310,820.00, Organization Match \$10,008.00 (from participants' fees) and a County In-Kind match of \$56,975.00 (there is NO required cash match for this grant), as presented which will include all pertaining paperwork.

ACTION ITEM #FM-8: The Committee recommends we approve the 2015 Tax Rate Request Form L-4029 as presented and authorize the Chairman of the Board to sign it.

ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Tuesday, June 30, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Gary Smith, New Life Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Bob Adrian, Airport Chairman - Poll from Airport Committee Meeting 5-1-15

ACTION ITEM #1: Recommendation that Alpena Ground Services receive a 3% increase as budgeted for additional duties. (Amount \$2,016.48)

Camille Nerkowski, Commissioner - Poll for Northeast Michigan Consortium

ACTION ITEM #2: Recommendation for a letter of support to Northeast Michigan Consortium to open their PA7 to allow the counties of Roscommon, Iosco and Ogemaw to join the local area from 8 counties to 11 counties that make up Northeast Michigan Prosperity Region 3.

1:05 p.m. Personnel Chairman **Eric Lawson** (Attachment #1)

Board of Commissioners Resolution Authorizing the County of Alpena to Provide Employees Certain Benefits (Alpena County Premium Conversion Plan)

ACTION ITEM #3: Recommendation to adopt the above resolution.

1:10 p.m. Commissioner **Mary Hess**, CCAB Representative

Resolution # 15-15 for CCAB (Attachment #2)

ACTION ITEM #4: Recommendation to adopt the above resolution.

1:15 p.m. Executive Manager **Tammy Sumerix-Bates** (Attachment #3)

FOIA Procedures and Guidelines

ACTION ITEM #5: Recommendation to adopt the FOIA Procedures and Guidelines as presented.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

CLOSED SESSION - Union Negotiations

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - May 26, 2015
- B) **Airport Committee** - June 5, 2015
- C) **Personnel Committee** - June 9, 2015

ACTION ITEM #PM-1: The Committee recommends that Ann Marie Rich be appointed as the Citizen at Large to the Alpena County Planning Commission effective immediately through 12/31/18.

ACTION ITEM #PM-2: The Committee recommends we advertise for the Veterans Counselor and clarify in the job description that it is a fee-for-service position, and to coordinate interviews for the position with the Alpena County Veterans Affairs Board.

- D) **Senior Citizens Adhoc**- June 16, 2015
- E) **Finance/Building Maintenance and Recreation Committee** -June 17, 2015

	SUBMITTED:	APPROVED:
General Fund	\$140,542.15	\$140,542.15
Per Diems & Taxable Mileage	\$ 1,723.41	\$ 1,723.41

ACTION ITEM #FM-1: The Committee recommends that Alpena County submit an application for the MSU Extension program to the Youth and Recreation Committee for 2016 funding, in the amount of \$41,474.00 and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-2: The Committee recommends that Alpena County submit (two) 2016 applications for Plaza Pool programs to the Youth and Recreation Committee and authorize the Chairman of the Board to sign all pertaining paperwork.

- 1) Plaza Pool Operations requested amount \$85,000.00
- 2) Ready, Set, Swim! requested amount \$8,500.00

- ACTION ITEM #FM-3:** The Committee recommends that Alpena County submit an 2016 application to fund the Plaza Pool Senior Aquatic Programming to the Older Persons Committee in the amount requesting \$15,000.00, and authorize the Chairman of the Board to sign all pertaining paperwork.
- ACTION ITEM #FM-4:** The Committee recommends that upon recommendation from the Alpena County Older Persons Committee, that \$20,000.00 be used from the building maintenance fund of the Alpena Senior Citizens Center for the renovation of the parking lot on the north side of the building. This \$20,000.00 will be taken from the current allocation the Center receives. The total for maintenance beginning in January 2015, from the millage, is \$68,196.00.
- ACTION ITEM #FM-5:** The Committee recommends that we approve the Amendment to 2013 State of Michigan IV-D Grant, adding year 2016 (Establishment of paternity child support orders), in the total amount of \$97,473.15 (66% Organization match \$64,332.28) (34% County match \$33,140.87), as presented with all pertaining documentation and authorize the Chairman of the Board to sign.
- ACTION ITEM #FM-6:** The Committee recommends we authorize the Chairman of the Board to sign a purchase order and contract with Intrado for a VIPER system (911 Phone System), in an amount of \$119,760.40 which includes 1-year maintenance, with funds out of the Enhanced 911 Fund. *Note: Quote was upgraded to reflect most recent needs.
- ACTION ITEM #FM-7:** The Committee recommends we authorize the Chairman of the Board to sign a purchase order and contract with Sungard Public Sector, Inc. for a CAD system, in the amount of \$157,836.00 which includes annual maintenance, with funds out of the Enhanced 911 Fund. *Note: Quote was upgraded to reflect most recent needs.
- ACTION ITEM #FM-8:** The Committee recommends we accept the bid from Ted Somers in the amount of \$520.00 for the 2001 Dodge Ram Pick Up with Plow as presented and authorize the Chairman of the board to sign the title. A minimum bid was set in the amount of \$500.00.

- ACTION ITEM #FM-9:** The Committee recommends we authorize the Maintenance Superintendent to Dispose of Assets by having a Silent type Auction Sale at Fairgrounds.
- ACTION ITEM #FM-10:** The Committee recommends we approve expenditures in the amount of approximately \$7,800.00 for Architectural Drawings for District and Probate Court Renovations with funds out of line item #631-266-975.193 and proceed with the project.
- ACTION ITEM #FM-11:** The Committee recommends we approve the purchase of a New Replacement Pump Motor and seals for the Plaza Pool in the amount of \$1,600.00, with funds out of line item #402-234-980.201 (Maintenance Department Aging Equipment).
- ACTION ITEM #FM-12:** The Committee recommends we authorize the Maintenance Superintendent to seek bids for Exterior Brick work at the Plaza Pool.
- ACTION ITEM #FM-13:** The Committee recommends we authorize the District Court Administrator to use the appropriation from the Drunk Driving Casflow Assistance Fund and Drug Case Management Fund in the total amount of \$8,824.28 for District Court renovations and other court needs. The total amount of \$8,824.28 will be deposited into line item #101-136-544.545 as revenue and then into the Drunk Driving Casflow Equipment line item #101-136-977, for disbursement back to the District Court budget. Mary Muszynski will research to see if the funds can be used for part of the court renovation project.
- ACTION ITEM #FM-14:** The Committee recommends we approve the Michigan Counties Workers' Compensation Fund 2015 Loss Prevention Grant Application as presented in the amount of \$3,000.00 and all pertaining documentation.
- ACTION ITEM #FM-15:** The Committee recommends we approve the Tennis Court Agreement between the County of Alpena Public Schools (term 7-1-15/6-30-16) as presented and authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-16:** The Committee recommends we approve the RS&H Airfield Pavement Marking Contract as presented and authorize the Chairman of the Board to sign it and all pertaining documents as presented.

Total Amount (\$135,000.00)

Organization Match [State] (\$3,375.00)

County Match (\$3,375.00)

FAA-part of the AIP Grant (\$128,250.00)

ACTION ITEM #FM-17: The Committee recommends we approve the MDOT Michigan Air Service Program Contract as presented and authorize the Chairman of the Board to sign it and all pertaining documents as presented.

Total Amount (\$22,223.00)

Organization Match [MDOT] 90% (\$20,000.00)

County Match 10% (\$2,223.00)

F) Central Dispatch Policy & Procedures Committee - June 17, 2015

ACTION ITEM #1: The Committee recommends we approve the four policies as presented below.

- 1) III-9. Individual Department Unique Responses Draft Policy
 - 2) 25.Airport Emergencies Draft Policy
 - 3) 13 PSAP Calls-Transfers\Witness Calls Draft Policy
 - 4) I-12. Alpena County Central Dispatch Wrecker Draft Policy
-

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, July 28, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Jim Erickson, Immanuel Lutheran Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-4

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

1:05 p.m. Marisue Moreau, Director of Northeast Michigan Consortium
Northeast Michigan Consortium Prosperity Region 3 (Attachment #1)

ACTION ITEM #1: Recommendation to have Northeast Michigan Consortium open their PA7 to allow the counties of Iosco, Ogemaw and Roscommon to join the local area and to authorize the Chairman of the Board to sign the new PA7 agreement, approve the charter and approve Resolution #15-18 as presented. The local area will then include eleven counties consisting of Alcona, Alpena, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle and Roscommon which makes up the Northeast Michigan Prosperity Region 3.

1:10 p.m. Mark Sandula, Certified Public Accountant, Straley Lamp & Kraenzlein PC
Audit Report

ACTION ITEM #2: Recommendation to accept the 2014 Audit as presented.

1:15 p.m. Commissioner VanWormer on behalf of the Alpena County Sheriff's Office
1) DNR Snowmobile Grant Application (Attachment #2)

ACTION ITEM #3: Recommendation to submit a DNR Snowmobile Grant Application for

the Sheriff's office and authorize the Chairman of the Board to sign all pertaining documents.

2) DNR ORV Grant Renewal Application (Attachment #3)

ACTION ITEM #4: Recommendation to submit a DNR ORV Grant Application Renewal for the Sheriff's office and authorize the Chairman of the Board to sign all pertaining documents.

1:20 p.m. Wes Wilder, Maintenance Superintendent

Sealed Bid Opening - July 21, 2015 (Plaza Pool Brick Work)
Recommendation from Wes Wilder Maintenance Superintendent
(refer to E2)

Sealed Bid Opening - July 28, 2015 (Annex Building Renovation)
Recommendation from Wes Wilder Maintenance Superintendent (hand out)

1:25 p.m. Eric Lawson, Personnel Chairman

ACTION ITEM #PM-1: The Committee recommends we approve the amended Personnel Policies and Procedures (typos or grammatical errors can still be corrected if necessary) to the full board with the exception of the residency policy.

DISCUSSION AT FULL BOARD: The residency policy.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

- 1) Commissioner Mary Hess
Resolution #15-17(Attachment #4)

ACTION ITEM #5: Recommendation to approve Resolution #15-17 of Support for Research Vessel Chinook's Final Resting Place.

- 2) Executive Manager Tammy Sumerix-Bates
Letter from Register of Deeds Kathy Matash (Attachment #5)

ACTION ITEM #6: Recommendation to approve the Register of Deeds Office accepting credit card with Point & Pay.

NEW BUSINESS

CLOSED SESSION - Union Negotiations

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - June 30, 2015

B) **Airport Committee** - July 10, 2015

ACTION ITEM #AP-1: The Committee recommends we approve the resolution adopting and approving the 2015-2016 Michigan Air Service Marketing Grant and to authorize the Chairman of the Board to sign all necessary papers.

ACTION ITEM #AP-2: The Committee recommends that we approve the Primary Airport Services agreement initiating the recovery of the Passenger Facility Charge funds in the amount of \$6,145.63.

ACTION ITEM #AP-3: The Committee recommends we approve Amendment Number One, Airport Services Agreement between Alpena County Regional Airport and Primary Airport Services LLC, and authorize the Chairman of the Board to sign all documents. (Term of Service 5/31/14-5/31/16)

C) **Personnel Committee** - July 13, 2015
July 24, 2015

ACTION ITEM #PM-1: The Committee recommends that we concur with the Veterans Affairs Board recommendation to hire George Stevens as the Veterans Counselor effective July 28, 2015 to start at the Base Step of pay.

D) **Finance/Building Maintenance and Recreation Committee** -July 15, 2015

	SUBMITTED:	APPROVED:
General Fund	\$191,731.16	\$191,731.16
Per Diems & taxable mileage	\$ 1,234.51	\$ 1,234.51

ACTION ITEM #FM-1: The Committee recommends we approve the Annual FY 2016 HUNT Grant application and all pertaining documents and authorize the Chairman of the Board to sign them and to amend the grant when they receive the fund award if needed.

ACTION ITEM #FM-2: The Committee recommends we authorize the IT Director to dispose of and sell old county cell phones when necessary on the public surplus auction site.

ACTION ITEM #FM-3: The Committee recommends we approve the State of Michigan FY 2014 Homeland Security Grant Program Operation Stonegarden Grant Agreement for the period of September 1, 2014 to July 31, 2016 and authorize the Chairman of the board to sign all pertaining documents upon attorney approval. Total amount of Grant is \$30,535.00, of which the Sheriff has budgeted \$16,820.27 for 2015 expenditures and the remaining amount of \$13,714.73 will be budgeted for in 2016.

ACTION ITEM #FM-4: The Committee recommends we approve the MGT of America Consulting Services Contract Court Administrative Cost Allocation Plan (3-year agreement 2014, 2015, 2016) at the annual cost of \$4,000.00, and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-5: The Committee recommends we approve the FY 2016 MSP-OHSP Office of Highway Safety program Grant renewal (Traffic Enforcement Grant) in the amount of \$13,000.00 for the period of 10-1-15/9-30-16 as presented and authorize the Chairman of the Board to sign all pertaining paperwork upon attorney approval. This grant is split 50/50 with the City Police Department.

ACTION ITEM #FM-6: The Committee recommends we approve the request from the Maintenance Superintendent to continue to work with Environmental Asbestos Services to get closure on a contaminated portion of the property at the jail with funds to be taken out of line item #101-265-801.001 in the amount of \$20,000.00 which was budgeted for this purpose.

ACTION ITEM #FM-7: The Committee recommends we approve the Second Quarter Budget adjustments as presented.

E) Sealed Bid Opening - July 8, 2015 (2005 Ford Crown Vic)

Sealed Bid Opening - July 21, 2015 (Plaza Pool Brick Work)

ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Thursday, August 27, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Jack Williams, Chaplain for the Alpena County Sheriff's Department

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF
REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-4

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Poll taken on August 5, 2015

Huron Pines Memorandum of Understanding, Letter of Acknowledgment and DEQ Joint Permit Application (Attachment #1)

ACTION ITEM #1: Recommendation to approve and authorize the Chairman of the Board to sign the Memorandum of Understanding between the County of Alpena and Huron Pines for a partnership for erosion control on property owned by the County of Alpena in Maple Ridge Township, MDEQ Joint Permit application entitled "Erosion Control on the Lower South Branch of the Thunder Bay River" and a letter of acknowledgment to Huron Pines for the DEQ joint permit application.

1:05 p.m. Diane Mills, Ameresco
Energy Savings Summary (Attachment #2)

1:20 p.m. Dione Oliver, 4-H Council President
Approval for Shape File for Plat Book in exchange for services

ACTION ITEM #2: Recommendation to approve use of the Shape File for the 4-H Plat Book in exchange for services.

1:30 p.m. Terry King, Undersheriff
2015/2016 (SRP) Secondary Road Patrol Grant (Attachment #3)

ACTION ITEM #3: Recommendation to approve the 2015/2016 (SRP) Secondary Road Patrol Grant for the Sheriff's Department as presented and authorize the Chairman of the Board to sign all pertaining documents.

1:35 p.m. Steve Smigelski, Airport Manager
TSA LEO Reimbursement Program (Attachment #4)

ACTION ITEM #4: Recommendation to approve the TSA Law Enforcement Officer Reimbursement Program FY 2013-FY 2015 OTA Datasheet and authorize the Chairman of the Board to sign all pertaining documentation as required.

1:40 p.m. Janelle Packer, Juvenile Officer
FY2016 Child Care Fund Budget UPDATED (Attachment #5)

ACTION ITEM #5: Recommendation to approve the UPDATED FY 2016 Child Care Fund Budget Summary as presented and authorize the Chairman of the Board to sign all pertaining documents.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

CLOSED SESSION - Negotiations

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - July 28, 2015
- B) **IT Committee** - July 29, 2015
- C) **Airport Committee** - August 7, 2015
- D) **Landfill Adhoc Committee** - August 17, 2015
August 26, 2015 (hand out)
- E) **Finance/Building Maintenance and Recreation Committee** -August 19, 2015

	SUBMITTED:	APPROVED:
General Fund	\$116,502.64	\$116,502.64
Per Diems & taxable mileage	\$ 3,041.94	\$ 3,041.94

ACTION ITEM #FM-1: The Committee recommends we approve the FY 2016 Child Care Fund Budget Summary as presented and authorize the Chairman of the Board to sign all pertaining documents.

ACTION ITEM #FM-2: The Committee recommends we approve the 2015 Emergency Management Performance Grant Renewal (10-1-14/9-30-15) Grant Total \$10,530.00 with an in-Kind match of \$5,265.00 and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-3: The Committee recommends we authorize the IT Director to dispose of Nortel phones and BCM's and put them on Public Surplus site to be auctioned off to the highest bidder.

ACTION ITEM #FM-4: The Committee recommends we approve the CGI Communications, Inc. Agreement & Letter of Introduction and authorize the Chairman of the Board to sign upon attorney approval.

- F) **Personnel Committee** - August 21, 2015

ACTION ITEM #PM-1: The Committee recommends we give authorization to interview and hire a maintenance employee.

ACTION ITEM #PM-2: The Committee recommends we authorize the Sheriff/Undersheriff to hire a Deputy.

ACTION ITEM #PM-3: The Committee recommends we appointment Bonnie Friedrichs as the employer delegate to attend the MERS Conference in October with expenses to be charged to the Clerk's Office budget.

Personnel Committee - August 24, 2015

ACTION ITEM #PM-1: The Committee recommends we concur with the Veterans Board in filling the Assistant Veterans Counselor position pending completion of a background investigation.

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, September 29, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Joshua Schultz, Immanuel Lutheran Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-6

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Chairman Cameron Habermehl, Ambulance Committee - September 3, 2015

ACTION ITEM #AM-1: Recommendation to approve that the ambulance fund medical run reimbursements be reduced from \$50.00 to \$25.00 per call until the end of the year or until funds are depleted, which will affect bills received in September through the end of this year.

Chairman Cameron Habermehl, Recycling Committee - September 23, 2015

ACTION ITEM #RC-1: Recommendation to increase the surcharge from \$10.00 to \$20.00 per household, to be effective on December 1, 2015 for millage money collected to be used in 2016 to run the recycling program contingent upon the following amendments made to the original recycling Resolution #13-24.

- 1) Opt out forms be accepted by all townships and the city until Wednesday, October 21, 2015.
- 2) A letter from each entity (City and all 8 Townships) stating they will agree to the new Opt out dates and that forms be accepted until October 21, 2015. Letters must be received in the Commissioners Office no later than Friday, September 25, 2015 at 4:00 p.m.

1:05 p.m. Chairman Habermehl (Attachment #1)

Resolution #15-20/Amended September 29, 2015

IMPOSING A RECYCLING SURCHARGE OF UP TO

\$20 PER YEAR PER HOUSEHOLD (Resolution #13-24 REVISED)

1:10 p.m. Lisa Anderson, MSU Extension District Coordinator
MSU Extension Annual Report

1:15 p.m. Bonnie Friedrichs, County Clerk
Vacancies on the Board of Canvassers

1:20 p.m. Commissioner Eric Lawson
1) Resolution # 15-19 Stepping Up to Reduce the Number of People with
Mental Illnesses in Jails (Attachment #2)

ACTION ITEM: Recommendation to adopt Resolution # 15-19 Stepping Up to Reduce the
Number of People with Mental Illnesses in Jails as presented and authorize
the Chairman of the Board to sign it.

2) Personnel Issues

1:25 p.m. Tammy Sumerix-Bates, Executive Manager
Equalization L-4029 (Attachment #3)

ACTION ITEM: Recommendation to approve the Equalization L-4029 as presented and
authorize the Chairman of the Board to sign it.

1:30 p.m. Commissioner Jeff Kowalski
Resolution #15-21 of Support for Alpena County Parks Bath House and boat
Launch Reconstruction (Attachment #4)

ACTION ITEM: Recommendation to adopt Resolution # 15-21 of Support for Alpena County
Parks Bath House and boat Launch Reconstruction as presented and
authorize the Chairman of the Board to sign it.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

Chairman Appointment

Recycling Committee

Chairman Habermehl, Commissioner VanWormer, Commissioner
Kowalski and Commissioner Hess

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - August 27, 2015

- B) **Court Committee** - August 27, 2015
September 23, 2015

- C) **Ambulance Committee** - September 3, 2015

ACTION ITEM #AM-1: The Committee recommends that the ambulance fund budget for med run reimbursements be reduced from \$50.00 to \$25.00 per call until the end of the year or until funds are depleted.

ACTION ITEM #AM-2: The Committee recommends we approve the request from the City Fire Department for a 5% local match for a federal grant in the amount of \$5,333.35 out of the ambulance fund non-disposable equipment line item for the purchase of automated CPR divies. The total grant amount is \$106,667.

- D) **Airport Committee** - September 4, 2015

ACTION ITEM #AP-1: The Committee recommends we approve the one time use of the Alpena County Regional Airport Hazardous Materials Site License by Delta Global Services (Alpena Branch) for the removal of about 1200 gallons of non-toxic deicer fluid, at no cost to the County, with a letter of liability coverage from Delta Global Services.

ACTION ITEM #AP-2: The Committee recommends we approve the proposed lease renewal between the Alpena County Regional Airport and the General Service's Administration for the Transportation Security Administration for a period of five years at a monthly rate of \$1,457.44 for an annual total of \$17,489.31. The total for the five year period will be \$87,466.55. The Committee recommends the Chairman of the Board sign all pertaining documents upon attorney approval.

ACTION ITEM #AP-3: The Committee recommends we authorize the Chairman of the Board to sign Amendment Number One for Professional and Engineering Services for payment of the construction phase for the Gate Improvement Project in the amount of \$1,325.00 out of line item 295-000-190.

E) Personnel Committee - September 8, 2015

ACTION ITEM #PM-1: The Committee recommends we approve the reimbursement to Ted Somers for classes required to keep his assessor's certification in the amount of \$1,204.10 with monies to be taken out of the Equalization budget.

F) Seal Bid Opening - September 9, 2015 (reference Finance minutes)

- 1) Maintenance Annex Building Renovations Bid
- 2) Sheriff's Office Uniform Bids

G) Finance/Building Maintenance and Recreation Committee -September 16, 2015

	SUBMITTED:	APPROVED:
General Fund & other funds	\$79,180.66	\$79,180.66
Per Diems & Mileage	\$ 2,828.94	\$ 2,828.94

ACTION ITEM #FM-1: The Committee recommends we authorize the 911 Director to pay the required upgrade for the Sungard CAD system equipment at a cost of \$17,827.13 and travel at approximately \$11,442.00 out of the existing line item #211-325-970 that has been budgeted for in system upgrades.

ACTION ITEM #FM-2: The Committee recommends we authorize the 911 Director to pay the required upgrade for VIPER (911 Telephone System) at a cost of \$10,998.72 out of the existing line item #211-325-970 that is already budgeted for in system upgrades.

ACTION ITEM #FM-3: The Committee recommends we accept the Annex Building Renovation bid from Meridian Contracting in the amount of \$69,315.00 out of line item #631-266-975.193.

- ACTION ITEM #FM-4:** The Committee recommends we authorize East Shore Asphalt to fill cracks with asphalt at a total cost of \$3,900.00. The Courthouse parking lot (\$1,650.00) out of line item #101-265-933 and the Annex parking lots (\$2,250.00) out of line item #101-267-933. This price also includes cutting and patching a small area at the Courthouse. The Maintenance Superintendent requested another quote and will have it by tomorrow. Commissioner Habermehl recommended that we go with the lowest quote for the project.
- ACTION ITEM #FM-5:** The Committee recommends we authorize the Alpena County Sheriff's Office to replace the receptionist position with a corrections officer position. This position will begin on October 1, 2015. Funds are available in the receptionist line item for 2015 and will need to be budgeted for in 2016.
- ACTION ITEM #FM-6:** The Committee recommends we accept the bid from Unitex Direct and authorize the Alpena County Sheriff's Office to purchase uniforms in the amount budgeted for 2015 with funds out of line item #101-301-746.
- ACTION ITEM #FM-7:** The Committee recommends we authorize the IT Director to purchase for the Victims Rights Department (Alpena County Prosecuting Attorney's office) , a computer from GlobalGoved in the amount of \$749.00 and a scanner from CDW-G in the amount of \$500.00 with funds out of line item #101-370-727.003, with funds being reimbursed from a State grant.
- ACTION ITEM #FM-8:** The Committee recommends we authorize the IT Director to purchase a laptop for the Airport Manager from SHI in the amount of \$589.00 + extended warranty for \$82.71 = Total amount of \$671.17, with funds out of line item #402-234-980.251.
- ACTION ITEM #FM-9:** The Committee recommends we authorize the transfer of funds in the amount of \$1,000.00 from the overtime line item into witness fees line item per the request of the Prosecuting Attorney.
- ACTION ITEM #FM-10:** The Committee recommends we approve the final Victim Rights contract with the State of Michigan (10-1-15/9-30-16) and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-11: The Committee recommends we approve the Montmorency, Oscoda, Alpena Landfill Chief Financial Officer Letter and all pertaining documents upon Attorney approval and authorize the Chairman of the Board to sign all pertaining documents.

ACTION ITEM #FM-12: The Committee recommends we approve the funding request for Supervisor Training for Department Heads in the amount up to \$2,000.00 (based on \$50.00 per person), with funds out of line item #101-200-732.

ACTION ITEM #FM-13: The Committee recommends that we authorize the Equalization Department to charge \$90.00 for the partial export of shape files that Alpena County Equalization maintains. 3% of files for \$90.00.

H) IT Adhoc Committee - September 18, 2015

ACTION ITEM #IT-1: The Committee recommends we approve the contract with the State of Michigan for fiber upon attorney approval and if necessary, the board be polled.

I) Recycling Committee - September 23, 2015

ACTION ITEM #RC-1: The Committee recommends we increase the surcharge from \$10.00 to \$20.00 per household, to be effective on December 1, 2015 for millage money collected to be used in 2016 to run the recycling program contingent upon the following amendments made to the original recycling Resolution #13-24.

- 1) Opt out forms be accepted by all townships and the city until Wednesday, October 21, 2015.
- 2) A letter from each entity (City and all 8 Townships) stating they will agree to the new Opt out dates and that forms be accepted until October 21, 2015. Letters must be received in the Commissioners Office no later than Friday, September 25, 2015 at 4:00 p.m.

ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Tuesday, October 27, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Rich George, Free Methodist Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Personnel Chairman Eric Lawson - October 13, 2015

Poll #1 - ACTION ITEM #4: The Committee recommends we approve a contract extension with Connie Wilson for Drug Court until 10/27/15.

Budget Chairman Cameron Habermehl - October 16, 2015

Poll #2 - ACTION ITEM #1: The Committee recommends we approve the emergency repair of the Plaza Pool roof at the cost of \$45,837 from TRC Roofing for a Duro-Last roof with monies to come out of the Building and Grounds Fund 631-266-975.079.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

CLOSED SESSION - Union Negotiations

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session - September 29, 2015
Intergovernmental Council - October 1, 2015

- B) **Airport Committee -** October 2, 2015

ACTION ITEM #PM-1: The Committee recommends approval of the one year lease extension for Bay Rental and Leasing DBA Avis Rent-A-Car with the current monthly rate of \$340.09 adjusted by the 2014 Consumer Price Index (CPI) of 1.62% for a monthly lease rate of \$345.00 (a \$5.51 increase).

- C) **Budget Committee -** October 6, 2015
October 13, 2015
October 16, 2015

ACTION ITEM #BC-2: The Committee recommends we opt out of Public Act 152 and continue with the custom cap for 2016.

ACTION ITEM #BC-3: The Committee recommends we discontinue the following items through the HRA: prescription reimbursement for prescriptions over \$40 and durable medical equipment.

ACTION ITEM #BC-4: The Committee recommends that we approve offer the insurance proposal from MAC to retirees.

- D) **Personnel Committee -** October 7, 2015

ACTION ITEM #PM1-1: The Committee recommends that Tammy Thomson be reappointed to the Alpena County Library Board for a five year term to commence 1-1-16 through 12-31-20.

ACTION ITEM #PM1-2: The Committee recommends that Juergen Thusat be reappointed to Alpena County Planning Commission - Business & Industry for a three year term from 1/1/16 through 12/31/18.

ACTION ITEM #PM1-3: The Committee recommends we appoint Tammy Thomson to the Alpena County Planning Commission - Transportation, Public Works & Safety for a term to begin immediately and end 12-31-17.

ACTION ITEM #PM1-4: The Committee recommends we reappoint Judith Hutchins and Judith Jones

to the Northeast Michigan Community Mental Health Board for three year terms to start 4/1/16 and end 3/31/19.

ACTION ITEM #PM1-5: The Committee recommends that Kurt Pratel be appointed to the Veterans' Affairs Board for a four year term effective January 1, 2016 through December 31, 2019.

ACTION ITEM #PM1-6: The Committee recommends we reappoint Stan Mischley and Kurt Pratel to the Alpena County Parks Commission for three year terms to begin on 1/1/16 and end on 12/31/18.

Personnel Committee - October 13, 2015

ACTION ITEM #PM2-1: The Committee recommends we approve replacement of a District Court Probation Officer.

ACTION ITEM #PM2-2: The Committee recommends that we approve an additional full-time drug court probation officer (Deputy Case Manager) at the scale listed (35 hrs/week x \$16) plus all benefit costs and this be approved as long as we have grant funding for this position to be effective the date of the board meeting (10/27/15).

ACTION ITEM #PM2-3: The Committee recommends that we approve the current full-time drug court probation officer (Senior Case Manager) be set at 35 hours/week x \$18 plus all benefit costs to be effective the date of the board meeting (10/27/15) and this be approved as long as we have grant funding for this position.

E) Insurance Committee - October 14, 2015

F) Seal Bid Opening - October 14, 2015 Workers' Comp insurance

G) Finance/Building Maintenance and Recreation Committee -October 21, 2015

	SUBMITTED:	APPROVED:
General Fund	\$137,009.59	\$137,009.59
Per Diems & taxable mileage	\$ 5,442.90	\$ 5,442.90

ACTION ITEM #FM-1: The Committee recommends we approve the application for a Community Foundation Grant for District Court Security Entrance in the amount of \$3,000.00, with a County match of \$1,050.00, with funds out of line item

#101-136-978.

- ACTION ITEM #FM-2: The Committee recommends we approve the Michigan Township Participating Plan grant application for security camera replacement at the Department of Corrections in the amount of \$5,000.00, with no County match.
- ACTION ITEM #FM-3: The Committee recommends we approve the purchase of a VPN router in the amount of \$715.42 out of line item # 101-958-851 for a direct LEIN Database connection to the State of Michigan utilizing the Merit fiber network.
- ACTION ITEM #FM-4: The Committee recommends we approve the TSA Lease Amendment No. 3 (Lease No. GS-05B-17679) extension for a one (1) year/three (3) month firm term, effective December 1, 2015 - March 31, 2016, at a monthly rate of \$1,489.71.
- ACTION ITEM #FM-5: The Committee recommends we approve Resolution #15-22 Adopting and Approving the Execution of the Airport Gate Improvement Contract as presented and authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-6: The Committee recommends we approve Resolution #15-23 Adopting and Approving the Execution of the Airfield Pavement Markings Contract as presented and authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-7: The Committee recommends we authorize the Airport Manager to purchase a mower deck in the amount of \$2,200.00 from Gambles, out of line item #295-536-931 (Maintenance Equipment).
- ACTION ITEM #FM-8: The Committee recommends we authorize Kathy Matash, Register of Deeds to purchase a Konica-Minolta Bizhub 227 Copier/Scanner/Printer and Fax combination in the amount of \$4,837.00, out of line item #256-236-977 (automation fund) and an annual maintenance fee of \$31.24 out of line item #101-958-738.
- ACTION ITEM #FM-9: The Committee recommends we authorize the Sheriff to transfer money to purchase Dive Equipment by transferring (\$45,833.00 Total Amount), within his budget as listed below from the following line items into line item #101-301-957.001 Sheriff Dive Equipment & Training.

Line item	#101-301-804	Chemical Waste Disposal	\$ 2,000.00
	#101-301-817	Prisoner Board	\$21,943.00
	#101-301-707	Bailiff	\$ 4,745.00

#101-301-819	Inmate Medical	<u>\$17,145.00</u>
	TOTAL	\$45,833.00

ACTION ITEM #FM-10: The Committee recommends that the Sheriff seek bids for Dive Equipment as follows:

{10 - Fusion Sport Drysuits; 10 - Fusion Skin upgrades; 11 - Apeks Black BCD's; 11 - Regulators w/ octo and gauges: Apex XTX50, AT20 Octo. Gauges: Aqualung Zoop in line w/ compass; 7 Dive Tanks; 13 - Ocean Reef G-Diver Full Face Masks w/ quick disconnection and surface air valve w/ communication system; 1 M105 Digital Transceiver Surface Unit}

ACTION ITEM #FM-11: The Committee recommends we approve the 2015 Apportionment report for Equalization.

ACTION ITEM #FM-12: The Committee recommends we approve the AMENDED Recycling Interlocal Agreements between the County of Alpena and the City of Alpena, Alpena Township, Green Township, Long Rapids Township, Maple Ridge Township, Ossineke Township, Sanborn Township, Wellington Township and Wilson Township which increases the imposition and collection of a surcharge of up to \$20.00 per year, per household, in the local units for the collection of consumer sources separated materials for recycling and related educational programs and to change the date opt out petitions are due to October 21, 2015. The agreement shall be effective through November 30, 2016.

ACTION ITEM #FM-13: The Committee recommends we approve the 2016 Older Persons Agreements as presented and authorize the Chairman of the Board to sign them.

ACTION ITEM #FM-14: The Committee recommends we approve the 2016 Youth and Recreation Agreements as presented, with the exception of #16 Plaza Pool Operating Support and authorize the Chairman of the Board to sign them.

ACTION ITEM #FM-15: The Committee recommends we approve the Third Quarter Budget Adjustments as presented.

H) Central Dispatch Policy & Procedures - October 21, 2015

ACTION ITEM #CD-1: The Committee recommends we approve two new Central Dispatch policies as presented below:

I-16 Traffic, Flasher and Street Lights Outages

II-09 NMMATF Mutual Aid Requests *(Includes Annex #1, #5, #2, #3 and #4)*

ACTION ITEM #CD-2: The Committee recommends we approve the I-09 Animal Control Officer Policy Central Dispatch policy with recommended changes.

ACTION ITEM #CD-3: The Committee recommends we approve the REVISED Central Dispatch policies as presented below as presented.

- 1) III-09 Individual Department Unique Responses
- 2) III-12 Dive Team Activation
- 3) IV-04 Dispatch of Medical First Response Units

I) **Resolution #15-24 of Tribute to Tammy Beitler, Corrections Officer**

lle/tsb

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, November 24, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Randy Conley of Hope Lutheran Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

Presentation of Resolution of Tribute to Tammy Beitler

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

1:05 p.m. Commissioner Hess

Resolution #15-25 of Support for a Public Four Year University in Northeast Michigan (Attachment #1)

ACTION ITEM: Recommendation to approve the Resolution #15-25 of Support for a Public Four Year University in Northeast Michigan as presented.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

CLOSED SESSION

- Union Negotiations

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - October 27, 2015
Special Session - November 19, 2015
- B) **Budget Committee** - October 29, 2015
- C) **Recycling Adhoc Committee** - November 6, 2015

ACTION ITEM #RC-1: The Committee recommends that the Treasurer be authorized to disburse the per household fee for Recycling that is collected every two weeks.

- D) **Airport Committee** - November 6, 2015
- E) **Personnel Committee** - November 10, 2015
- F) **Ambulance Committee** - November 12, 2015

ACTION ITEM #AM-1: The Committee recommends we approve Ambulance Fund Request #86 from Alpena Township Fire Department for reimbursement of EMT Training for five persons in the amount of \$800.00 each for a total of \$4,000, upon successful completion and proof of acquiring their EMT license for the following persons: Shane Dawson, Tony Parris, Abraham Bruski, Timothy Krueger, and Jacob Ordway.

ACTION ITEM #AM-2: The Committee recommends we approve the following amendment to the Ambulance Fund Policy:

MEDICAL CONTROL/EMS TRAINING

7 d. Upon successful completion of the course, the trainee must submit a copy of their State license to their fire department or township official (whichever is appropriate for that agency) who may then submit an invoice to the County after the employee/volunteer has worked for their entity for one year for reimbursement of tuition only.

ACTION ITEM #AM-3: The Committee recommends we set the tuition reimbursement for MFR, EMT or any other level of training qualified under the

Ambulance Fund Policy at \$400.00 per person.

ACTION ITEM #AM-4: The Committee recommends we approve the 2016 one year agreement with the Alpena County Road Commission for both public and private road (street) sign installations and replacement for up to \$2,000.00 out of the County Ambulance Fund.

ACTION ITEM #AM-5: The Committee recommends we approve the 2016 one year agreement with the City of Alpena for both public and private road (street) sign installations and replacement for up to \$1,000.00 out of the County Ambulance Fund.

ACTION ITEM #AM-6: The Committee recommends we reimburse the townships and City of Alpena \$40.00 per run for 2016 for medical runs and adjust that amount later in the year if funds in that line item are depleted.

G) Seal Bid Opening - November 12, 2015
(SEPARATE ACTION ITEM FROM CONSENT CALENDAR)

H) Finance/Building Maintenance and Recreation Committee -November 18, 2015

	SUBMITTED:	APPROVED:
General Fund & other funds	\$129,296.23	\$129,296.23
Per Diems & Mileage	\$ 3,855.34	\$ 3,855.34

ACTION ITEM #FM-1: The Committee recommends we accept the bid from our current vendor, MAC Workers Compensation Fund for Workers' Compensation Insurance per the recommendation of the County Clerk in the amount of \$124,014.00 for 2016 (subject to audited payroll).

ACTION ITEM #FM-2: The Committee recommends we authorize the County Clerk to transfer a total of \$10,355 from the contingency fund line item #101-941-998 into the Medical Examiner's budget as presented below:

101-648-801	Professional Serv (Liability Insurance)	\$4,259.00
101-648-834	Monthly retainer	\$5,109.00
101-648-835	Examiner's fee	\$ 650.00
101-648-836	Necropsy reports	\$ 125.00
101-648-860	Travel	\$ 212.00

- ACTION ITEM #FM-3: The Committee recommends we approve the Defined Benefit Plan Adoption Agreement for Sheriff (effective 1/1/16 employees will pay 5.44% of wages into retirement), [MERS Resolution].
- ACTION ITEM #FM-4: The Committee recommends we approve the agreement for Extension Services provided by Michigan State University, which includes Appendix A - Technical Standards for County Internet Connections and Appendix B - Specification of the Allocation of Costs and Exhibit A - Annual Work Plan FY 2016 for the term January 1, 2016 - December 31, 2016 and authorize the Chairman of the Board to sign it upon attorney approval.
- ACTION ITEM #FM-5: The Committee recommends we accept the bid from Divers Central, Inc. for dive equipment for the Alpena County Sheriff's Department in the amount of \$53,133.90, out of line item #101-301-957.001.
- ACTION ITEM #FM-6: The Committee recommends we accept the bid from MOS (Michigan Office Solutions) for a microfilm machine for Alpena County Probate Court in the amount of \$5,790.00; plus the purchase of a computer and monitor in the amount of \$1,170.00, for a total amount of \$6,960.00, out of line item #402-234-980.005.
- ACTION ITEM #FM-7: The Committee recommends we authorize the County Treasurer to create two new line item numbers for both revenue and expense for a new cell phone for NMUASC reimbursed from NMUASC and paid out of the Data Processing line item # 101-958-850.002. The cost will be an average of \$17.00 a month for a total of \$204.00 per year.
- ACTION ITEM #FM-8: The Committee recommends we approve the Plaza Pool Revised Price lists for both 9 months and also the 12 month in the event that the 12 month becomes effective.
- ACTION ITEM #FM-9: The Committee recommends we approve the 2016 Youth & Recreation Agreement Plaza Pool Operations in the amount of \$76,500.00, (for a period of 9 monthly payments of \$8,500.00) and authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-10: The Committee recommends we approve the amended Medical Examiner Agreement 1-1-16/12-31-19 (4 year agreement) as

presented and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-11: The Committee recommends we approve the Fairboard revised statement as of 11-13-15 which reflects in-kind use of the Merchant's Building & Grounds rentals for 10-2-15, 10-17-15, and 10-30-15 for their work and donations of painting facilities and upkeep of the fairgrounds.

ACTION ITEM #FM-12: The Committee recommends increase the preliminary 2016 budget for the Drain Commissioner by \$1,200.00; (\$600.00 for Beaver Lake Dam Inspections and \$600.00 for Long Lake Dam Inspections).

ACTION ITEM #FM-13: The Committee recommends we authorize the County Treasurer to carry over funds to the 2016 Budget for the DEQ-Department of Environmental Quality Corrective Action at Alpena County Jail and Plaza Pool Roof Project for projects that were partially completed in 2015.

ACTION ITEM #FM-14: The Committee recommends we adjust the 2016 General Fund Budget as follows: Increase Revenue Landfill Professional Fee Reimbursement (101-200-677.002) by \$10,000.00 & create appropriation expense Recycling Fund (101-969-724) of \$10,000.00.

ACTION ITEM #FM-15: The Committee recommends that the 2016 Budget be put on display in the Treasurer's office, Clerk's office and the Commissioners' office no later than December 1, 2015 after the County Treasurer makes necessary adjustments.

ACTION ITEM #FM-16: The Committee recommends we approve voting for the candidate listed on the USDA Official Ballot for Farm Services Agency (FSA) and authorize the Chairman of the Board to sign it.

ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Tuesday, December 22, 2015 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Herb Kitzman, Interim Pastor at Resurrection Lutheran Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC HEARING ON 2015 BUDGET

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Finance Committee - Commissioner VanWormer, December 16, 2015
Northern Lights Arena Flooring

ACTION ITEM #FM-13: The Committee recommends we approve the request from Northern Lights Arena to purchase flooring from JML Installs with funds from the Ice Time Surcharge Reserve line item #580-903-975; which will include \$11,200.00 to JML Installs and up to an additional \$1,000.00 to Northern Lights Arena for installation labor.

IT Committee - Commissioner Habermehl, December 2, 2015

POLL#1: The Committee recommends that we rescind the board action stating "we approve POTS lines for five departments (Probate Court, District Court, County Clerk's Office, County Treasurer's Office and Circuit Court) at the approximate cost of \$200 per month."

POLL#2: The Committee recommends we approve going with a TDM PRI at the cost of \$200 per month to fix the fax lines issue and in the event that does not work, to approve POTS lines for five departments (Probate Court, District Court, County Clerk's Office, County Treasurer's Office and Circuit Court).

POLL#3: Recommendation to authorize the Chairman of the Board to sign an engagement letter engaging Axe & Eckland, P.C., with respect to ARMC & Mid-Michigan Health along with attachments.

POLL#4: Recommendation to authorize the Chairman of the Board to sign an engagement letter engaging Miller Canfield, Paddock and Stone, P.L.C., with respect to ARMC & Mid-Michigan along with attachments.

1:05 p.m. Jeanette Tolan, Assistant IT Director
Purchase of laptop for County Clerk (Attachment #1)

ACTION ITEM: Recommendation to approve the purchase of a laptop for the County Clerk in the amount of \$700.78 with funds being transferred from 101-958-727 into 402-234-980.251.

1:10 p.m. Ed Framboise, Northeast Michigan Community Mental Health
Update

1:15 p.m. Jim Makowske, NMUASC
Update on Unmanned Aircraft Project

1:20 p.m. Larry Clark, Taking Pride
Update

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

CLOSED SESSION

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session - November 24, 2015**
- B) **IT Committee - Regular - December 2, 2015**
- C) **Personnel Committee -December 8, 2015**

ACTION ITEM #PM-1: The Committee recommends that we approve the appointment of Marie Williams to the Alpena Regional Medical Center Board for a six year term to commence on 1/1/16 through 12/31/21.

ACTION ITEM #PM-2: The Committee recommends that the benefit package for Michael Jasman remain the same as it currently is, that a new wage scale be set up as outlined below, that he be set at Step 2 of this wage scale commencing 1/1/2016, under the non-union wage scale with yearly evaluations to be completed and recommendations to be made to the Personnel Committee, and that his anniversary date is set on the first day of January thereafter and that his position continue on the non-union wage scales.

Probation	Base	Step 1	Step 2	Step 3	Step 4	Step 5
18.72	19.94	20.29	20.65	21.00	21.36	21.71

ACTION ITEM #PM-3: The Committee recommends we approve the trial version of Stormwind for 2015 and that this program be approved for 2016 training purposes.

- D) **Sealed Bid Opening - December 9, 2015**
- E) **Airport Committee -December 11, 2015**
- F) **Finance/Building Maintenance and Recreation Committee - December 16, 2015**

	SUBMITTED:	APPROVED:
General Fund & other funds	\$146,200.18	\$146,200.18
Per Diems & Mileage	\$ 3,322.58	\$ 3,322.58

- ACTION ITEM #FM-1:** The Committee recommends we approve the purchase of network topology program software from Solar Winds for the IT Department, in the amount of \$1,000.00 with funds out of line item #101-958-728. This includes support for one year.
- ACTION ITEM #FM-2:** The Committee recommends we approve the 2016 Annual Preventative maintenance plan for back-up generator with Werth Electric for County facilities-Manning Hill tower site and 911, in the amount of \$1,848.00, with funds out of line item #211-325-931, Airport SRE and Terminal, in the amount of \$1,887.00, with funds out of line item #295-536-933, and Courthouse and Jail, in the amount of \$2,003.00, with funds out of line item #101-265-931.
- ACTION ITEM #FM-3:** The Committee recommends we authorize the purchase of annual online training for the IT Department from Stormwind in the amount of \$3,000.00, with funds out of line item #101-958-732. These funds are included in the 2016 budget.
- ACTION ITEM #FM-4:** The Committee recommends we authorize the IT Director to purchase after January 1, 2016 (18) computer models from SHI in the amount of \$11,919.50 and (4) laptops from OM Office Supply in the amount of \$4,740.00, for a total of \$16,659.50 with funds out of line item #402-234-980.251.
- ACTION ITEM #FM-5:** The Committee recommends we approve the purchase of a computer from SHI for the Sheriff's Department Search & Rescue in the amount of \$838.00, with funds being transferred from 101-958-817.005 into line item #402-234-980.251.
- ACTION ITEM #FM-6:** The Committee recommends we re-create a line item number in the 2016 budget for the Sheriff's Department, named Web Jammin (101-958-835) and move \$3,000.00 from 101-958-727 into that fund making a budget adjustment.
- ACTION ITEM #FM-7:** The Committee recommends we approve two agreements between the County of Alpena and the State of Michigan to have fiber installed into two County buildings being leased by the Department of Human Services (DHS) and the Michigan Department of Transportation (MDOT) * [STATE OF MI]

- ACTION ITEM #FM-8:** The Committee recommends we approve the IRU Indefeasible Right of Use agreement between MERIT and the County of Alpena and the City of Alpena in the amount of \$1,500.00 per strand for (8 strands) for a total of \$12,000.00 for 10 years. Revenue funds will be split between the City and County and put into line item #101-958-694.002. A maintenance fee of \$700.00 per year for 10 years will also be paid out of this line item. The System Route will start on the corner of M-32 and Airport Road and will end at the Airport's SRE building.
- ACTION ITEM #FM-9:** The Committee recommends we approve the carry over of funds allocated in fiscal year 2015 of \$3,250.00, for line item #631-266-975.182 building and grounds fund, be carried over into fiscal year 2016 for execution of project #3-26-004-2115, Rehabilitate Runway and Taxiway Markings.
- ACTION ITEM #FM-10:** The Committee recommends we approve the annual increase request in the Alpena Ground Services contract of a 3% increase, effective March 1, 2016 and that a one time lump sum payment of \$3,919.13 for additional compensation of work duties to be paid after January 1, 2016.
- ACTION ITEM #FM-11:** The Committee recommends we approve the 2016 Soil Erosion Memorandum of Understanding for Soil Erosion Services (1-1-16/12-31-16) with Jerry Bleau as presented.
- ACTION ITEM #FM-12:** The Committee recommends we approve the 2016 Industrial Stormwater Runoff (1-1-16/12-31-16) with Dennis Partlo as presented.
- ACTION ITEM #FM-14:** The Committee recommends we move \$15,000.00 from the contingency fund line item #101-941-998 into the animal control professional services line item #101-430-801.001 Animal Control Services and to pay the bills to Huron Humane Society upon providing further documentation.
- ACTION ITEM #FM-15:** The Committee recommends we adopt the 2016 Budget Policy, regarding fiscal policies and that they be part of the 2016 policy.

ACTION ITEM #FM-16: The Committee recommends we amend the Tax Revolving Fund Policy Amendment, dated December 17, 2004.

Paragraph #3

The Policy Change Amending the approved version dated April 15, 1999, as amended:

FROM

For a period from Fiscal Year 2005 to Fiscal Year 2014

TO READ

For a period from Fiscal Year 2005 thru Fiscal Year 2016

ACTION ITEM #FM-17: recommendation to approve the resolution for the Component Unit Proprietary Funds.

ACTION ITEM #FM-18: recommendation to approve the resolution for the General Fund.

ACTION ITEM #FM-19: recommendation to approve the resolution for the Special Revenue Funds.

ACTION ITEM #FM-20: recommendation to approve the resolution for the Special Revenue Funds.

ACTION ITEM #FM-21: recommendation to approve the resolution for the Capital Project Funds.

ACTION ITEM #FM-22: recommendation to approve the resolution for Enterprise Funds.

ACTION ITEM #FM-23: recommendation to approve the resolution for the Fiduciary Funds.

ACTION ITEM #FM-24: recommendation to approve the resolution for the Internal Service Funds

ACTION ITEM #FM-25: The Committee recommends that the Treasurer be authorized to pay all remaining bills for 2015 and to make budget adjustments for 2015.

ACTION ITEM #FM-26: The Committee recommends that \$225,000.00 of the \$262,991.03 Projected Un-Restricted General Fund Balance for December 2015, which is more than 30% of the 2016 General Fund Budget, be transferred to the following funds:

\$175,000.00 to 631 Building & Grounds Maintenance Fund
\$ 50,000.00 to 402 Equipment & Replacement Fund

\$225,000.00

G) **Court Committee - December 17, 2015**

[THIS PAGE IS INTENTIONALLY LEFT BLANK]

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

Organizational Board Meeting

January 2, 2015

9:00 a.m.

The Alpena County Board of Commissioners met in organizational session in the Howard Male Conference Room on January 2, 2015 at 9:00 a.m.

The meeting was called to order by Clerk Bonnie Friedrichs who called for the Pledge of Allegiance.

Judge Michael G. Mack gave the oath of office to Commissioners.

Roll was called, the following Commissioners present: Robert Adrian, District #2; Camille Nerkowski, District #3; Lyle VanWormer, District #4; Mary Hess, District #5; Ronald McDonald, District #6; Cameron Habermehl, District #7 and Commissioner Eric Lawson, District #8. Commissioner Jeff Kowalski, District #1 was absent.

AGENDA

Moved by Commissioner Habermehl and supported by Commissioner Nerkowski to adopt the agenda. Motion carried.

PUBLIC COMMENT

Paul Wolne, Wellington Township commented on road funding.

NOMINATIONS FOR CHAIRMAN

Commissioner VanWormer nominated Commissioner Habermehl for Chairman of the Board which was seconded by Commissioner Nerkowski. No other nominations were received.

Moved by Commissioner VanWormer and supported by Commissioner Adrian to close nominations and cast a unanimous ballot for Cameron Habermehl for Chairman of the Board.
Motion carried.

SEATING OF THE CHAIR

At this time, Chairman Habermehl took over running the meeting.

NOMINATIONS FOR VICE-CHAIRMAN

Commissioner Lawson nominated Commissioner VanWormer for Vice-Chairman of the Board. This was seconded by Commissioner McDonald. No other nominations were received.

Moved by Commissioner McDonald and supported by Commissioner Hess to close nominations and cast a unanimous ballot for Lyle VanWormer for Vice-Chairman of the Board. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner Kowalski absent. Motion carried.

FINANCE COMMITTEE AND VARIOUS APPOINTMENTS FOR 2015

Under statutory provisions, Chairman Habermehl appointed the following Commissioners to the Finance Committee for 2015: Chairman - Lyle VanWormer, Commissioner Jeff Kowalski and Commissioner Habermehl. Alternate is Commissioner McDonald.

APPOINTMENT OF VARIOUS COMMITTEES

He also handed out the standing committee appointments, various committee appointments, and intergovernmental committee appointments.

ALPENA COUNTY BOARD OF COMMISSIONERS 2015 FINAL COMMITTEE STRUCTURE

PERSONNEL MANAGEMENT COMMITTEE-
Responsible to and for all employee related

Eric Lawson, Chairman
Bob Adrian

personnel matters to include Contract Negotiations, Grievances, Discipline, Hiring, Salary and Wage analysis and appointments.

Mary Hess

FINANCE/BUILDING MAINTENANCE AND RECREATION COMMITTEE

Responsible to and for the maintenance and control of county related expenditures and its fiscal budget: to include reviewing of bills for payment, Equalization County Evaluation, Insurance and Bonds, Requests for funding or changes in budget items, General Revenue Sharing, contracting for goods and services and approval of all large and unusual purchases and computer systems.

Lyle VanWormer, Chairman
Jeff Kowalski
Cam Habermehl
Alternate: Ron McDonald

Responsible to and for physical construction and maintenance of all county owned buildings and property: to include Courthouse, Annex Building, County Parks, Airport, Sheriff's Department, Plaza Pool, Fairgrounds, and County Recreation Plan.

AMBULANCE COMMITTEE

Responsible to and for the Ambulance Fund. Reviews and recommends Ambulance Fund policy revisions and contracts. Reviews and recommends ambulance fund requests. Meets on an as needed basis.

Cam Habermehl, Chairman
Lyle VanWormer
Eric Lawson
Ron McDonald

INSURANCE COMMITTEE

Responsible for all insurance matters.

Cam Habermehl, Chairman
Ron McDonald
Bob Adrian
Jeff Kowalski

AIRPORT COMMITTEE

Responsible to and for the Alpena County Regional Airport.

Bob Adrian, Chairman
Eric Lawson
Camille Nerkowski

IT COMMITTEE (Information Technology)

Responsible for all Information Technology for County operations.

Jeff Kowalski, Chairman
Cam Habermehl
Camille Nerkowski

ALPENA COUNTY COURT COMMITTEE

Responsible for coordination of court facilities and financial obligations of all county court operations to include District Court, Probate Court, Drug Courts, and Circuit Court/Family Division - Child Care budget.

Mary Hess, Chair
Eric Lawson
Lyle VanWormer

Board Chairman is an ex-officio member of all committees and entitled to one vote on committee matters. Vice-Chairman will assume same responsibility when Board Chairman is absent.

Final Various Board Appointments

STATUTORY APPOINTMENTS

4-COUNTY HEALTH BOARD: Bob Adrian, Eric Lawson, Alternates – Ron McDonald, Jeff Kowalski

26TH JUDICIAL CIRCUIT LOCAL COURT MANAGEMENT COUNCIL: Cam Habermehl, Eric Lawson, Mary Hess

ALPENA COUNTY PARKS & RECREATION COMMISSION: Bob Adrian, Cam Habermehl, Alternate: Camille Nerkowski

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC): _____

MONTMORENCY OSCODA ALPENA Landfill Authority (includes Recycling): Lyle VanWormer, Cam Habermehl Alternate - Ron McDonald

PLANNING COMMISSION (COUNTY) : Jeff Kowalski

BOARD MEMBER APPOINTMENTS

NORTHERN MICHIGAN REGIONAL ENTITY): Eric Lawson

NORTHEAST MICHIGAN CONSORTIUM _____

NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (includes subcommittee - Regional Development): Cam Habermehl Alternate: Camille Nerkowski

NORTHERN MICHIGAN COUNTIES ASSOCIATION: Jeff Kowalski, Alternate Ron McDonald

NORTHEAST MICHIGAN COMMUNITY SERVICE AGENCY (NEMCSA): Mary Hess

DRUG AWARENESS RESISTANCE EDUCATION (DARE) BOARD: Lyle VanWormer, Alternates: Mary Hess, Camille Nerkowski, Ron McDonald

COMMUNITY CORRECTIONS ADVISORY BOARD (CCAB): Mary Hess

HURON UNDERCOVER NARCOTICS TEAM (HUNT): Lyle VanWormer, Alternate: Mary Hess

SUNRISE SIDE COASTAL HIGHWAY/HERITAGE ROUTE: Camille Nerkowski Alternate: Jeff Kowalski

TARGET ALPENA: Lyle VanWormer

THUNDER BAY TRANSPORTATION: Jeff Kowalski, Alternate: Camille Nerkowski

THUNDER BAY MARINE SANCTUARY: Jeff Kowalski Alternate: Eric Lawson

EMERGENCY FOOD & SHELTER PROGRAM/UNITED WAY: Jeff Kowalski

MEDICAL CONTROL BOARD: Bob Adrian Alternate: Cam Habermehl

911 ADVISORY BOARD - Lyle VanWormer, Mary Hess

CENTRAL DISPATCH POLICIES & PROCEDURES - Lyle VanWormer, Mary Hess

Alpena Regional Medical Center liaison - Eric Lawson

GOVERNMENTAL REPRESENTATIVES ON INTERGOVERNMENTAL COUNCIL COMMITTEES

(Most committees also have many citizen representatives)

FINAL 2015

COMMUNICATIONS COMMITTEE

City	County	Township Representatives
	Lawson	
	Nerkowski	

AIR/WATER QUALITY COMMITTEE

City	County	Township Representatives
	McDonald	
	Kowalski	

ROADS COMMITTEE

City	County	Township Representatives
	Lawson	
	McDonald	

Moved by Commissioner VanWormer and supported by Commissioner Nerkowski to concur with the Chairman's appointments. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner Kowalski absent. Motion carried.

BOARD MEETING DATES FOR 2015

Moved by Commissioner Nerkowski supported by Commissioner Hess to adopt the

full board meeting dates and times as follows:

2015 FULL BOARD MEETING DATES

January 2 - Organizational 9:00 a.m.

January 27

February 5 - Intergovernmental Council 7:00 p.m. (Maple Ridge Township)

February 24

March 24** (4th Tuesday due to MAC Conference)

April 28

May 7 - Intergovernmental Council 7:00 p.m. (Place to be determined)

May 26

June 30

July 28

August 27** (Thursday due to Clerk's Conference)

September 3 - Intergovernmental Council 7:00 p.m. (Place to be determined)

September 29

October 27

November 24

December 22** (4th Tuesday due to holidays)

The Full Board meetings will be held on the **LAST Tuesday** of the month at 1:00 p.m. (**except where noted) in the County Annex Building in the Howard Male Conference Room. The Intergovernmental meetings are also listed above. Meeting dates are subject to change, please confirm date, time and place with the commissioners office.

Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner Kowalski absent.
Motion carried.

2015 PER DIEM AND MILEAGE POLICY

Moved by Commissioner VanWormer and supported by Commissioner Lawson to adopt the 2015 Per Diem Policy. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner Kowalski absent. Motion carried.

(Copy attached to original board minutes.)

PAY PER DIEMS AND MILEAGE

Moved by Commissioner VanWormer and supported by Commissioner Nerkowski to pay per diem and mileage for all full board meetings for the 2015 year. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner Kowalski absent. Motion carried.

RULES OF ORDER

Moved by Commissioner Lawson and supported by Commissioner Hess adopt the rules of order for 2015 for the Board of Commissioners as presented. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner Kowalski absent. Motion carried.

(Copy attached to original board minutes.)

COUNTY DEPOSITORIES

Moved by Commissioner VanWormer and supported by Commissioner Hess that the County depositories for 2015 be First Merit, PNC Financial Services Group, Chemical Bank and First Federal of Northern Michigan that these depositories be authorized to accept deposits or withdrawals made by Treasurer Ludlow or her designated deputies in the case of investments, certificates of deposit, or savings accounts (all require one signature) also to accept deposits and withdrawals on demand accounts (checking) by Treasurer Ludlow or her

designated deputies and Clerk Friedrichs or her designated deputies (two signatures required). Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner Kowalski absent. Motion carried.

RESOLUTION #14-01

Act 20 of the Public Acts of 1943

Treasurer

WHEREAS, Act 20 of the Public Acts of 1943, as amended, provides that the "... legislative or governing body of a county, city, village, township, or special assessment district, or an agency, board, or commission of a county, by resolution, may authorize its treasurer or other chief fiscal officer to invest surplus funds belonging to and under the control of the political subdivision, special assessment district, or agency, board, or commission of a county per the Investment Policy for the County of Alpena as required by Public Act 20, 1943, as amended.

WHEREAS, it is the intent of the County of Alpena to maximize its return on balances from time to time available in the various funds of the County of Alpena; and,

WHEREAS, it has been the past practice of the County of Alpena to have its Treasurer make immediate investment of available balances;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized and is hereby directed to invest the balances from time to time available in the various funds of the County of Alpena in accordance with Act 20 of the Public Act of 1943, as amended; and,

BE IT FURTHER RESOLVED that all such investments heretofore made are hereby ratified and validated.

Moved by Commissioner VanWormer and supported by Commissioner Hess to adopt the above resolution. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner

Kowalski absent. Motion carried.

COUNTY WIDE FEES

Moved by Commissioner Nerkowski and supported by Commissioner Adrian to adopt the fee schedules as presented. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner Kowalski absent. Motion carried.

(Fee schedule attached to original minutes.)

MAC CONFERENCE

Discussion was held on the upcoming MAC Conferences. (Spring and Fall)

Moved by Commissioner VanWormer and supported by Commissioner Lawson to send up to four Commissioners each time to the MAC conference.

Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson and Habermehl. NAYS: None. Commissioner Kowalski absent. Motion carried.

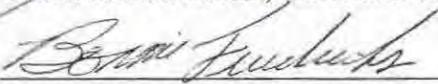
PUBLIC COMMENT

No public comment.

ADJOURNMENT

Moved by Commissioner VanWormer and supported by Commissioner Hess to adjourn. Motion carried. Meeting adjourned at 9:26 a.m.



Cameron Habermehl, Chairman of the Board


Bonnie Friedrichs, County Clerk

lle

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

January 27, 2015

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on January 27, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Pastor Mike Kelley of Ossineke United Methodist Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioners absent: None.

AGENDA

Moved by Commissioner Vanwormer and supported by Commissioner Nerkowski to adopt the agenda as presented. Motion carried.

PUBLIC COMMENT

Paul Wolne of Wellington Township commented on the tax roll and the

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners**

Regular Session - December 30, 2014

Organizational - January 2, 2015

- B) Personnel Committee #1 - January 13, 2015**

ACTION ITEM #PM1-2: The Committee recommends we approve the Industrial Stormwater Runoff Inspector contract as presented.

ACTION ITEM #PM1-3: The Committee recommends we approve authorizing the 911 Director to hire a new dispatcher from the eligibility list.

ACTION ITEM #PM1-5: The Committee recommends that, pending receipt of a retirement letter, that we authorize District Court to fill the vacancy for Magistrate with training as necessary, new title to be Magistrate/Deputy Clerk for Special Projects, to approve the new step scale for 21 hours per week (to start this individual at Step 2) with the anticipated hiring date of February 1, 2015 with a modified job description.

- C) Personnel Committee #2- January 23, 2015**

ACTION ITEM #PM2-1: The Committee recommends we amend the MERS Plan Document for Non Union/Elected Hybrid

Division to say that an employee must work 120 hours per month to be eligible for MERS retirement effective January 27, 2015.

ACTION ITEM #PM2-2: The Committee recommends we approve the Letter of Agreement with Sharon Malone upon attorney review.

D) Finance/Building Maintenance and Recreation Committee -
January 21, 2015

	SUBMITTED:	APPROVED:
General Fund & other funds	\$ 180,180.78	\$ 180,180.78
Per Diems & Mileage	\$ 2,589.16	\$ 2,589.16

ACTION ITEM #FM-1: The Committee recommends we approve the purchase and installation of an intercom system that can be accessed from all three call stations in the 911/Central Dispatch Center in the amount of \$2,709.65, with funds out of line item #211-325-970.000.

ACTION ITEM #FM-2: The Committee recommends we approve the Michigan Counties Workers' Compensation Fund 2015 Loss Prevention Grant application with the requested amount of \$3,000.00.
(no County match)

ACTION ITEM #FM-3: The Committee recommends we approve the Fourth Quarter Budget Adjustments for 2014 as presented.

ACTION ITEM #FM-4: The Committee recommends we approve the Resolution #15-02 Waive Collection Fees/Senior Citizens as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-5: The Committee recommends we approve the purchase of used dive equipment (in excellent condition) in the amount of \$3,000.00 out of line item #101-301-957.001.

ACTION ITEM #FM-6: The Committee recommends we approve the transfer of funds out of the Equalization Director wage line item into the professional services line item up to \$5,000.00 to be used for contractual services to perform the required duties in the Equalization Office. Contractor will invoice the county for services billed at an hourly rate.

E) Central Dispatch Policy & Procedures Committee -

January 21, 2015

ACTION ITEM CDPPC #1: The Committee recommends we approve the revised policies (1-4 as presented) and to revise II-14 Misc. Conditions-Issues (page 3 of 3) to strike a specific troopers name and replace with as designated by MSP.

Revised Policies:

1. I-11 Emergency Alert System (EAS) Activation

2. 15. Telephone Problems
3. 18. Radio System Problems
4. I-20 Computer Problems
5. II-14 Misc. Conditions Issues

ACTION ITEM CDPPC #2: The Committee recommends we authorize the 911 Director/ESC to prepare an RFP for regular and heavy duty wrecker services and to send letters to local wrecker companies informing them of the RFP.

F) Alpena County Court Committee - January 22, 2015

G) Proclamation #15-03 April 2015 is Social Host Awareness Month

Moved by Commissioner Kowalski and supported by Commissioner Hess to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL #1: ADDITIONAL HOURS IN EQUALIZATION

Personnel Committee Chairman Eric Lawson presented the following poll:

ACTION ITEM #1: Recommendation to authorize Valerie Golding to work additional hours as available up to 35 hours a week total between Equalization and MSU with full time and/or prorated benefits during this time period with money for additional hours and benefits to be taken out of the

Equalization budget.

Moved by Commissioner Lawson and supported by Commissioner Adrian to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL #2: DISTRICT COURT TO WORK OVER AT STRAIGHT TIME

Personnel Committee Chairman Eric Lawson presented the following poll:

ACTION ITEM #2: Recommendation to allow District Court to pay four current employees straight time up to 40 hours and overtime as needed within the money in the budget from an employee on sick and accident insurance. Money cannot exceed this amount.

Moved by Commissioner Lawson and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL #3 EQUALIZATION CONTRACTUAL SERVICES

Finance Committee Chairman Lyle VanWormer presented the following poll:

ACTION ITEM #3: Recommendation to approve the transfer of funds out of the Equalization Director wage line item into the professional services line item up to \$5,000.00 to be used for contractual services to perform the required duties in

the Equalization Office. Contractor will invoice the county for services billed at an hourly rate.

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

NORTHERN LIGHTS ARENA -COMMUNITY

SURCHARGE FUND REQUESTS

County Treasurer Kim Ludlow presented information from the Finance Committee meeting of January 21, 2015 concerning NLA-C Surcharge Repair allowance for up to \$6,000.00 per year, effective August 1, 2014.

ACTION ITEM #1: Recommendation to approve the following items, to be accepted toward the \$6,000.00 per year allowance, the total amount of \$2,786.41 as presented.

Recommended to Approve:

C & S Ice Resurfacing (Radiator & Parts - Zam parts)	\$ 915.86
C & S Ice Resurfacing (Switch & Valve- Zam parts)	\$ 333.19
Serv-Ice Refrigeration (Compressor seal shaft& gasket)	\$1,154.36
TRC Roofing	\$ 383.00

Moved by Commissioner VanWormer and supported by Commissioner Nerkowski to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson,

and Habermehl. NAYS: None. Motion carried.

BOARD APPOINTMENT-AIRPORT ECONOMIC DEVELOPMENT

Chairman Habermehl appointed himself and Commissioner VanWormer to NMUASC-Airport Economic Development.

Moved by Commissioner Kowalski and supported by Commissioner Adrian to concur with the Chairman's appointment. Motion carried.

CHAIRMAN APPOINTMENT

Chairman Habermehl appointed Commissioner Mary Hess to the LEPC, Local Emergency Planning Committee.

Moved by Commissioner VanWormer and supported by Commissioner Lawson to concur with the Chairman's appointment. Motion carried.

SHERIFF'S GRANT MSP OFFICE OF HIGHWAY SAFETY PLANNING

Finance Chairman Lyle VanWormer presented the Sheriff's grant MSP office of highway safety planning for seat belt and drunk driving. There is not a county match and the grant is due January 30, 2015. This grant will be shared with the City of Alpena.

Moved by Commissioner VanWormer and supported by Commissioner Nerkowski to adopt the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

CLOSED SESSION

Moved by Commissioner Lawson and supported by Commissioner VanWormer to

go into closed session for the purpose of pending litigation and grievance. Roll call vote was taken: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

The meeting was closed at 1:15 p.m. The meeting was reopened at 2:22 p.m.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioners absent: None.

GRIEVANCE SETTLEMENT

Moved by Commissioner Lawson and supported by Commissioner Adrian to approve settlement of grievance # 14-260. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

PUBLIC COMMENT

Paul Wolne of Wellington Township invited commissioners to attend the Wellington Township meeting that will be held on February 3, 2015 at 7:00 p.m. He also commented on road funding.

INTERGOVERNMENTAL COUNCIL

Chairman Habermehl announced that the Intergovernmental Council meeting will be held on February 5, 2015 at 7:00 p.m. in Maple Ridge Township and that it is considered a full board meeting.

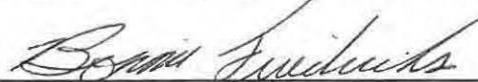
ADJOURNMENT

Moved by Commissioner McDonald and supported by Commissioner Hess to adjourn. Motion carried.

Meeting adjourned at 2:26 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

A₂

February 5, 2015 7:00 p.m.

The Alpena County Board of Commissioners met in joint session with the City of Alpena and all townships at the Maple Ridge Township Hall on February 5, 2015. The meeting was called to order at 7:00 p.m.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Van Wormer, Hess McDonald, Lawson and Habermehl. Commissioners Adrian and Nerkowski were excused.

PUBLIC COMMENT

Paul Wolne-Wellington Township resident, commented on the Road Commission Budget.

GOVERNMENTAL ENTITY REPORTS

Cam Habermehl- reported for the County –He introduced the new commissioners Mary Hess and Ron McDonald. 2015 Youth and Rec applications are now available; Landfill monies that may become available for each entity or possibility of using the money for recycling- invited entities to the Landfill meeting Feb. 13. Explorer Solution is moving forward; Equalization position is not filled yet-looking at options; Ambulance Committee will meet- need request for training funding by the meeting date-forms will be on line by Feb. 9, 2015. Townships and City will be reimbursed if a person gets licenses. Update on Court organization –Judge Johnson retired-Judge LaCross taking over District Court, hiring of a referee for Circuit Court.

Matt Waligora-City of Alpena Mayor informed the group the City has closed down some

grants- one for the Center Bldg. Two new business will be opening Austin Brothers Bowery and Holiday Inn Express. Two new vehicle grants have been written by the Police Department; Greg Sudin reported the Trailhead project-Woodward Ave is progressing; the City has some wetland issues with property on US 23 N and is working with the EPA/DEQ.

Howard Lumsden- Long Rapids Supervisor reported they are happy with the Echo unit. Long Rapids School is being sold by Alpena Public Schools

Eric Smith- Green Township Supervisor-they have found a new mechanical inspector

Bill Domke-Wilson Township Supervisor- update on the Park on Wolf Creek Road- rest rooms are done; bridge and platform completed.

Ken Gauthier-Sanborn Township Supervisor redoing the zoning ordinance;

Ken Lobert-Ossineke Township Supervisor Zoning is done and they are working on the Recreation Plan.

PRIORITY ISSUE DISCUSSION

The topic of the priority issue for this meeting was Hydraulic Fracturing- no speaker. Handouts were given

PROGRAM TOPIC

Larry Clark-Alpena Southside Corridor Initiative-gave a presentation and handouts. They will scheduling a meeting in March at the Alpena Mall-date to be announced.

RECESS

The meeting was recessed and called back to order at 8:15 p.m.

DISCUSSION

Facilitator Tim Kuehnlein lead a discussion on topics the group would be interested in.

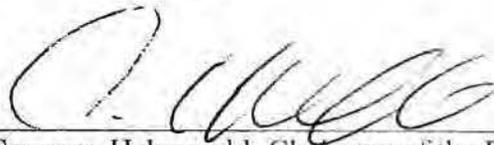
NEXT MEETING

Ossineke Township will host the next Intergovernmental Council meeting on May 7, 2015. The topic will be on Drugs in Alpena County. Sheriff Steven Kieliszewski who was present agreed to organize.

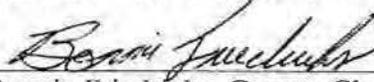
Tim Kuehnlein informed everyone about Lake Huron Discovery Art Tour-Oct. 9-12, 2015 Bonnie Friedrichs- announced the Directory Photo Contest at the Courthouse starting Monday, Feb. 9, 2015.

ADJOURNMENT

Moved by Commissioner VanWormer and supported by Commissioner Lawson to adjourn. Motion carried. Meeting adjourned at 8:52 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

February 24, 2015

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on February 24, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioner Adrian excused.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner Nerkowski to adopt the agenda with the addition of two Ambulance Committee action items. Motion carried.

PUBLIC COMMENT

Paul Wolne of Wellington Township commented on taxable and assessed property values.

term to begin immediately and end on 12/31/16.

Personnel Committee #3 - February 20, 2015

**E) Finance/Building Maintenance and Recreation Committee -
February 18, 2015**

	SUBMITTED:	APPROVED:
General Fund	\$145,618.86	\$145,618.86
Per Diems & taxable mileage	\$ 3,505.86	\$ 3,505.86

ACTION ITEM #FM-1: The Committee recommends we move forward with implementing the Employee Navigator Software Program System in the amount of \$3,000.00 per year and a \$495.00 one time set up fee, with funds out of the health savings account line # 677-852-801.

ACTION ITEM #FM-2: The Committee recommends we increase the Equalization Department fee structure for Shape File Layers for the entire county to \$3,000.00 and to also increase Townships or City individual layers to \$350.00.

ACTION ITEM #FM-3: The Committee recommends we authorize the IT Director to accept the bid from Integrity Business Solutions for the purchase of 178 cases of copy paper in the total amount of \$5,678.00 with funds out of the supply budget line item #101-958-727.

ACTION ITEM #FM-4: The Committee recommends we authorize the IT Director to accept the bid from OM Office Supply Inc. for the purchase of seven (7) computers in the total amount of \$4,480.00 with funds out of line item #402-234-980.017.

ACTION ITEM #FM-5: The Committee recommends we increase the Corrections Officer training budget by transferring \$5,000.00 out of the Corrections training fund equity line item #264-000-390.000 and place it in line item #264-362-701.000 for Corrections Officer training for the remainder of the year.

ACTION ITEM #FM-6: The Committee recommends we increase nursing hours contracted with Advanced Correctional Health Care from 26 hours of nursing (4 days a week) to 30 hours (5 days a week).

ACTION ITEM #FM-7: The Committee recommends we authorize the Undersheriff to seek bids for the purchase of a used full size pickup or SUV unit locally for a replacement vehicle at the Base Security Division, with funds out of line item #205-302-977.002 [base security contract-vehicle purchase] and to authorize him to sell/decommission the

current 2007 Chevy Pick up with a minimum bid set.

ACTION ITEM #FM-8: The Committee recommends we approve the State of Michigan Resolution #15-04 for Federal Surplus Assistance Program which designates a coordinator as "Surplus Coordinator Donee and Custodian", who would be the Sheriff and would authorize him to sign for surplus property and would be responsible to maintain necessary records for all surplus property obtained.

ACTION ITEM #FM-9: The Committee recommends we approve the first year expenses (approximately \$66,302.96) for a new HUNT deputy with funds out of the Base Fund Equity for 2015 and to discuss funding at budget time for 2016.

ACTION ITEM #FM-10: The Committee recommends we increase our Alpena Area Chamber of Commerce Membership by \$1,000.00 from a Sponsor Level to a Partner Level for 2015, in the total amount of \$1,500.00, with money being transferred from economic development #101-999-913 into 101-999-904.

ACTION ITEM #FM-11: The Committee recommends we authorize the County Treasurer to set up online banking with PNC Financial Services Group, which is an approved Alpena County depository.

F) **Central Dispatch Policy & Procedures Committee** - February 18, 2015

G) **Ambulance Committee** - February 23, 2015

Moved by Commissioner Nerkowski and supported by Commissioner VanWormer to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

POLL #1: AIRPORT (AIP) GRANT AIRFIELD PAVEMENT MARKINGS

Airport Committee member Eric Lawson presented the following polls.

ACTION ITEM #1: Airfield Pavement Markings-FY2015 AIP Grant, Contract with RS&H, which has been budget for and the board was polled due to time restraints. The County match is \$3,150.00.

Moved by Commissioner Lawson and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

POLL #2: AIRPORT (AIP) GRANT GATE IMPROVEMENTS PROJECT

ACTION ITEM #2: Gate Improvements Project-FY2015 AIP Grant, Contract with RS&H, which has been budget for and the board was

polled due to time restraints. The County match is \$1,325.00.

Moved by Commissioner Lawson and supported by Commissioner Hess to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

NORTHERN LIGHTS ARENA SURCHARGE ALLOWANCE

Finance Chairman Lyle VanWormer presented the following items which were recommended for approval by the Finance Committee. A 2/3 vote of the full board is required for final approval of surcharge repairs.

1) Applied Industrial Technologies (Zamboni Bearings) \$461.70

ACTION ITEM-A : Recommendation to approve the Applied Industrial Technologies (Zamboni Bearings) \$461.70 invoice to be accepted toward the NLA-C Surcharge Repair allowance for up to \$6,000.00 per year.

2) C & S Ice Resurfacing Services Inc. (Radiator Hoses and air cleaner assembly-Zamboni) \$308.70

ACTION ITEM-B: Recommendation to approve the C & S Ice Resurfacing Services Inc. (Radiator Hoses and air cleaner assembly-Zamboni) \$308.70 invoice to be accepted toward the NLA-C Surcharge Repair allowance for up to \$6,000.00

per year.

- 3) Rink Systems (2-separate Thresholds for Rink both Rinks) \$579.12

ACTION ITEM-C: Recommendation to approve the Rink Systems (2-separate Thresholds for Rink both Rinks) \$579.12 invoice to be accepted toward the NLA-C Surcharge Repair allowance for up to \$6,000.00 per year.

Moved by Commissioner VanWormer and supported by Commissioner Lawson to approve the three action items above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

NORTHERN LIGHTS ARENA SURCHARGE

NOT RECOMMENDED

Finance Chairman Lyle VanWormer presented the following item.

- 4) Rink Systems (Hockey Frame/Goals & Nets for Rink #1) \$1,847.59

ACTION ITEM-D: Recommendation to deny the Rink Systems (Hockey Frame/Goals & Nets for Rink #1) \$1,847.59 invoice toward the NLA-C Surcharge Repair allowance for up to \$6,000.00 per year.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and

Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

NORTHERN LIGHTS ARENA BACK-UP RINK GLASS

Finance Chairman Lyle VanWormer presented the following item which was recommended for approval by the Finance Committee. A 2/3 vote of the full board is required for final approval of surcharge repairs.

ACTION ITEM-E: Recommendation to approve the purchase of back-up rink glass in the amount of \$2,810.00, (of which, there is only \$1,864.07 of funds left over of the \$6,000.00 which will go towards the purchase) of the NLA-C Surcharge Repair allowance for the year, \$945.93 will be taken out of the surcharge fund line item #580-900-975.

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl.
NAYS: None. Commissioner Adrian excused. Motion carried.

RESOLUTION #15-05 OF SUPPORT ALPENA TO HILLMAN TRAIL

Paige Perry from the DNR presented Resolution #15-05 of Support for an Alpena to Hillman Trail.

WHEREAS, Alpena County supports the Department of Natural Resources' (DNR) submission of an application titled, "Alpena to Lachine (M-65) Trail Surfacing Project" to the Michigan Natural Resources Trust Fund for

the surfacing of 13.5 miles of trail connecting City of Alpena existing trails to M-65 through Alpena County. Improvements include accessible surfacing and bridge modifications for year round use of part of the Alpena to Hillman Snowmobile Trail.; and,

WHEREAS, the location of the proposed project is within the jurisdiction of Alpena County; and,

WHEREAS, with this resolution of support it is acknowledged that Alpena County is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that the Alpena County Board of Commissioners hereby supports submission of a Michigan Natural Resources Trust Fund Application for the Alpena to Hillman Surfacing and Bridge Improvements, by the DNR.

Moved by Commissioner Nerkowski and supported by Commissioner Hess to approve the resolution. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

**ALPENA COUNTY PARKS & RECREATION COMMISSION
DEVERE CONSTRUCTION (MOU)
and
SIDOCK ARCHITECTS (MOU)**

Parks Chairman Jeff Kowalski presented the following Memorandum of Understandings for projects at the County Parks, which have been approved by our

attorney. He explained that the Parks Commission will apply for Youth & Recreation funding, use capital outlay funds and will submit an application to the MDNR for a trust fund grant to fund these projects. The deadline for this project is April 1, 2015.

ACTION ITEM: Recommendation to concur with the Parks Commission's to approve two Memorandum of Understandings between the (County of Alpena and DeVere Construction) and between the (County of Alpena and Sidock Architects) for Alpena County Parks and Recreation Commission Projects and to authorize the Chairman of the Board to sign them.

Moved by Commissioner Kowalski and supported by Commissioner Nerkowski to approve the action item above. Roll call vote was taken: **AYES:** Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. **NAYS:** None. Commissioner Adrian excused. Motion carried.

AMBULANCE EMS TRAINING REQUESTS

Chairman Cameron Habermehl presented the Ambulance EMS Training requests below from the Ambulance Committee meeting held on February 23, 2015.

ACTION ITEM AM-#1: The Committee recommends we approve at total of (18) Ambulance Fund EMS Training Requests in the amount of \$400.00 each as follows, upon completion and proof of acquiring their license and the townships providing proof

of payment. Total amount \$7,200.00.

#78	Alpena Township	(1) MFR license	Matthew Hall
#79	Hubbard Lake Volunteer Fire Department	(4) MFR licenses	Josh Wojda Jason Siegert Charley Woodbury Tyler Perdu
#80	Green Township	(9) MFR licenses	Matthew Cohoon Jessica Cohoon Crystal Sumerix Vito Reno Ashley Shay Stephen Torok Brian Fortner Melissa Kauffman Brianna Kauffman
#81	Sanborn Township	(1) MFR license	Darrick Hart
#82	Long Rapids Township	(1) MFR license	Andrew Perrin
#83	Long Rapids Township	(1) MFR license	Bryce Blankenburg
#84	Maple Ridge Township	(1) MFR license	Mark Wyman

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

AMBULANCE FUND REQUEST #85

Chairman Cameron Habermehl presented the Ambulance Fund request #85 below from the Ambulance Committee meeting held on February 23, 2015.

ACTION ITEM AM-#2: The Committee recommends we approve Ambulance Fund Request #85 for reimbursement of an EMT-B license for Sanborn Township (Elise Hoffman) in the amount of \$800.00, out of line item #210-651-728.

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve the action item above. Roll call vote was taken: **AYES:** Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. **NAYS:** None. Commissioner Adrian excused. Motion carried.

CHAIRMAN APPOINTMENT

Chairman Habermehl appointed Commissioner Camille Nerkowski to the Northeast Michigan Consortium.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to concur with the Chairman's appointment. Motion carried.

RARE DISEASE DAY PROCLAMATION #15-06

Commissioner Mary Hess presented Resolution #15-06 for Rare Disease Day. Whereas, there are nearly 7,000 diseases and conditions considered rare (each affecting fewer than 200,000 Americans) in the United States, according to the National Institutes of Health (NIH);

Whereas, while each of these diseases may affect small numbers of people, rare diseases as a group affect almost 30 million Americans;

Whereas, many rare diseases are serious and debilitating conditions that have a significant impact on the lives of those affected;

Whereas, while more than 450 drugs and biologics have been approved for the treatment of rare diseases according to the Food and Drug Administration (FDA), millions of Americans still have rare diseases for which there is no approved treatment;

Whereas, individuals and families affected by rare diseases often experience problems such as diagnosis delay, difficulty finding a medical expert, and lack of access to treatments or ancillary services;

Whereas, while the public is familiar with some rare diseases such as "Lou Gehrig's disease" and sympathetic to those affected, many patients and families affected by less widely known rare diseases bear a large share of the burden of funding research and raising public awareness to support the search for treatments;

Whereas, thousands of residents of the County of Alpena, State of Michigan are among those affected by rare diseases since nearly one in 10 Americans have rare diseases;

Whereas, the National Organization for Rare Disorders (NORD) is organizing a nationwide observance of Rare Disease Day on February 28, 2015;

Whereas, thousands of patients and caregivers, medical professionals, researchers, companies developing orphan products to treat people with rare diseases, and others in the state of Michigan, County of Alpena will participate in that observance;

Therefore, be it resolved that February 28, 2015, will be observed as Rare Disease Day in the County of Alpena, State of Michigan.

Moved by Commissioner Hess and supported by Commissioner Kowalski to approve the resolution. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

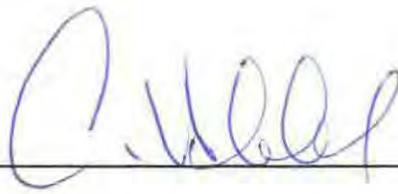
PUBLIC COMMENT

Paul Wolne of Wellington Township requested that the board consider preparing a resolution of support so that EMS training and Criminal Justice programs are offered again through the school system.

ADJOURNMENT

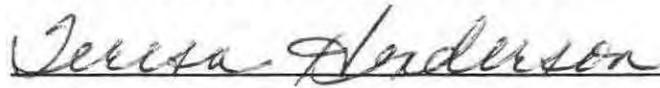
Moved by Commissioner McDonald and supported by Commissioner Nerkowski to adjourn. Motion carried.

Meeting adjourned at 1:24 p.m.



Cameron Habermehl, Chairman of the Board

BONNIE FRIEDRICHS, COUNTY CLERK



Teresa Henderson, Deputy County Clerk

lle

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

March 24, 2015

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on March 24, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Pastor Mike Kelley from the Ossineke United Methodist Church and Chaplain for the Thunder Bay Area Fire Fighters.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioner Adrian excused.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner Hess to adopt the agenda with the addition of Commissioner Kowalski - Resolution #15-09 and report from Commissioner Lawson. Motion carried.

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - February 24, 2015

- B) **Airport Committee** - March 6, 2015
- C) **Personnel Committee** - March 10, 2015
- D) **Insurance Committee** - March 11, 2015

ACTION ITEM #IC-1: The Committee recommends we authorize the Chairman of the Board to sign that the County rejects Casualty and Property terrorism coverage.

- E) **Ambulance Committee** - March 12, 2015

ACTION ITEM #AM-1: The Committee recommends that we approve the proposed Memorandum of Understanding with Alpena Township for the Ambulance Recycling Program.

- F) **Finance/Building Maintenance and Recreation Committee** - March 18, 2015

	SUBMITTED:	APPROVED:
General Fund & other funds	\$235,873.15	\$183,444.61
Per Diems & Mileage	\$ 2,789.35	\$ 2,789.35

ACTION ITEM #FM-1: The Committee recommends we approve the second contract extension with Sharon Malone for up to \$3,000 for Equalization services.

ACTION ITEM #FM-2: The Committee recommends we authorize the County Treasurer to create a budget adjustment for unfunded MERS retirement costs for Division 11 as presented from the County Clerk by transferring amounts below from:

101-101-725.002	\$ 4,000.00
101-136-725.002	\$17,500.00
101-146-725.002	\$ 2,700.00
101-215-725.002	\$ 4,400.00
<u>101-236-725.002</u>	<u>\$ 4,000.00</u>
TOTAL	\$32,600.00

The amount of:

\$23,443.00 will be placed into 101-200-725.002

\$ 9,157.00 will be placed into 295-536-725.002 unfunded retirement.

(This will increase the General Fund appropriation to the airport.)

ACTION ITEM #FM-3: The Committee recommends we approve the State of Michigan 2014-2015 Hazardous Materials Emergency Preparedness Planning Program Grant renewal agreement (10-1-14/9-30-15) as presented and authorize the Chairman of the Board to sign all pertaining documents.

ACTION ITEM #FM-4: The Committee recommends we authorize the Undersheriff to accept the bid from Jorgeson Ford, for a new 2015 Ford F-150, XL, 4 x 4, which includes a warranty in the amount of \$24,000.00, with funds out of line item #205-302-977.002 base security contract, and to also give permission to decommission

and sell the current truck at the base with a minimum bid set.

ACTION ITEM #FM-5: The Committee recommends that \$670.00 be taken out of line item #265-000-001.000 (cash balance sheet) and placed into line item #265-333-700.000 (drug forfeiture) for the purchase of 4 new Glockes for the base security contract.

ACTION ITEM #FM-6: The Committee recommends we approve the purchase of five tasers from Michigan Taser Distributing in the total amount of \$3,400.00, out of line item #101-301-977.005 (Securus Inmate Telephone Expense).

ACTION ITEM #FM-7: The Committee recommends we approve the “revised” Data Sharing Agreement for the Equalization Department as presented, which has been approved by our legal department.

ACTION ITEM #FM-8: The Committee recommends we approve the AJUA-Airport Joint Use Agreement between County Commissioners, Alpena County, Michigan and United States of America and State of Michigan (Alpena County Airport), for the nominal amount of (one dollar) \$1.00 per year for a 10 year term, beginning October 1, 2015 through September 30, 2025, and to authorize the Chairman of the Board to sign all pertinent paperwork upon approval of our attorney.

G) Central Dispatch Policy & Procedures Committee - March 18, 2015

ACTION ITEM #CDPPC-1: The Committee recommends we approve the Department of

Human Services policy.

Moved by Commissioner Hess and supported by Commissioner Nerkowski to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

RESOLUTION #15-07

Chairman Habermehl presented the following resolution for adoption:

ALPENA COUNTY BOARD OF COMMISSIONERS

RESOLUTION #15-07 OF SUPPORT

OF

CONCURRENCE WITH

CONSISTENCY DETERMINATION OF ALPENA COUNTY SOLID WASTE

MANAGEMENT PLAN (1999)

WHEREAS, The Northeast MI Council of Governments (NEMCOG) is the designated solid waste planning agency for Alpena County, and

WHEREAS, NEMCOG received a request from Greenway Waste Management for consistency determination of their Type A Transfer Station and Resource Recovery Processing facility with the Alpena County Solid Waste Management Plan, and

WHEREAS, NEMCOG determined that it is the intent of the 1999 Alpena County Solid Waste Management Plan, per the authorized Disposal Area Types found on

page 51, to allow for Type A and Type B Transfer Facilities and Resource Recovery Processing Facilities in Alpena County without the need to meet the siting criteria or following the siting process.

NOW THEREFORE BE IT RESOLVED, that the Alpena County Board of Commissioners hereby concurs with NEMCOG's determination that Greenway's Type A Transfer Station and Resource Recovery Processing Facility is consistent with the intent of the Alpena County Solid Waste Management Plan.

Moved by Commissioner Kowalski and supported by Commissioner Lawson to adopt the above resolution. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

NORTHERN LIGHTS ARENA CARPETING

Finance Chairman Lyle VanWormer presented information regarding Northern Lights Arena carpet replacement and installation.

Moved by Commissioner McDonald and supported by Commissioner Lawson that we delay for one year replacement and installation of carpet at Northern Lights Arena and that we look at options after one year. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

RESOLUTION #15-08

Commissioner Camille Nerkowski presented Resolution #15-08 as follows:

Code Association Conference of Michigan

WHEREAS, most counties in the State of Michigan have a Construction Code Department to serve the residents and contractors engaging in construction projects within their county; and

WHEREAS, the Code Association Conference of Michigan, Northern Michigan code Officials, Plumbing Inspectors Association of Michigan, Mechanical Inspectors Association of Michigan and International Association of Electrical Inspectors have annual conferences which feature important and required training and certification opportunities for the individual inspectors; and

WHEREAS, the leadership for the inspector association has chosen to hold the conference in September or October; and

WHEREAS, September through early December happens to be crunch time for homeowners and contractors seeking inspections from the Construction Code Departments throughout the State and is a time when the weather can make a difference in whether or not the job gets completed by winter.

THEREFORE BE IT RESOLVED, the Alpena County Board of Commissioners respectfully requests, in the future, that the leadership of the inspector associations make it a policy to only hold their association's annual conference between late December and the end of March thereby providing better service to those constituents engaged in construction projects throughout the counties of Michigan.

BE IT ALSO RESOLVED, that this resolution be sent to the Code Association Conference

of Michigan, Northern Michigan Code Officials, Plumbing Inspectors Association of Michigan, Mechanical Inspectors Association of Michigan and International Association of Electrical Inspectors.

Moved by Commissioner Nerkowski and supported by Commissioner VanWormer to adopt the above resolution. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

RESOLUTION #15-09

Commissioner Jeff Kowalski presented and requested adoption of the following resolution:

Resolution of Support

for

Alpena County Parks Bath House and Boat Launch Reconstruction

WHEREAS, Alpena County supports the Alpena County Parks and Recreation Commission submission of applications titled, “Long Lake County Park Bath House and Boat Launch Reconstruction Project” and “Beaver Lake County Park Bath House Project” to the Michigan Natural Resources Trust Fund for the construction of new bath houses at Beaver Lake Park and Long Lake Park, and the reconstruction of the boat launch at Long Lake Park. Improvements include ADA compliant bath house facilities and boat launch modifications for seasonal use at the two aforementioned County Parks; and,

WHEREAS, the location of the proposed project at Long Lake Park and Beaver Lake Park

serves the residents of Alpena County; and,

WHEREAS, the Long Lake County Park and Beaver Lake County Park are also open and available to all residents in the State of Michigan as recreational facilities and encourages residents to use these facilities for their enjoyment, and,

WHEREAS, The Alpena County Recreation Plan update which was adopted in 2014 identifies these projects which were developed for the benefit in meeting the recreation needs of the entire community, and,

WHEREAS, upon approval of grant money from the State of Michigan, Alpena County agrees to fulfill the match requirements of the DNR Grant,

NOW THEREFORE, BE IT RESOLVED that the Alpena County Board of Commissioners hereby go on record in support of submission of a Michigan Natural Resources Trust Fund Application for the “Long Lake County Park Bath House and Boat Launch Reconstruction Project” and “Beaver Lake County Park Bath House Project”, by the Alpena County Parks and Recreation Commission.

Moved by Commissioner Kowalski and supported by Commissioner Nerkowski to adopt the above resolution. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

REPORT ON CHIPPEWA HILLS

Commissioner Lawson gave a verbal report on Chippewa Hills and DNR regarding the logging issue.

ADJOURNMENT

Moved by Commissioner Kowalski and supported by Commissioner McDonald to adjourn. Motion carried.

Meeting adjourned at 1:17 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

tsb

**Official Proceedings
of the
Alpena County Board of Commissioners
April 28, 2014
1:00 p.m.**

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on Tuesday, April 28, 2015, beginning at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioners absent: None.

AGENDA

Moved by Commissioner Lawson and supported by Commissioner Nerkowski to adopt the agenda with the addition of equalization department report, equalization service contract extension, district court adult drug court grant and closed session for negotiations. Motion carried.

PUBLIC COMMENT

None

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - March 24, 2015
- B) **Airport Committee** - April 10, 2015
- C) **Personnel Committee** - April 10, 2015
April 14, 2015

ACTION ITEM #PM-1: The Committee recommends we approve a letter of agreement with Ted Somers for Interim Equalization Director with starting wages of \$40,000 and request approval from the State of Michigan for this position.

- ACTION ITEM #PM-2: The Committee recommends we advertise, interview, and fill the position for an assessor in Equalization Department.
- ACTION ITEM #PM-3: The Committee recommends we appoint Mark Hunter to the Alpena County Library Board with a term to start immediately and end on 12/31/17.
- ACTION ITEM #PM-4: The Committee recommends we appoint George Stevens as Acting Veterans Counselor effective March 4, 2015 and to re-evaluate this in 6 months or when the current director returns or terminates.
- ACTION ITEM #PM-5: The Committee recommends we approve a letter of understanding with George Stevens regarding benefits during the Acting Veterans Counselor time period.
- ACTION ITEM #PM-6: The Committee recommends we approve the reappointment of Carol LaCross to the Alpena County Jury Board with a term to begin May 1, 2015 and expire on April 30, 2021.

D) **IT Committee** - April 13, 2015

E) **Finance/Building Maintenance and Recreation Committee** -April 15, 2015

	SUBMITTED:	APPROVED:
General Fund	\$168,035.82	\$168,035.82
Per Diems & taxable mileage	\$ 2,854.82	\$ 2,854.82

- ACTION ITEM #FM-1: The Committee recommends approve the Remonumentation Contracts (March 18, 2015-November 15, 2015) with Fabis Land Surveying, Lewis & Lewis and Huron Engineering as presented and authorize the Chairman of the Board to sign them.
- ACTION ITEM #FM-2: The Committee recommends we approve Resolution #15-12 and the Co-Location Agreement for MPSCS Manning Hill Tower Site for Point-to-Point Communications Equipment as presented and authorize the Chairman of the Board to sign them.
- ACTION ITEM #FM-3: The Committee recommends we authorize the County Treasurer to transfer \$13,404.48 out of line item #101-301-723-000 (Corrections Officer Wages) and place it in to line item # 101-301-723-002 (Corrections Officer Overtime). *[Based on time frame 1-4-15/6-20-15]*

- ACTION ITEM #FM-4: The Committee recommends we approve the Public Processing, LLC Agreement for Payment Processing and the Public Surplus Seller Agreement for the IT Department as presented.
- ACTION ITEM #FM-5: The Committee recommends we approve the 1-year agreement for Shared AS/400 maintenance provided by Alpena IT Department between the County of Montmorency and the County of Alpena, The annual fee will be paid to the County of Alpena in the month of January 2015 for the 2014 maintenance year, in the amount of \$4,800.00, into line item #101-958-677.006 and to authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-6: The Committee recommends we approve the AS400 Hardware/Software Maintenance Agreement between i3Business Solutions, LLC and Alpena County, in the amount of \$3,127.62, out of line item #101-958-931.001 as presented and authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-7: The Committee recommends we seek sealed bids for the District Court/Probate Court/Friend of the Court Reconstruction Project.
- ACTION ITEM #FM-8: The Committee recommends we authorize the County Treasurer to transfer funds in the amount of \$25,000.00 from line item #101-999-913.000 (Economic Development) into a line item number to be created for NMUASC-Northern Michigan Unmanned Aerial Systems Consortium, as non-profit corporation.
- ACTION ITEM #FM-9: The Committee recommends we approve the First Quarter Budget Adjustments for 2015 as presented.

F) **Court Committee** - April 23, 2015

Moved by Commissioner VanWormer and supported by Commissioner Adrian to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL: LETTER OF SUPPORT FOR THE NORTHEAST MICHIGAN RECYCLING EDUCATION COLLABORATIVE

Chairman Habermehl presented the following poll:

- ACTION ITEM: Recommendation to authorize the Chairman of the Board to sign a letter of support for the Northeast Michigan Recycling Education

Collaborative grant proposal being submitted to the Department of Environmental Quality for consideration of funding to implement critical educational programs.

Moved by Commissioner Kowalski and supported by Commissioner Lawson to approve the above board action. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

DARK SKY PRESERVE DESIGNATION

Mary Beth Stutzman, President & CEO Alpena CVB and Carol Dodge Grohowski, Friends of the Rockport group presented the following resolutions.

RESOLUTION #15-10 SUPPORT OF DARK SKY PRESERVE DESIGNATION FOR ROCKPORT STATE RECREATION AREA

Whereas, The Alpena County Board of Commissioners recognizes that the night sky is part of the cultural and scientific heritage of all humanity, which should be preserved and protected, and

Whereas nearby Rockport State Recreation Area and additional State forest lands stretching from Alcona County to Presque Isle County also present pristine, undiluted night sky viewing opportunities, and

Whereas the night sky represents an important natural resource that contributes to the quality of life for residents, visitors and wildlife in Northeastern Lower Michigan, and

Whereas Dark Sky Designation and related activities represent a significant opportunity for economic development within the region, and

Whereas the above-mentioned park and land along the Lake Huron shoreline in Alpena County lends themselves to inclusion in the state's Dark Sky Preserve Legislation, and

Whereas the related Townships in Alpena County have been consulted and have unanimously approved letters of support with no objection to classifications of the above noted state park lands in their jurisdictions as Dark Sky Preserve,

Therefore be it resolved that the Alpena County Board of Commissioners supports the creation of a Dark Sky Preserve in Alpena County that includes the Rockport State Recreation Area under Michigan's Dark Sky Preserve legislation, and further be it resolved that the Alpena County Board of Commissioners calls upon our State Representative and/or State Senator to introduce and support legislation that will secure this designation.

Moved by Commissioner Lawson and supported by Commissioner Nerkowski to approve the above resolution. Roll call vote was taken: AYES: Commissioners Kowalski,

Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None.
Motion carried.

RESOLUTION #15-11 SUPPORT OF DARK SKY PRESERVE DESIGNATION FOR NEGWEGON STATE RECREATION AREA

Whereas, The Alpena County Board of Commissioners recognizes that the night sky is part of the cultural and scientific heritage of all humanity, which should be preserved and protected, and

Whereas nearby Negwegon State Park and additional State forest lands stretching from Alcona County to Presque Isle County also present pristine, undiluted night sky viewing opportunities, and

Whereas the night sky represents an important natural resource that contributes to the quality of life for residents, visitors and wildlife in Northeastern Lower Michigan, and
Whereas Dark Sky Designation and related activities represent a significant opportunity for economic development within the region, and

Whereas the above-mentioned park and land along the Lake Huron shoreline in Alpena County lends themselves to inclusion in the state's Dark Sky Preserve Legislation, and

Whereas the related townships in Alpena County have been consulted and have unanimously approved letters of support with no objection to classifications of the above noted state park lands in their jurisdictions as Dark Sky Preserve,

Therefore be it resolved that the Alpena County Board of Commissioners supports the creation of a Dark Sky Preserve in Alpena County that includes Negwegon State Park under Michigan's Dark Sky Preserve legislation, and further be it resolved that the Alpena County Board of Commissioners calls upon our State Representative and/or State Senator to introduce and support legislation that will secure this designation.

Moved by Commissioner Nerkowski and supported by Commissioner McDonald to approve the above resolution. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None.
Motion carried.

ALPENA AREA SENIOR CITIZENS CENTER

Judy Kalmanek, Senior Citizens Board President presented a request on behalf of the senior board to obtain ownership of the Alpena Area Senior Citizens Center property.

Chairman Habermehl appointed a Senior Citizens Adhoc Committee made up of, himself, Commissioner VanWormer and Commissioner McDonald.

Moved by Commissioner Kowalski and supported by Commissioner Hess to concur with the Chairman's appointment. Motion carried.

EQUALIZATION REPORT

The Equalization Report L-4024 (Personal and Real Property totals) as prepared by Sharyn Malone was presented.

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve the Equalization Report L-4024 (Personal and Real Property totals) and authorize the Chairman of the Board to sign it. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

EQUALIZATION SERVICES CONTRACT

Moved by Commissioner Adrian and supported by Commissioner Nerkowski to approve the third extension to service contract with Sharyn Malone in the amount up to \$1,600 for Equalization Services and authorize the Chairman of the Board to sign it. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

DISTRICT COURT ADULT DRUG COURT

District Court Administrator Mary Muszynski presented the District Court Adult Drug Court (Enhancement) Grant which was submitted electronically on April 16, 2015. The 2-year grant is in the amount of \$200,000 with an in kind match of \$50,000.

Moved by Commissioner Kowalski supported by Commissioner McDonald to approve the District Court Adult Drug Court Grant application as presented. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

INTERGOVERNMENTAL COUNCIL

Chairman Habermehl announced that the Intergovernmental Council meeting will be held on Thursday, May 7, 2015 at 7:00 p.m. in Ossineke Township and that it is considered a full board meeting.

CLOSED SESSION

Moved by Commissioner VanWormer and supported by Commissioner Hess to go into closed session for the purpose of negotiations. Roll call vote was taken: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

The meeting was closed at 1:40 p.m. and was reopened at 2:51 p.m.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioners absent: None.

PUBLIC COMMENT

Ed Black commented on the progress of the Besser Museum's planetarium.

ADJOURNMENT

Moved by Commissioner McDonald and supported by Commissioner Hess to adjourn. Motion carried.

Meeting adjourned at 2:53 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle

A₂

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

May 7, 2015 7:00p.m.

The Alpena County Board of Commissioners met in joint session with the City of Alpena and all Townships at the Ossineke Township Hall on May 7, 2015. The meeting was called to order at 7:00 p.m.

ROLL CALL

Roll was called the following Commissioners present; Adrian, Hess, McDonald, Lawson, Nerkowski and Habermehl. Commissioners Kowalski and VanWormer excused.

PUBLIC COMMENT

No one.

Priority Topic Discussion

Drug Issues: Heroin & Meth Labs - A very informative presentation was given by Mark Pintar, MSP. Lori Ames-Catholic Human Services was also present and offered to do presentation in the community and for groups.

Governmental Entity Reports

Ken Lobert- Ossineke Twp. Supervisor; Howard Lumsden Long Rapids Twp. Supervisor; William Domke Wilson Twp. Supervisor; Tammy Bates Green Twp. Trustee; Ken Gauthier Sanborn Twp. Supervisor each gave a review of projects in their Twp.

Mike Nowak gave an update on City of Alpena Projects

Cam Habermehl; Bob Adrian and Bonnie Friedrichs informed the group of projects and happenings within the County.

Priority Topic Discussion and Action Propositions

Steven Kieliszewski-Sheriff and Undersheriff Terry King presented information on drug use in the County-which turned into a discussion about the County Jail. Sheets were passed around for individuals to sign up for a New Jail Committee. Steve will coordinate a jail tour and meetings.

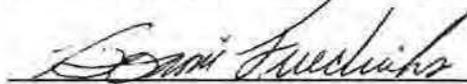
Planning Session

Next meeting Airport Manager Steve Smigelski will give a presentation on airport functions and a new terminal.

Next meeting will be Oct. 1, 2015 at 7:00 p.m. at the Sanborn Twp. Hall. Motion to adjourn made by Commissioner Hess, seconded by Commissioner Nerkowski. Adjourned at 9:08 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

May 26, 2015

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on May 26, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Kip Burke, representing the Gideon's and AAMA VP.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner Nerkowski and supported by Commissioner VanWormer to adopt the agenda. Motion carried.

PUBLIC COMMENT

Helen Anne Cordes of MSU gave an update on the 4-H program. Sienna Suszek informed the board of a promotion they are doing at this years county fair promoting health and animals.

PRESENTATION

Judge Tom LaCross presented a letter of acknowledgment to Bill Tremain for his service to the County of Alpena as Magistrate.

CONSENT CALENDAR

A) **Approval of the Official Proceedings of the Alpena County Board of**

Commissioners Regular Session - April 28, 2015

Intergovernmental Council - May 7, 2015

B) **Airport Committee** - May 1, 2015

C) **IT Adhoc Committee** - May 6, 2015

ACTION ITEM #IT-1: The Committee recommends we approve the Agreement for IT services between the City of Alpena and the County of Alpena as presented.

D) **Personnel Committee** - May 12, 2015

ACTION ITEM #PM-1: The Committee recommends that Erin Riopelle be appointed to the Alpena County Parks Commission effective immediately through 12/31/17.

ACTION ITEM #PM-2: The Committee recommended that per the request of Ted Somers that the Equalization Director position agreement be rescinded.

ACTION ITEM #PM-4: The Committee recommends that the 911 Director establish a new eligibility list for hiring by advertising and that he be authorized to fill the 911 Dispatcher vacancy.

ACTION ITEM #PM-5: The Committee recommends that we allow the Sheriff's Department Corrections to explore Corporal Job Descriptions.

Personnel Committee - May 18, 2015

E) **Finance/Building Maintenance and Recreation Committee -May 20, 2015**

	SUBMITTED:	APPROVED:
General Fund	\$121,398.73	\$121,398.73
Per Diems & taxable mileage	\$ 2,752.94	\$ 2,752.94

ACTION ITEM #FM-1: The Committee recommends we approve four Court Reconstruction Grant applications for Annex Building Renovations and Resolution #15-14 as presented being submitted by the County Clerk.

ACTION ITEM #FM-2: The Committee recommends we approve the Peninsula Fiber Network, LLC Letter of Authorization and Resolution #15-13 for Alpena County 9-1-1.

ACTION ITEM #FM-3: The Committee recommends we approve the invoice from Great Turtle Diving & Sports LLC to provide training to the Sheriff's Office Dive Team in the amount of \$4,125.00, with funds out of line item # 101-301-957-001.

ACTION ITEM #FM-4: The Committee recommends we approve the invoice from Van Meter & Associates for the implementation of the Performance Directed Management (PDM) program for the road patrol, in

the amount of \$950.00, with funds out of 205-302-804 and into line item #205-302-999.017 and into general fund revenue line item # 101-301-677.017 and out of general fund expense line item #101-301-727.

ACTION ITEM #FM-5: The Committee recommends we authorize the Maintenance Superintendent to seek bids for the sale of a 2001 Dodge Ram 4 x 4 Pickup with a 7 ½ foot plow with a minimum bid set of \$500.00.

ACTION ITEM #FM-6: The Committee recommends we approve the change to Jeanette Tolan's title to Assistant IT Director and job description, she will become a salary employee at 40 hours per week and that a new step scale be adopted as presented with base rate on 1-1-16 and the remaining steps every year thereafter based on performance reviews. The wage increase from June-December 2015 is in the amount of \$3,316.83, including fringe benefits, with funds out of line item numbers 101-958-727 (2/3) and 101-958-803 (1/3).

ACTION ITEM #FM-7: The Committee recommends we approve the MI Drug Court Grant Program Application Fiscal Year 2016, in the amount of \$310,820.00, Organization Match \$10,008.00 (from participants' fees) and a County In-Kind match of \$56,975.00 (there is NO required cash match for this grant), as presented

which will include all pertaining paperwork.

ACTION ITEM #FM-8: The Committee recommends we approve the 2015 Tax Rate Request Form L-4029 as presented and authorize the Chairman of the Board to sign it.

Moved by Commissioner Kowalski and supported by Commissioner Lawson to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

**POLL ALLOW DISTRICT COURT TO ADVERTISE AND FILL VACANT
PROBATION OFFICER POSITION**

Personnel Chairman Eric Lawson - presented a poll from the May 12, 2015 Personnel Committee Meeting.

ACTION ITEM: The Committee recommends that we allow District Court to advertise and fill the vacant Probation Officer position.

Moved by Commissioner Lawson and supported by Commissioner McDonald to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

MICHIGAN ASSOCIATION OF COUNTIES UPDATE

Tim McGuire, Executive Director, Michigan Association of Counties (MAC), gave an update on the sales tax proposal, revenue sharing, the workers comp fund and invited commissioners to attend MAC events and meetings.

NORTHERN LIGHTS ARENA INVOICE

Finance Chairman Lyle VanWormer presented an invoice from Weinkauf Plumbing & Heating Inc. for Northern Lights Arena to fix a frozen pipe. (Attachment #1) There was some in kind services done as well. This requires a 2/3 vote.

ACTION ITEM: The Committee recommends that we authorize the payment of an invoice from Weinkauf Plumbing & Heating Inc. for Northern Lights Arena in the amount of \$413.99 with monies to be taken out of surcharge funds.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

EQUALIZATION DIRECTOR

Personnel Chairman Eric Lawson explained various options to explore for an Equalization Director, such as increasing the salary and contractual services.

County Clerk Bonnie Friedrichs provided information on pay scales for other County Equalization Directors.

Moved by Commissioner Kowalski and supported by Commissioner Nerkowski to approve advertising for an Equalization Director as a County employee or contractual services with the salary to be increased by the Personnel Committee. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

EQUALIZATION DIRECTOR CONTINUE AGREEMENT

WITH SHARYN MALONE

Moved by Commissioner Nerkowski and supported by Commissioner McDonald to continue the agreement with Sharyn Malone for Equalization work under the current terms.

Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

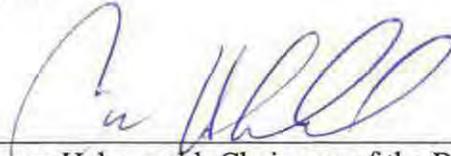
PUBLIC COMMENT

None

ADJOURNMENT

Moved by Commissioner Nerkowski and supported by Commissioner Kowalski to adjourn. Motion carried.

Meeting adjourned at 1:36 p.m.



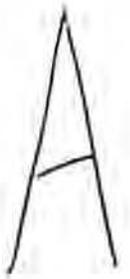
Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS**



June 30, 2015

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on June 30, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Pastor Gary Smith, New Life Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner Nerkowski and supported by Commissioner McDonald to adopt the agenda, with the addition of the County Clerk's request to accept credit card payments. Motion carried.

PUBLIC COMMENT

Paul Wolne of Wellington Township commented on property cards and new construction that is not on the tax roll.

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - May 26, 2015
- B) **Airport Committee -** June 5, 2015
- C) **Personnel Committee -** June 9, 2015

ACTION ITEM #PM-1: The Committee recommends that Ann Marie Rich be appointed as the Citizen at Large to the Alpena County Planning Commission effective immediately through 12/31/18.

ACTION ITEM #PM-2: The Committee recommends we advertise for the Veterans Counselor and clarify in the job description that it is a fee-for-service position, and to coordinate interviews for the position with the Alpena County Veterans Affairs Board.

- D) **Senior Citizens Adhoc-** June 16, 2015
- E) **Finance/Building Maintenance and Recreation Committee -**June 17, 2015

	SUBMITTED:	APPROVED:
General Fund	\$140,542.15	\$140,542.15
Per Diems & taxable mileage	\$ 1,723.41	\$ 1,723.41

ACTION ITEM #FM-1: The Committee recommends that Alpena County submit an application for the MSU Extension program to the Youth and Recreation Committee for 2016 funding, in the amount of \$41,474.00 and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-2: The Committee recommends that Alpena County submit (two) 2016 applications for Plaza Pool programs to the Youth and Recreation Committee and authorize the Chairman of the Board to sign all pertaining paperwork.

- 1) Plaza Pool Operations requested amount \$85,000.00
- 2) Ready, Set, Swim! requested amount \$8,500.00

ACTION ITEM #FM-3: The Committee recommends that Alpena County submit an 2016 application to fund the Plaza Pool Senior Aquatic Programming to the Older Persons Committee in the amount requesting \$15,000.00, and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-4: The Committee recommends that upon recommendation from the Alpena County Older Persons Committee, that \$20,000.00 be used from the building maintenance fund of the Alpena Senior Citizens Center for the renovation of the parking lot on the north side of the building. This \$20,000.00 will be taken from the current allocation the Center receives. The total for maintenance beginning in January 2015, from the millage, is \$68,196.00.

ACTION ITEM #FM-5: The Committee recommends that we approve the Amendment to 2013 State of Michigan IV-D Grant, adding year 2016 (Establishment of paternity child support orders), in the total

amount of \$97,473.15 (66% Organization match \$64,332.28) (34% County match \$33,140.87), as presented with all pertaining documentation and authorize the Chairman of the Board to sign.

ACTION ITEM #FM-6: The Committee recommends we authorize the Chairman of the Board to sign a purchase order and contract with Intrado for a VIPER system (911 Phone System), in an amount of \$119,760.40 which includes 1-year maintenance, with funds out of the Enhanced 911 Fund. *Note: Quote was upgraded to reflect most recent needs.

ACTION ITEM #FM-7: The Committee recommends we authorize the Chairman of the Board to sign a purchase order and contract with Sungard Public Sector, Inc. for a CAD system, in the amount of \$157,836.00 which includes annual maintenance, with funds out of the Enhanced 911 Fund. *Note: Quote was upgraded to reflect most recent needs.

ACTION ITEM #FM-8: The Committee recommends we accept the bid from Ted Somers in the amount of \$520.00 for the 2001 Dodge Ram Pick Up with Plow as presented and authorize the Chairman of the board to sign the title. A minimum bid was set in the amount of \$500.00.

ACTION ITEM #FM-9: The Committee recommends we authorize the Maintenance

Superintendent to Dispose of Assets by having a Silent type Auction Sale at Fairgrounds.

ACTION ITEM #FM-10: The Committee recommends we approve expenditures in the amount of approximately \$7,800.00 for Architectural Drawings for District and Probate Court Renovations with funds out of line item #631-266-975.193 and proceed with the project.

ACTION ITEM #FM-11: The Committee recommends we approve the purchase of a New Replacement Pump Motor and seals for the Plaza Pool in the amount of \$1,600.00, with funds out of line item #402-234-980.201 (Maintenance Department Aging Equipment).

ACTION ITEM #FM-12: The Committee recommends we authorize the Maintenance Superintendent to seek bids for Exterior Brick work at the Plaza Pool.

ACTION ITEM #FM-13: The Committee recommends we authorize the District Court Administrator to use the appropriation from the Drunk Driving Caseflow Assistance Fund and Drug Case Management Fund in the total amount of \$8,824.28 for District Court renovations and other court needs. The total amount of \$8,824.28 will be deposited into line item #101-136-544.545 as revenue and then into the Drunk Driving Caseflow Equipment line item #101-136-977, for disbursement back to the District Court budget. Mary Muszynski will research to see if the funds can be used

for part of the court renovation project.

ACTION ITEM #FM-14: The Committee recommends we approve the Michigan Counties Workers' Compensation Fund 2015 Loss Prevention Grant Application as presented in the amount of \$3,000.00 and all pertaining documentation.

ACTION ITEM #FM-15: The Committee recommends we approve the Tennis Court Agreement between the County of Alpena Public Schools (term 7-1-15/6-30-16) as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-16: The Committee recommends we approve the RS&H Airfield Pavement Marking Contract as presented and authorize the Chairman of the Board to sign it and all pertaining documents as presented.

Total Amount (\$135,000.00)

Organization Match [State] (\$3,375.00)

County Match (\$3,375.00)

FAA-part of the AIP Grant (\$128,250.00)

ACTION ITEM #FM-17: The Committee recommends we approve the MDOT Michigan Air Service Program Contract as presented and authorize the Chairman of the Board to sign it and all pertaining documents as presented.

Total Amount (\$22,223.00)

Organization Match [MDOT] 90% (\$20,000.00)

County Match 10% (\$2,223.00)

F) **Central Dispatch Policy & Procedures Committee - June 17, 2015**

ACTION ITEM #1: The Committee recommends we approve the four policies as presented below.

- 1) III-9. Individual Department Unique Responses Draft Policy
- 2) 25. Airport Emergencies Draft Policy
- 3) 13 PSAP Calls-Transfers\Witness Calls Draft Policy
- 4) I-12. Alpena County Central Dispatch Wrecker Draft Policy

Moved by Commissioner Kowalski and supported by Commissioner Nerkowski to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL ALPENA GROUND SERVICES RECEIVE INCREASE

Airport Chairman Bob Adrian - presented a poll from the May 1, 2015 Airport Committee Meeting.

ACTION ITEM #1: Recommendation that Alpena Ground Services receive a 3% increase as budgeted for additional duties. (Amount \$2,016.48)

Moved by Commissioner Adrian and supported by Commissioner VanWormer to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL NORTHEAST MICHIGAN CONSORTIUM

Commissioner Camille Nerkowski - presented a poll for Northeast Michigan Consortium

ACTION ITEM #2: Recommendation for a letter of support to Northeast Michigan Consortium to open their PA7 to allow the counties of Roscommon, Iosco and Ogemaw to join the local area from 8 counties to 11 counties that make up Northeast Michigan Prosperity Region 3.

Moved by Commissioner Nerkowski and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. **NAYS:** None. Motion carried.

RESOLUTION TO PROVIDE EMPLOYEES CERTAIN BENEFITS

Personnel Chairman Eric Lawson - presented a Board of Commissioners Resolution Authorizing the County of Alpena to Provide Employees Certain Benefits. (Alpena County Premium Conversion Plan)

ACTION ITEM #3: Recommendation to adopt the above resolution to provide employees certain benefits.

Moved by Commissioner Lawson and supported by Commissioner Nerkowski to approve the action item above. Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. **NAYS:** None. Motion carried.

RESOLUTION #15-15 FOR CCAB

Commissioner Mary Hess, CCAB Representative presented Resolution #15-15 for

CCAB.

ACTION ITEM #4: Recommendation to adopt the above Resolution #15-15 Approving the Fiscal Years 2016 (CCAB) Community Corrections Grant Application of the Northeast Michigan Council of Governments.

Moved by Commissioner Hess and supported by Commissioner McDonald to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

FREEDOM OF INFORMATION PROCEDURES & GUIDELINES

Executive Manager Tammy Sumerix-Bates presented FOIA Procedures and Guidelines which have been reviewed by the County Attorney and Labor Attorney. This is an amendment to the law which is in effect July 1, 2015.

ACTION ITEM #5: Recommendation to adopt the FOIA Procedures and Guidelines as presented.

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried

ACCEPTING CREDIT CARD PAYMENTS IN THE COUNTY CLERK'S OFFICE

County Clerk Bonnie Friedrichs would like to start accepting credits cards in the Clerk's Office. The County is currently in a 3-year contract with Point & Pay to provide servicing of credit card payments for the County Campgrounds, Fairgrounds and Treasurer's

office. The Clerk's office can be added to the contract at no additional cost.

ACTION ITEM #6: Recommendation to approve the request from the County Clerk to accept credit card payments in the County Clerk's office as presented.

Moved by Commissioner Lawson and supported by Commissioner VanWormer to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

CLOSED SESSION

Moved by Commissioner Kowalski and supported by Commissioner Adrian to go into closed session for the purpose of union negotiations. Roll call vote was taken: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried. The meeting was closed at 1:22 p.m. and was reopened at 2:10 p.m. Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioners absent: None.

EQUALIZATION DEPARTMENT POSITION

Moved by Commissioner Lawson and supported by Commissioner McDonald to approve the letter of understanding with United Steelworkers Local 211 regarding reclassification of Equalization Clerical Assistant Position to Legal Secretary. Roll call vote was taken: Commissioners Adrian, Nerkowski, McDonald, Lawson, and Habermehl. NAYS: Commissioners Kowalski, VanWormer and Hess. Motion carried.

PUBLIC COMMENT

Paul Wolne, Wellington Township commented on the recent news article regarding R4 Robotics, transportation costs and road commission millage.

ADJOURNMENT

Moved by Commissioner Hess and supported by Commissioner Adrian to adjourn.

Motion carried.

Meeting adjourned at 2:14 p.m.

Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

July 28, 2015

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on July 28, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

ROLL CALL

Roll was called, the following Commissioners present: Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioner Kowalski excused.

AGENDA

Moved by Commissioner Nerkowski and supported by Commissioner McDonald to adopt the agenda with the addition of the advertising for a maintenance position, forming a Landfill Adhoc Committee and removing closed session. Motion carried.

PUBLIC COMMENT

None

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - June 30, 2015
- B) **Airport Committee -** July 10, 2015

ACTION ITEM #AP-1: The Committee recommends we approve the Resolution #15-16 adopting and approving the 2015-2016 Michigan Air Service Marketing Grant and to authorize the Chairman of the Board to sign all necessary papers.

RESOLUTION #15-16

ADOPTING AND APPROVING THE EXECUTION OF THE FY 2015-2016

MICHIGAN AIR SERVICE MARKETING GRANT

BETWEEN THE COUNTY OF ALPENA

ALPENA, MICHIGAN, AND THE

MICHIGAN DEPARTMENT OF TRANSPORTATION

BE IT RESOLVED by the members of the Alpena County Board of Commissioners,

Alpena, Michigan:

Section I. *That the County of Alpena, Michigan, at its Regular meeting, held on July 30, 2013, authorized the Chairman of the Board, Cameron Habermehl, to execute said Grant Agreement and the County Clerk, Bonnie Friedrichs, to attest said execution, and that such Grant Agreement shall be as set forth hereinbelow;*

Section II. *That the Chairman of the Board will execute said Grant Agreement in two (2) copies on behalf of the Alpena County Board of Commissioners and that the County Clerk will attest said execution and said execution will hereby be confirmed, ratified, and approved.*

ACTION ITEM #AP-2: The Committee recommends that we approve the Primary Airport Services agreement initiating the recovery of the

Passenger Facility Charge funds in the amount of \$6,145.63.

ACTION ITEM #AP-3: The Committee recommends we approve Amendment Number One, Airport Services Agreement between Alpena County Regional Airport and Primary Airport Services LLC, and authorize the Chairman of the Board to sign all documents.
(Term of Service 5/31/14-5/31/16)

C) **Personnel Committee** - July 13, 2015
July 24, 2015

ACTION ITEM #PM-1: The Committee recommends that we concur with the Veterans Affairs Board recommendation to hire George Stevens as the Veterans Counselor effective July 28, 2015 to start at the Base Step of pay.

D) **Finance/Building Maintenance and Recreation Committee** -
July 15, 2015

	SUBMITTED:	APPROVED:
General Fund	\$191,731.16	\$191,731.16
Per Diems & taxable mileage	\$ 1,234.51	\$ 1,234.51

ACTION ITEM #FM-1: The Committee recommends we approve the Annual FY 2016 HUNT Grant application and all pertaining documents and authorize the Chairman of the Board to sign them and to amend the grant when they receive the fund award if needed.

ACTION ITEM #FM-2: The Committee recommends we authorize the IT Director to

dispose of and sell old county cell phones when necessary on the public surplus auction site.

ACTION ITEM #FM-3: The Committee recommends we approve the State of Michigan FY 2014 Homeland Security Grant Program Operation Stonegarden Grant Agreement for the period of September 1, 2014 to July 31, 2016 and authorize the Chairman of the board to sign all pertaining documents upon attorney approval. Total amount of Grant is \$30,535.00, of which the Sheriff has budgeted \$16,820.27 for 2015 expenditures and the remaining amount of \$13,714.73 will be budgeted for in 2016.

ACTION ITEM #FM-4: The Committee recommends we approve the MGT of America Consulting Services Contract Court Administrative Cost Allocation Plan (3-year agreement 2014, 2015, 2016) at the annual cost of \$4,000.00, and authorize the Chairman of the Board to sign it upon attorney approval.

(not approved on the consent calendar)

ACTION ITEM #FM-5: The Committee recommends we approve the FY 2016 MSP-OHSP Office of Highway Safety program Grant renewal (Traffic Enforcement Grant) in the amount of \$13,000.00 for the period of 10-1-15/9-30-16 as presented and authorize the Chairman of the Board to sign all pertaining paperwork upon attorney approval. This grant is split 50/50 with the City Police

Department.

ACTION ITEM #FM-6: The Committee recommends we approve the request from the Maintenance Superintendent to continue to work with Environmental Asbestos Services to get closure on a contaminated portion of the property at the jail with funds to be taken out of line item #101-265-801.001 in the amount of \$20,000.00 which was budgeted for this purpose.

ACTION ITEM #FM-7: The Committee recommends we approve the Second Quarter Budget adjustments as presented.

E) **Sealed Bid Opening** - July 8, 2015 (2005 Ford Crown Vic)

Sealed Bid Opening - July 21, 2015 (Plaza Pool Brick Work)

Moved by Commissioner Lawson and supported by Commissioner Nerkowski to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

MGT OF AMERICA CONSULTING SERVICES

ACTION ITEM #FM-4: The Committee recommends we approve the MGT of America Consulting Services Contract Court Administrative Cost Allocation Plan (3-year agreement 2014, 2015, 2016) at the annual cost of \$4,000.00, with funds out of line item #101-969-711.001 (Child Care fund Cost Allocation), and authorize the

Chairman of the Board to sign it upon attorney approval.

Moved by Commissioner Lawson and supported by Commissioner Adrian to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

NORTHEAST MICHIGAN CONSORTIUM PROSPERITY REGION 3

Marisue Moreau, Director of Northeast Michigan Consortium presented Resolution #15-18, Interlocal Agreement and Charter to allow three counties to join the Northeast Michigan Consortium as presented.

NORTHEAST MICHIGAN CONSORTIUM

INTERLOCAL AGREEMENT

Supporting County Resolution #15-18

WHEREAS the Parties desire to enter into this Interlocal Agreement, pursuant to the Urban Cooperation Act, Act 7 of the Public Acts of 1967, Ex. Sess, being MCL 124.501 et seq., as amended (the UCA); and

WHEREAS the eight counties, Alcona, Alpena, Cheboygan, Crawford, Montmorency, Oscoda, Otsego and Presque Isle established the Northeast Michigan Consortium (NEMC)-hereinafter referred to as Consortium or NEMC, as a separate legal entity under the Urban Cooperation Act (UCA) of 1967, as amended, Michigan Compiled Laws (MCL) 124.501 under an Interlocal Agreement dated August 25, 1983 for the purpose of operating programs under the Job Training Partnership Act (JTPA) and subsequent replacement legislation in the eight counties of the agreement; and

WHEREAS in order to comply with provisions of the Workforce Innovation and Opportunity Act (WIOA) and subsequent replacement legislation; and

WHEREAS Iosco County, Ogemaw County and Roscommon County desires to join the consortium under the UCA for the purpose of providing for the administration of employment and training programs in those areas, because the Michigan Works! service delivery area has been expanded to include Iosco County, Ogemaw County and Roscommon County; and

WHEREAS Alcona County, Alpena County, Cheboygan County, Crawford County, Iosco County, Montmorency County, Ogemaw County, Oscoda County, Otsego County, Presque Isle County and Roscommon County are all public agencies that are authorized to enter this Interlocal Agreement under the UCA, pursuant to resolutions of each of their governing bodies, which resolutions designate the officer authorized to sign this Interlocal Agreement on behalf of each public body; and

WHEREAS the Counties agree that pursuant to authorities of Michigan Public Act 7 the Northeast Michigan Consortium is reestablished on behalf of the Counties by mutual consent of the respected chief elected officials of each county board of commissioners.

NOW THEREFORE, pursuant to authorities of Michigan Public Act 7, and in consideration of the First Amended Interlocal Agreement and Charter, effective date of October 1, 2015, the Board of Commissioners of the County of by the County Clerk, with the understanding that a copy of this resolution shall be added as an attachment to the Interlocal Agreement as referenced.

Moved by Commissioner Nerkowski and supported by Commissioner

McDonald to to have Northeast Michigan Consortium open their PA7 to

allow the counties of Iosco, Ogemaw and Roscommon to join the local area and to authorize the Chairman of the Board to sign the new PA7 agreement, approve the charter and approve Resolution #15-18 as presented. The local area will then include eleven counties consisting of Alcona, Alpena, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle and Roscommon which makes up the Northeast Michigan Prosperity Region 3. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused.

Motion carried.

2014 COUNTY AUDIT REPORT

Mark Sandula, Certified Public Accountant, Straley Lamp & Kraenzlein PC, presented the 2014 County Audit report.

Moved by Commissioner VanWormer and supported by Commissioner Adrian to accept the 2014 Audit as presented. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

DNR SNOWMOBILE GRANT APPLICATION

Commissioner VanWormer presented, on behalf of the Alpena County Sheriff's Office, the DNR Snowmobile Grant Application.

ACTION ITEM : Recommendation to submit a DNR Snowmobile Grant Application for the Sheriff's office. The organizational match is 85% and the county's match is 15% (which will come out of the 2016 budget), and to authorize the Chairman of the Board to sign all pertaining documents.

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

DNR ORV GRANT APPLICATION

Commissioner VanWormer presented, on behalf of the Alpena County Sheriff's Office, the DNR ORV Grant Renewal Application.

ACTION ITEM : Recommendation to submit a DNR ORV Grant Application Renewal for the Sheriff's office and authorize the Chairman of the Board to sign all pertaining documents. There is not a County match.

Moved by Commissioner VanWormer and supported by Commissioner McDonald to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

PLAZA POOL BRICK WORK SEALED BID OPENING

Commissioner VanWormer and Wes Wilder, Maintenance Superintendent presented the sealed bid that was opened on July 21, 2015 for Brick Work at the Plaza Pool.

ACTION ITEM: Recommendation to accept the sealed bid from DeRocher Masonry Incorporated in the amount of \$31,250.00, with funds out of line item # 631-266-975.078 to repair the brick work at the Plaza Pool as presented.

Moved by Commissioner VanWormer and supported by Commissioner Lawson to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

ANNEX BUILDING RENOVATION SEALED BID OPENING

Commissioner VanWormer and Wes Wilder, Maintenance Superintendent presented the sealed bid that was opened on July 28, 2015 for the Annex Building Renovation project.

Moved by Commissioner VanWormer and supported by Commissioner Adrian that we do not accept the bid from J. Ranck Electric, as it was the only bid received and that the entire project be put back out for bid for a general contractor to perform the entire Annex Building Renovation project. Motion carried.

ADVERTISE FOR MAINTENANCE DEPARTMENT VACANCY

Maintenance Superintendent Wes Wilder requested approval to advertise for a vacancy in the maintenance department.

Moved by Commissioner VanWormer and supported by Commissioner Hess to allow the Maintenance Superintendent to advertise and fill a vacant Maintenance Department vacancy. Motion carried.

AMENDED PERSONNEL POLICIES AND PROCEDURES

Eric Lawson, Personnel Chairman, presented the amended personnel policies and procedures.

ACTION ITEM #PM-1: The Committee recommends we approve the amended Personnel Policies and Procedures (typos or grammatical errors can still be corrected if necessary) to the full board with the exception of the residency policy.

Moved by Commissioner Lawson and supported by Commissioner Nerkowski to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, McDonald, Lawson, and Habermehl. NAYS: Commissioner Hess. Commissioner Kowalski excused. Motion carried.

RESIDENCY POLICY

Commissioner Hess presented wording options for a residency policy.

Moved by Commissioner Hess and supported by Commissioner VanWormer to approve the Residency Policy with Option 1 and include except as otherwise required by law. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None Commissioner Kowalski excused.

Motion carried.

RESOLUTION #15-17 RESEARCH VESSEL CHINOOK

Commissioner Hess presented Resolution #15-17.

***RESOLUTION #15-17 OF SUPPORT FOR
RESEARCH VESSEL CHINOOK'S FINAL RESTING PLACE***

WHEREAS, *Alpena County, State of Michigan has a rich maritime history;*

WHEREAS, *Alpena County, State of Michigan, has been the home of the Research Vessel Chinook when she was transferred to the Fisheries Division's Alpena Great lakes Station in 1968 and she has remained stationed here since 1968;*

WHEREAS, *the Research Vessel Chinook has served as the Michigan Department of Natural Resources research platform for all of Lake Huron and the St. Mary's River since being transferred to Alpena County in 1968;*

WHEREAS, *the Research Vessel Chinook was first commissioned and has served on the Great Lakes since 1947 and will be decommissioned at the end of the 2015 season and she will be replaced with a new vessel in 2016;*

WHEREAS, *the Research Vessel Chinook will be in need of a final resting place at the end of her service in 2015 and the Michigan Department of Natural Resources is charged with finding a final placement for the Research Vessel Chinook and as part of this process will consider the following criteria: an entity that can preserve and tell the Research Vessel Chinook's historical story of important to research on Lake Huron's economically important fisheries and surveillance of invasive species across the basin; a location where the Research Vessel Chinook has been stationed during her active DNR life and*

been involved in that community's affairs; and finally, an entity and place that will be responsible for the Research Vessel Chinook's long-term future;

WHEREAS, *the Alpena County area through its citizens and organizations has a proven record of being capable and willing to invest in an undertaking as is outlined for the Research Vessel Chinook's long-term future as it has demonstrated by the successful efforts in saving the Katherine V;*

NOW, THEREFORE BE IT RESOLVED, *that the residents of Alpena County, through their duly elected Board of County Commissioners, supports the endeavors of any person, entity or organization within Alpena County that strives to keep the Research Vessel Chinook in Alpena County for its final resting place.*

BE IT FURTHER RESOLVED, *that adoption of this resolution by the Alpena County Board of Commissioners and Alpena County does not obligate either entity to commit or spend any taxpayer monies on this endeavor to keep the Research Vessel Chinook in Alpena County for its final resting place.*

Moved by Commissioner Hess and supported by Commissioner VanWormer to approve Resolution #15-17 of Support for Research Vessel Chinook's Final Resting Place as presented. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None Commissioner Kowalski excused. Motion carried.

COUNTY OFFICES TO ACCEPT CREDIT CARD PAYMENTS

Executive Manager Tammy Bates presented a request to extend the existing contract with Point and Pay to other County offices to accept credit card payments.

Moved by Commissioner Hess and supported by Commissioner Nerkowski to

authorize the County Treasurer, at her discretion, to allow county offices to accept credit card payments by adding offices to the contract with Point and Pay. Roll call vote was taken: AYES: Commissioners Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None Commissioner Kowalski excused. Motion carried.

CHAIRMAN APPOINTMENT LANDFILL ADHOC

Chairman Cameron Habermehl appointed the Landfill Adhoc Committee, with the following Commissioners serving on the Committee: Chairman Ron McDonald, Commissioner Bob Adrian and Commissioner Hess. Moved by Commissioner Lawson and supported by Commissioner Nerkowski to concur with the Chairman's appointment. Motion carried.

PUBLIC COMMENT

none

ADJOURNMENT

Moved by Commissioner McDonald and supported by Commissioner Hess to adjourn. Motion carried.

Meeting adjourned at 1:59 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

August 27, 2015

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on August 27, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner Hess and supported by Commissioner Adrian to adopt the agenda with the deletion of closed session. Motion carried.

PUBLIC COMMENT

Sgt. Scott Gagnon of the Alpena County Sheriff's office, commented on a recent successful boat rescue/distress call and how entities involved worked together in a coordinated effort that saved a life. Larry Clark, Representative of Taking Pride in Alpena: South Corridor, gave an update. MSU, Alpena Township and

NEMCOG is also working closely on the project.

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session - July 28, 2015
- B) IT Committee - July 29, 2015
- C) Airport Committee - August 7, 2015
- D) Landfill Adhoc Committee - August 17, 2015
August 26, 2015
- E) Finance/Building Maintenance and Recreation Committee - August 19, 2015

	SUBMITTED:	APPROVED:
General Fund	\$116,502.64	\$116,502.64
Per Diems & taxable mileage	\$ 3,041.94	\$ 3,041.94

ACTION ITEM #FM-1: The Committee recommends we approve the FY 2016 Child Care Fund Budget Summary as presented and authorize the Chairman of the Board to sign all pertaining documents.

(not approved on consent calendar)

ACTION ITEM #FM-2: The Committee recommends we approve the 2015 Emergency Management Performance Grant Renewal (10-1-14/9-30-15) Grant Total \$10,530.00 with an in-Kind

match of \$5,265.00 and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-3: The Committee recommends we authorize the IT Director to dispose of Nortel phones and BCM's and put them on Public Surplus site to be auctioned off to the highest bidder.

ACTION ITEM #FM-4: The Committee recommends we approve the CGI Communications, Inc. Agreement & Letter of Introduction and authorize the Chairman of the Board to sign upon attorney approval.

F) Personnel Committee - August 21, 2015

ACTION ITEM #PM-1: The Committee recommends we give authorization to interview and hire a maintenance employee.

ACTION ITEM #PM-2: The Committee recommends we authorize the Sheriff/Undersheriff to hire a Deputy.

ACTION ITEM #PM-3: The Committee recommends we appoint Bonnie Friedrichs as the employer delegate to attend the MERS Conference in October with expenses to be charged to the Clerk's Office budget.

Personnel Committee - August 24, 2015

ACTION ITEM #PM-1: The Committee recommends we concur with the Veterans

Board in filling the Assistant Veterans Counselor position pending completion of a background investigation.

Moved by Commissioner Kowalski and supported by Commissioner Hess to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

FM#1 FY2016 CHILD CARE FUND BUDGET UPDATED

Janelle Packer, Juvenile Officer, presented updated information on the FY2016 Child Care Fund Budget with the Day One program being eliminated.

ACTION ITEM: Recommendation to approve the UPDATED FY 2016 Child Care Fund Budget Summary as presented, and authorize the Chairman of the Board to sign all pertaining documents.

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL HURON PINES MEMORANDUM OF UNDERSTANDING, LETTER OF ACKNOWLEDGMENT AND DEQ JOINT PERMIT APPLICATION

Chairman Habermehl presented a poll from August 5, 2015.

ACTION ITEM: Recommendation to approve and authorize the Chairman of the

Board to sign the Memorandum of Understanding between the County of Alpena and Huron Pines for a partnership for erosion control on property owned by the County of Alpena in Maple Ridge Township, MDEQ Joint Permit application entitled "Erosion Control on the Lower South Branch of the Thunder Bay River" and a letter of acknowledgment to Huron Pines for the DEQ joint permit application.

Moved by Commissioner Nerkowski and supported by Commissioner Kowalski to approve the action item above. Motion carried.

AMERESCO UPDATE

Diane Mills, Ameresco Senior Account Executive, presented a power point presentation on the Energy Savings Summary for the County of Alpena. Alpena County recently received a MEDC award for Economic Leadership in Energy Efficiency. She commended the board for their hard work. Alpena County will be receiving an incentive utility check soon from Alpena Power Company.

APPROVAL FOR SHAPE FILE FOR 4-H PLAT BOOK

Dione Oliver, 4-H Council President, requested approval from the County for a trade out for shape files in order for new 4-H plat books to be created in exchange for services.

ACTION ITEM: Recommendation to approve use of the Shape Files for the 4-H Plat Book in exchange for services.

Moved by Commissioner VanWormer and supported by Commissioner Nerkowski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

2015/2016 (SRP) SECONDARY ROAD PATROL GRANT

Undersheriff Terry King presented the 2015/2016 (SRP) Secondary Road Patrol Grant.

ACTION ITEM: Recommendation to approve the 2015/2016 (SRP) Secondary Road Patrol Grant for the Sheriff's Department as presented and authorize the Chairman of the Board to sign all pertaining documents.

Moved by Commissioner Hess and supported by Commissioner Lawson to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

TSA LEO REIMBURSEMENT PROGRAM

Executive Manager Tammy Sumerix-Bates presented, on behalf of the Alpena County Regional Airport Manger Steve Smigelski, a three-year renewal of the TSA LEO Reimbursement Program for a deputy to provide TSA security at the airport.

ACTION ITEM #4: Recommendation to approve the TSA Law Enforcement

Officer Reimbursement Program FY 2013-FY 2015 OTA
Datasheet and authorize the Chairman of the Board to
sign all pertaining documentation as required.

Moved by Commissioner VanWormer and supported by Commissioner Hess
to approve the action item above. Roll call vote was taken: AYES: Commissioners
Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl.
NAYS: None. Motion carried.

PUBLIC COMMENT

Undersheriff Terry King reiterated Sgt. Scott Gagnon's comments and was
thankful that the Sheriff's Department has a boat to use for rescue efforts.

ADJOURNMENT

Moved by Commissioner Nerkowski and supported by Commissioner Lawson
to adjourn. Motion carried.

Meeting adjourned at 1:39 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
September 29, 2015
1:00 p.m.**

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on September 29, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Pastor Joshua Schultz, Immanuel Lutheran Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner Nerkowski and supported by Commissioner McDonald to adopt the agenda. Motion carried.

PUBLIC COMMENT

John Milrog commented on the sale of the hospital.

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - August 27, 2015
- B) **Court Committee** - August 27, 2015
September 23, 2015
- C) **Ambulance Committee** - September 3, 2015

ACTION ITEM #AM-1: The Committee recommends that the ambulance fund budget for med run reimbursements be reduced from \$50.00 to \$25.00 per call until the end of the year or until funds are depleted.
(Not approved on the consent calendar)

ACTION ITEM #AM-2: The Committee recommends we approve the request from the City Fire Department for a 5% local match for a federal grant in the amount of \$5,333.35 out of the ambulance fund non-disposable equipment line item for the purchase of automated CPR divies. The total grant amount is \$106,667.

D) Airport Committee - September 4, 2015

ACTION ITEM #AP-1: The Committee recommends we approve the one time use of the Alpena County Regional Airport Hazardous Materials Site License by Delta Global Services (Alpena Branch) for the removal of about 1200 gallons of non-toxic deicer fluid, at no cost to the County, with a letter of liability coverage from Delta Global Services.

ACTION ITEM #AP-2: The Committee recommends we approve the proposed lease renewal between the Alpena County Regional Airport and the General Service's Administration for the Transportation Security Administration for a period of five years at a monthly rate of \$1,457.44 for an annual total of \$17,489.31. The total for the five year period will be \$87,466.55. The Committee recommends the Chairman of the Board sign all pertaining documents upon attorney approval.

ACTION ITEM #AP-3: The Committee recommends we authorize the Chairman of the Board to sign Amendment Number One for Professional and Engineering Services for payment of the construction phase for the Gate Improvement Project in the amount of \$1,325.00 out of line item 295-000-190.

E) Personnel Committee - September 8, 2015

ACTION ITEM #PM-1: The Committee recommends we approve the

reimbursement to Ted Somers for classes required to keep his assessor's certification in the amount of \$1,204.10 with monies to be taken out of the Equalization budget.

F) **Seal Bid Opening** - September 9, 2015 (reference Finance minutes)

- 1) Maintenance Annex Building Renovations Bid
- 2) Sheriff's Office Uniform Bids

G) **Finance/Building Maintenance and Recreation Committee** -September 16, 2015

	SUBMITTED:	APPROVED:
General Fund & other funds	\$79,180.66	\$79,180.66
Per Diems & Mileage	\$ 2,828.94	\$ 2,828.94

ACTION ITEM #FM-1: The Committee recommends we authorize the 911 Director to pay the required upgrade for the Sungard CAD system equipment at a cost of \$17,827.13 and travel at approximately \$11,442.00 out of the existing line item #211-325-970 that has been budgeted for in system upgrades.

ACTION ITEM #FM-2: The Committee recommends we authorize the 911 Director to pay the required upgrade for VIPER (911 Telephone System) at a cost of \$10,998.72 out of the existing line item #211-325-970 that is already budgeted for in system upgrades.

ACTION ITEM #FM-3: The Committee recommends we accept the Annex Building Renovation bid from Meridian Contracting in the amount of \$69,315.00 out of line item #631-266-975.193.
(Not approved on the consent calendar)

ACTION ITEM #FM-4: The Committee recommends we authorize East Shore Asphalt to fill cracks with asphalt at a total cost of \$3,900.00. The Courthouse parking lot (\$1,650.00) out of line item #101-265-933 and the Annex parking lots (\$2,250.00) out of line item #101-267-933. This price also includes cutting and patching a small area at the

Courthouse. The Maintenance Superintendent requested another quote and will have it by tomorrow. Commissioner Habermehl recommended that we go with the lowest quote for the project.

(Not approved on the consent calendar)

ACTION ITEM #FM-5: The Committee recommends we authorize the Alpena County Sheriff's Office to replace the receptionist position with a corrections officer position. This position will begin on October 1, 2015. Funds are available in the receptionist line item for 2015 and will need to be budgeted for in 2016.

ACTION ITEM #FM-6: The Committee recommends we accept the bid from Unitex Direct and authorize the Alpena County Sheriff's Office to purchase uniforms in the amount budgeted for 2015 with funds out of line item #101-301-746.

ACTION ITEM #FM-7: The Committee recommends we authorize the IT Director to purchase for the Victims Rights Department (Alpena County Prosecuting Attorney's office) , a computer from GlobalGoved in the amount of \$749.00 and a scanner from CDW-G in the amount of \$500.00 with funds out of line item #101-370-727.003, with funds being reimbursed from a State grant.

ACTION ITEM #FM-8: The Committee recommends we authorize the IT Director to purchase a laptop for the Airport Manager from SHI in the amount of \$589.00 + extended warranty for \$82.71 = Total amount of \$671.17, with funds out of line item #402-234-980.251.

ACTION ITEM #FM-9: The Committee recommends we authorize the transfer of funds in the amount of \$1,000.00 from the overtime line item into witness fees line item per the request of the Prosecuting Attorney.

ACTION ITEM #FM-10: The Committee recommends we approve the final Victim Rights contract with the State of Michigan (10-1-15/9-30-16) and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-11: The Committee recommends we approve the Montmorency, Oscoda, Alpena Landfill Chief Financial Officer Letter and all pertaining documents upon Attorney approval and authorize the Chairman of the Board to sign all pertaining documents.

ACTION ITEM #FM-12: The Committee recommends we approve the funding request for Supervisor Training for Department Heads in the amount up to \$2,000.00 (based on \$50.00 per person), with funds out of line item #101-200-732.

ACTION ITEM #FM-13: The Committee recommends that we authorize the Equalization Department to charge \$90.00 for the partial export of shape files that Alpena County Equalization maintains. 3% of files for \$90.00.

H) IT Adhoc Committee - September 18, 2015

ACTION ITEM #IT-1: The Committee recommends we approve the contract with the State of Michigan for fiber upon attorney approval and if necessary, the board be polled.
(Not approved on the consent calendar)

I) Recycling Committee - September 23, 2015

ACTION ITEM #RC-1: The Committee recommends we increase the surcharge from \$10.00 to \$20.00 per household, to be effective on December 1, 2015 for millage money collected to be used in 2016 to run the recycling program contingent upon the following amendments made to the original recycling Resolution #13-24.

- 1) Opt out forms be accepted by all townships and the city until Wednesday, October 21, 2015.
- 2) A letter from each entity (City and all 8 Townships) stating they will agree to the new Opt out dates and that forms be accepted until October 21, 2015. Letters must be received in the Commissioners Office no later than Friday, September 25, 2015 at 4:00.

(Not approved on the consent calendar)

Moved by Commissioner Hess and supported by Commissioner Nerkowski to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

ANNEX BUILDING RENOVATION BID - #FM-3

Commissioner VanWormer presented the annex building renovation project bid.

ACTION ITEM #FM-3: The Committee recommends we accept the Annex Building Renovation bid from Meridian Contracting in the amount of \$69,315.00 out of line item #631-266-975.193, minus the \$13,700.00 for fire suppression that was included in the bid for a total of \$55,615.00.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

ASPHALT CRACK FILLING TO PARKING LOTS - #FM-4

Wes Wilder, Maintenance Superintendent explained that he requested quotes for asphalt cracking filling to the annex and courthouse parking lots. At the Finance Committee meeting, he reported he had only received one quote and was anticipating receiving another quote. He did receive a second quote from Goodrich Paving in the amount of \$2,000.00 for both parking lots.

ACTION ITEM #FM-4: The Committee recommends we authorize Goodrich Paving to fill cracks with asphalt at a total cost of \$2,000.00. The Courthouse parking lot (\$800.00) out of line item #101-265-933 and the Annex parking lots (\$1,200.00) out of line item #101-267-933. This price also includes cutting and patching a small area at the Courthouse.

Moved by Commissioner VanWormer and supported by Commissioner Adrian to approve the action item above. Roll call vote was taken: AYES: Commissioners

Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

IT MERIT FIBER AGREEMENT

Eric Vanderveer, IT Director presented a ten year agreement between the County of Alpena and the City of Alpena with Merit Network Inc.

ACTION ITEM #IT-1: The Committee recommends we approve the contract with Merit Network, Inc. for leasing fiber upon attorney approval.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

AMBULANCE FUND MEDICAL RUN REIMBURSEMENTS

Cameron Habermehl, Chairman of the Ambulance Committee, presented a poll from September 3, 2015.

ACTION ITEM #AM-1: Recommendation to approve that the ambulance fund medical run reimbursements be reduced from \$50.00 to \$25.00 per call until the end of the year or until funds are depleted, which will affect bills received in September through the end of this year.

Moved by Commissioner McDonald and supported by Commissioner Nerkowski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

RECYCLING SURCHARGE INCREASE

Cameron Habermehl, Chairman of the Recycling Committee, presented a poll from September 23, 2015.

ACTION ITEM #RC-1: Recommendation to increase the surcharge from \$10.00 to \$20.00 per household, to be effective on December 1, 2015 for millage money collected to be used in 2016 to

run the recycling program contingent upon the following amendments made to the original recycling Resolution #13-24.

- 1) Opt out forms be accepted by all townships and the city until Wednesday, October 21, 2015.
- 2) A letter from each entity (City and all 8 Townships) stating they will agree to the new Opt out dates and that forms be accepted until October 21, 2015. Letters must be received in the Commissioners Office no later than Friday, September 25, 2015 at 4:00 p.m.

Moved by Commissioner Kowalski and supported by Commissioner Adrian to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

**RESOLUTION #15-20/AMENDED SEPTEMBER 29, 2015
IMPOSING A RECYCLING SURCHARGE OF UP TO
\$20 PER YEAR PER HOUSEHOLD
(Resolution #13-24 REVISED)**

Chairman Habermehl presented Resolution #15-20.

WHEREAS, Alpena County has adopted a Solid Waste Management Plan, as required under Part 115 of 1994 PA 451, as amended; and

WHEREAS, a major component of the Solid Waste Management Plan is the County's Recycling Program, which encompasses waste reduction and collection of consumer source separated services and related educational programs; and

WHEREAS, Section 8a(1) of the Urban Cooperation Act of 1967, being MCL 124.508a(1), authorizes Counties to impose by resolution a surcharge on households within the county of not more than \$2.00 per month per household or a maximum of \$25.00 per year per household for waste reduction programs and for the collection of consumer source separated materials for recycling of composting including, but not limited to, recyclable materials, as defined by Part 115, of the Natural Resources and Environmental Protection Act, being MCL 324.11501 to 324. 11550, household hazardous wastes, tires, batteries, and yard clippings, and

WHEREAS, Section 8a(3) of the Urban Cooperation Act of 1967, being MCL

124.508a(3) provides that Alpena County shall defer the imposition and collection of a surcharge in a local unit of government within the County until the County has entered into interlocal agreements with the local units of government relating to the collection and disposition of the surcharge; and

WHEREAS, as of October 26, 2010 the following local units of government within Alpena County have agreed to enter into interlocal agreements with Alpena County relating to the collection and disposition of the surcharge: City of Alpena, Alpena Township, Green Township, Long Rapids Township, Maple Ridge Township, Ossineke Township, Sanborn Township, Wellington Township, and Wilson Township.

WHEREAS, the Alpena County Board of Commissioners therefore desires to continue to impose an annual surcharge of up to \$20.00 on each household within the local units of government within the county that have as October 26, 2010, when the City of Alpena and eight townships entered into interlocal agreements relating to the collection and disposition of the surcharge as authorized by Section 8a(1) of the Urban Cooperation Act of 1967, and

NOW THEREFORE BE IT RESOLVED that the Alpena County Board of Commissioners hereby:

- (1) Imposes an annual surcharge of up to \$20.00 on each household within the local units of government within the county relating to the collection and disposition of the surcharge as authorized by Section 8a(1) of the Urban Cooperation Act of 1967. As of October 26, 2010 the local units of government within Alpena County have entered into interlocal agreements with Alpena County relating to the collection and disposition of the surcharge,
- (2) The surcharge imposed pursuant to this Resolution shall be for a period of three (3) years, 2013, 2014, 2015, inclusive.
- (3) For this purpose of imposing the surcharge specified above, a household shall be defined as follows:
 - A household shall mean a mobile home and a single unit building or portion thereof, including, but not limited to a house, apartment and condominium unit, which provides complete independent living facilities (permanent provisions for living, sleeping, eating, cooking, and sanitation) for one (1) family for residential purposes and which is occupied for residential purposes at any time of the year.
- (4) The interlocal agreements between Alpena County and the local units of government within the county were approved and the chair of the

Alpena County Board of Commissioners is was authorized to sign the agreements on behalf of Alpena County, on October 26, 2010.

BE IT FURTHER RESOLVED: that the County Treasurer is hereby authorized and directed to collect any delinquent surcharges through the delinquent tax collection program to the extent authorized and permitted by law.

Moved by Commissioner Kowalski and supported by Commissioner Lawson to approve the above Resolution. Roll call vote was AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

MSU EXTENSION ANNUAL REPORT

Lisa Anderson, MSU Extension District Coordinator introduced herself and the MSU staff as follows: Scott Matteson - Greening Michigan Institute Educator (not able to attend meeting), Phillip Durst - Dairy and Beef Cattle Health and Production Educator, Helen-Ann Cordes - 4-H Program Coordinator, Brandon Schroeder - Michigan Sea Grant Educator, Amy Page - Health and Nutrition Program Instructor, Mary Ann Dunckel - Agriculture and Agri-Business Institute Educator, and Sienna Suszek - Children and Youth Institute Educator who gave updates on MSU partnerships and projects.

VACANCIES ON THE BOARD OF CANVASSERS

Bonnie Friedrichs, County Clerk informed the board that there are two vacancies on the Board of Canvassers, one republican and one democrat. Since no one applied for the vacancies, the Clerk will appoint to the board.

RESOLUTION #15-19 STEPPING UP TO REDUCE THE NUMBER OF PEOPLE WITH MENTAL ILLNESSES IN JAILS

Commissioner Eric Lawson presented Resolution # 15-19 Stepping Up to Reduce the Number of People with Mental Illnesses in Jails.

WHEREAS, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year;
WHEREAS, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general public;

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders;

WHEREAS, adults with mental illnesses tend to stay longer in jail and, upon release, are at a higher risk of recidivism than people without these disorders;

WHEREAS, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs;

WHEREAS, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families;

WHEREAS, Alpena County and all counties take pride in their responsibility to protect and enhance the health, welfare, and safety of its residents in efficient and cost-effective ways;

WHEREAS, Alpena County's Northeast Michigan Community Mental Health, Northern Michigan Regional Entity and the organizations they serve and support, as well as, other regional organizations that help people stay out of jail by offering mental health and substance use disorder treatment; and

WHEREAS, through Stepping Up, the National Association of Counties, The Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private, and nonprofit partners to reduce the number of people with mental illnesses in jails.

NOW, THEREFORE, LET IT BE RESOLVED, THAT the Alpena County Board of Commissioners, do hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail, commit to sharing lessons learned with other counties in my state and across the country to support a national initiative and encourage all county officials, employees, and residents to participate in Stepping Up. We resolve to utilize the comprehensive resources available through Stepping Up to:

*Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails;

*Collect and review prevalence numbers and assess individuals' needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program and case levels;

*Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community;

*Develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers;

Moved by Commissioner Lawson and supported by Commissioner Adrian to approve the above Resolution. Roll call vote was AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

PERSONNEL ISSUES

Eric Lawson, Personnel Chairman and Sgt. Scott Gagnon requested permission to hire three replacement corrections officers.

Moved by Commissioner Hess and supported by Commissioner Nerkowski to authorize the hiring of three replacement correction officers. Roll call vote was AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

EQUALIZATION FORM L-4029

Tammy Sumerix-Bates, Executive Manager, presented the corrected Equalization Form L-4029.

ACTION ITEM: Recommendation to approve the Equalization L-4029 as presented and authorize the Chairman of the Board to sign it.

Moved by Commissioner VanWormer and supported by Commissioner

Hess to approve the above action item. Roll call vote was AYES:
Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald,
Lawson, and Habermehl. NAYS: None. Motion carried.

**RESOLUTION #15-21 OF SUPPORT FOR ALPENA COUNTY PARKS
BATH HOUSE AND BOARD LAUNCH RECONSTRUCTION**

Commissioner Jeff Kowalski presented Resolution #15-21 of Support
for Alpena County Parks Bath House and boat Launch Reconstruction.

WHEREAS, the Alpena County Parks and Recreation Commission supports the
submission of applications titled, "Long Lake County Park Bath House
and Boat Launch Reconstruction Project" and "Beaver Lake County Park
Bath House Project" to the Michigan Natural Resources Trust Fund
for the construction of new bath houses at Beaver Lake Park and Long
Lake Park, and the reconstruction of the boat launch at Long Lake
Park. Improvements include ADA compliant bath house facilities and
boat launch modifications for seasonal use at the two aforementioned
County Parks; and,

WHEREAS, the location of the proposed project at Long Lake Park and Beaver
Lake Park serves the residents of Alpena County; and,

WHEREAS, the Long Lake County Park and Beaver Lake County Park are also open
and available to all residents in the State of Michigan as recreational
facilities and encourages residents to use these facilities for their
enjoyment, and,

WHEREAS, The Alpena County Recreation Plan update which was adopted in 2014
identifies these projects which were developed for the benefit in
meeting the recreation needs of the entire community, and,

WHEREAS, upon approval of grant money from the State of Michigan, Alpena
County Parks Commission agrees to fulfill the match requirements of
the DNR Grant,

NOW THEREFORE, BE IT RESOLVED that the Alpena County Parks Commission
hereby go on record in support of submission of a Michigan Natural
Resources Trust Fund Application for the ALong Lake County Park Bath
House and Boat Launch Reconstruction Project@ and ABeaver Lake County
Park Bath House Project@, by the Alpena County Parks and Recreation

Commission and,

FURTHER BE IT RESOLVED that the Alpena County Parks Commission has committed \$135,000 toward this project out of their fund balance, and,

FURTHER BE IT RESOLVED that remaining amount of \$35,900 be requested from the Alpena County Board of Commissioners.

Moved by Commissioner Kowalski and supported by Commissioner Lawson to approve the above Resolution. Roll call vote was AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

CHAIRMAN APPOINTMENT RECYCLING ADHOC

Chairman Cameron Habermehl appointed the Recycling ADHOC Committee, with the following Commissioners serving on the Committee: Chairman Habermehl, Commissioner VanWormer, Commissioner Kowalski and Commissioner Hess.

Moved by Commissioner McDonald and supported by Commissioner Adrian to concur with the Chairman's appointment. Motion carried.

PUBLIC COMMENT

none

ADJOURNMENT

Moved by Commissioner Kowalski and supported by Commissioner Adrian to adjourn. Motion carried.

Meeting adjourned at 2:00 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle/tsb

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS INTERGOVERNMENTAL MEETING

October 2, 2015 7:00p.m.

The Alpena County Board of Commissioners met in joint session with the City of Alpena and all Townships at the Sanborn Township Hall on October 1, 2015. The meeting was called to order at 7:00 p.m.

ROLL CALL

Roll was called the following Commissioners present; Adrian, Hess, VanWormer, McDonald, Lawson, and Habermehl. Commissioners Kowalski and Nerkowski excused.

PUBLIC COMMENT

Joe Lukasiewicz spoke on Four-Ward Northeast Michigan-handout given; Carlene Przykucki-spoke on Greg's Promise and handed out a brochure.

Governmental Entity Reports

Ken Gauthier Sanborn Twp. Supervisor introduced the new Sanborn Township Clerk Nancy Reichtsteiner and wished Lynda VanDusen well on her retirement; he also thanked the County for the ambulance first responder medical reimbursements; Howard Lumsden Long Rapids Twp. Supervisor-clean up of the Thunder Bay River for boaters;

Matt Waligora Mayor for the City gave an update on city projects (renewed IT contract with the County, revised Animal Control Ordinance, approved outdoor venue dining, outdoor movies, renewed their service agreement with Chamber and Bureau; increase of recycling fee; Community Mural on wall pocket park wall by Owl Café and approval of outdoor dining,)

Cam Habermehl, Eric Lawson and Bonnie Friedrichs informed the group of projects and happenings within the County. (Parks grant, recycling fees, landfill fees, equalization director, resolution to Support Keep Mentally Ill out of Jails was passed; ARMC letter of intent-more later, new election machines)

Priority Topic Discussion

Alpena County Regional Airport-Steve Smigelski gave an update on airport, new terminal and projects at the airport.

Priority Topic Discussion and Action Propositions

Discussion was held on ways to help the Alpena County Regional Airport-fly from here, log onto airline web site and give feedback, let others know of the airport, link Airport website to city and township websites..

Planning Session

Next meeting Matt Waligora will schedule someone on branding our community.

Next meeting will be February 4, 2016 at 7:00 p.m. at the Apex hosted by the City of Alpena. Motion to adjourn made by Commissioner VanWormer, seconded by Commissioner Lawson. Adjourned at 9:08 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

"REVISED"
OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
October 27, 2015
1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on October 27, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Pastor Rich George, Free Methodist Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioner Adrian excused.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner Nerkowski to adopt the agenda with the addition of plaza pool operations. Motion carried.

PUBLIC COMMENT

Persons commenting re: the pool were: Ann Skiba, Valerie Williams, Marcie Mott, Mario Cook-Yatz, Barbara Dean, Marie Gilmet-Dully and Mark Kinney.

Joe Lukasiewicz representing Four Ward Northeast Michigan requested that the county board consider adopting a resolution supporting a 4-year Baccalaureate university.

ACTION ITEM #PM1-4: The Committee recommends we reappoint Judith Hutchins and Judith Jones to the Northeast Michigan Community Mental Health Board for three year terms to start 4/1/16 and end 3/31/19.

ACTION ITEM #PM1-5: The Committee recommends that Kurt Pratel be appointed to the Veterans' Affairs Board for a four year term effective January 1, 2016 through December 31, 2019.

ACTION ITEM #PM1-6: The Committee recommends we reappoint Stan Mischley and Kurt Pratel to the Alpena County Parks Commission for three year terms to begin on 1/1/16 and end on 12/31/18.

Personnel Committee - October 13, 2015

ACTION ITEM #PM2-1: The Committee recommends we approve replacement of a District Court Probation Officer.

ACTION ITEM #PM2-2: The Committee recommends that we approve an additional full-time drug court probation officer (Deputy Case Manager) at the scale listed (35 hrs/week x \$16) plus all benefit costs and this be approved as long as we have grant funding for this position to be effective the date of the board meeting (10/27/15).

ACTION ITEM #PM2-3: The Committee recommends that we approve the current full-time drug court probation officer (Senior Case Manager) be set at 35 hours/week x \$18 plus all benefit costs to be effective the date of the board meeting (10/27/15) and this be approved as long as we have grant funding for this position.

E) **Insurance Committee - October 14, 2015**

F) **Seal Bid Opening - October 14, 2015** Workers' Comp insurance

G) **Finance/Building Maintenance and Recreation Committee -October 21, 2015**

	SUBMITTED:	APPROVED:
General Fund	\$137,009.59	\$137,009.59
Per Diems & taxable mileage	\$ 5,442.90	\$ 5,442.90

- ACTION ITEM #FM-1: The Committee recommends we approve the application for a Community Foundation Grant for District Court Security Entrance in the amount of \$3,000.00, with a County match of \$1,050.00, with funds out of line item #101-136-978.
- ACTION ITEM #FM-2: The Committee recommends we approve the Michigan Township Participating Plan grant application for security camera replacement at the Department of Corrections in the amount of \$5,000.00, with no County match.
- ACTION ITEM #FM-3: The Committee recommends we approve the purchase of a VPN router in the amount of \$715.42 out of line item # 101-958-851 for a direct LEIN Database connection to the State of Michigan utilizing the Merit fiber network.
- ACTION ITEM #FM-4: The Committee recommends we approve the TSA Lease Amendment No. 3 (Lease No. GS-05B-17679) extension for a one (1) year/three (3) month firm term, effective December 1, 2015 - March 31, 2016, at a monthly rate of \$1,489.71.
- ACTION ITEM #FM-5: The Committee recommends we approve Resolution #15-22 Adopting and Approving the Execution of the Airport Gate Improvement Contract as presented and authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-6: The Committee recommends we approve Resolution #15-23 Adopting and Approving the Execution of the Airfield Pavement Markings Contract as presented and authorize the Chairman of the Board to sign it.
- ACTION ITEM #FM-7: The Committee recommends we authorize the Airport Manager to purchase a mower deck in the amount of \$2,200.00 from Gambles, out of line item #295-536-931 (Maintenance Equipment).
- ACTION ITEM #FM-8: The Committee recommends we authorize Kathy Matash, Register of Deeds to purchase a Konica-Minolta Bizhub 227 Copier/Scanner/Printer and Fax combination in the amount of \$4,837.00, out of line item #256-236-977 (automation fund) and an annual maintenance fee of \$31.24 out of line item #101-958-738.
- ACTION ITEM #FM-9: The Committee recommends we authorize the Sheriff to transfer money to purchase Dive Equipment by transferring

(\$45,833.00 Total Amount), within his budget as listed below from the following line items into line item #101-301-957.001 Sheriff Dive Equipment & Training.

Line item	#101-301-804	Chemical Waste Disposal	\$ 2,000.00
	#101-301-817	Prisoner Board	\$21,943.00
	#101-301-707	Bailiff	\$ 4,745.00
	#101-301-819	Inmate Medical	<u>\$17,145.00</u>
		TOTAL	\$45,833.00

ACTION ITEM #FM-10: The Committee recommends that the Sheriff seek bids for Dive Equipment as follows:

{10 - Fusion Sport Drysuits; 10 - Fusion Skin upgrades; 11 - Apeks Black BCD's; 11 - Regulators w/ octo and gauges: Apex XTX50, AT20 Octo. Gauges: Aqualung Zoop in line w/ compass; 7 Dive Tanks; 13 - Ocean Reef G-Diver Full Face Masks w/ quick disconnection and surface air valve w/ communication system; 1 M105 Digital Transceiver Surface Unit}

ACTION ITEM #FM-11: The Committee recommends we approve the 2015 Apportionment report for Equalization.

ACTION ITEM #FM-12: The Committee recommends we approve the AMENDED Recycling Interlocal Agreements between the County of Alpena and the City of Alpena, Alpena Township, Green Township, Long Rapids Township, Maple Ridge Township, Ossineke Township, Sanborn Township, Wellington Township and Wilson Township which increases the imposition and collection of a surcharge of up to \$20.00 per year, per household, in the local units for the collection of consumer sources separated materials for recycling and related educational programs and to change the date opt out petitions are due to October 21, 2015. The agreement shall be effective through November 30, 2016.

ACTION ITEM #FM-13: The Committee recommends we approve the 2016 Older Persons Agreements as presented and authorize the Chairman of the Board to sign them.

ACTION ITEM #FM-14: The Committee recommends we approve the 2016 Youth and Recreation Agreements as presented, with the exception of #16 Plaza Pool Operating Support and authorize the Chairman of the Board to sign them.

ACTION ITEM #FM-15: The Committee recommends we approve the Third Quarter Budget Adjustments as presented.

H) **Central Dispatch Policy & Procedures - October 21, 2015**

ACTION ITEM #CD-1: The Committee recommends we approve two new Central Dispatch policies as presented below:

I-16 Traffic, Flasher and Street Lights Outages

II-09 NMMATF Mutual Aid Requests *(Includes Annex #1, #5, #2, #3 and #4)*

ACTION ITEM #CD-2: The Committee recommends we approve the I-09 Animal Control Officer Policy Central Dispatch policy with recommended changes.

ACTION ITEM #CD-3: The Committee recommends we approve the REVISED Central Dispatch policies as presented below as presented.

1) III-09 Individual Department Unique Responses

2) III-12 Dive Team Activation

3) IV-04 Dispatch of Medical First Response Units

I) **Resolution #15-24 of Tribute to Tammy Beitler, Corrections Officer**

Moved by Commissioner Nerkowski and supported by Commissioner Hess to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

DRUG COURT CONTRACT EXTENSION

Personnel Chairman Eric Lawson presented the contract extension with Connie Wilson for Drug Court from Personnel-October 13, 2015.

Poll #1 - ACTION ITEM #4: The Committee recommends we approve a contract extension with Connie Wilson for Drug Court until 10/27/15.

Moved by Commissioner Lawson and supported by Commissioner Hess

to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

PLAZA POOL EMERGENCY ROOF REPAIR

Chairman Cameron Habermehl presented the following poll for approval.

Poll #2 - ACTION ITEM #1: The Committee recommends we approve the emergency repair of the Plaza Pool roof at the cost of \$45,837 from TRC Roofing for a Duro-Last roof with monies to come out of the Building and Grounds Fund 631-266-975.079.

Moved by Commissioner VanWormer and supported by Commissioner McDonald to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

PLAZA POOL BUDGET

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve proceeding with a 9 month operation of the Plaza Pool with the possibility of 12 month operation if appropriate funds become available and are received by the February 2016 full board meeting. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

CLOSED SESSION

Moved by Commissioner Kowalski and supported by Commissioner Hess to go into closed session for the purpose of union negotiations. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

The meeting was closed at 1:31 p.m. and was reopened at 1:57 p.m. Roll call was called, the following Commissioners present: Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioner Adrian excused. Motion carried.

POAM/COAM CONTRACT

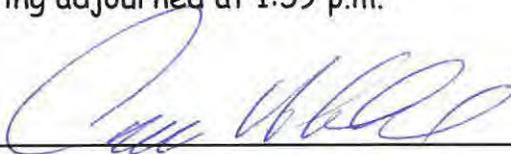
Moved by Commissioner Hess and supported by Commissioner Kowalski to ratify the POAM and COAM contracts. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

PUBLIC COMMENT

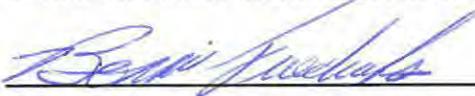
none

ADJOURNMENT

Moved by Commissioner Hess and supported by Commissioner McDonald to adjourn. Motion carried. Meeting adjourned at 1:59 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle/tsb

revised 12-1-15 lle

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
Special Meeting of November 19, 2015

A₂

The Alpena County Board of Commissioners met at the Granum Theatre, Alpena Community College with representatives from Alpena Regional Hospital and Mid-Michigan Health. The meeting was called to order at 7:00 pm with the Pledge of Allegiance.

ROLL CALL

Roll was called the following Commissioners present; Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl.

Chairman Habermehl stated the meeting with general comments and procedures that will be followed.

INTRODUCTIONS

Hospital Representatives:

Eric Smith, ARMC Board Chair

Dana Thering, Director of Business Development, Mid-Michigan Health

Greg Rogers, Exec. VP, Mid-Michigan Health

Daniel Maxwell, DO, ARMC Medical Executive Committee

David Meinhardt, MD, ARMC Board Member

Beach Hall, ARMC Board Member

Power Point Presentation was shown; (attached)

Questions were asked of the ARMC representation –questions that where submitted by the public to the Commissioner's office. (see attached) .

PUBLIC COMMENT

Paul Wolne, Howard French, Hal Neimann, Tom Adams, Angie Skika, Avery Aten, Rob Golding, Marie Gilmet-Dully and Bonnie Friedrichs.

Motion to adjourn at 8:41 pm made by Commissioners Kowalski, seconded by Commissioner Nerkowski. Motion carried.

Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
November 24, 2015
1:00 p.m.**

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on November 24, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Pastor Randy Conley of Hope Lutheran Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioner Adrian excused.

AGENDA

Moved by Commissioner Nerkowski and supported by Commissioner McDonald to adopt the agenda with the addition of Resolution #15-26 to approve a proposed risk reduction grant request for the IT Department and a Local Governing Body Resolution for Charitable Gaming for Friends of the Plaza Pool. Motion carried.

PUBLIC COMMENT

Mark Hunter commented on the Alpena Regional Medical Center's potential partnership with MidMichigan, an affiliate of the University of Michigan Health System.

Paul Wolne, Wellington Township, offered to make donation to the Plaza Pool and recycling.

PRESSENTATION

Chairman Habermehl and Sheriff Kieliszewski presented a Resolution of Tribute #15-24 to Tammy Beitler who retired from the Sheriff's Department.

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - October 27, 2015
(not approved on the consent calendar)

Special Session - November 19, 2015

- B) **Budget Committee - October 29, 2015**
- C) **Recycling Adhoc Committee - November 6, 2015**

ACTION ITEM #RC-1: The Committee recommends that the Treasurer be authorized to disburse the per household fee for Recycling that is collected every two weeks.

- D) **Airport Committee - November 6, 2015**

- E) **Personnel Committee - November 10, 2015**

ACTION ITEM #PM-1: The Committee recommends we approve the revised Employee Benefits Policy and Procedure which incorporates language concerning the Employee Navigator System.

ACTION ITEM #PM-2: The Committee recommends we approve the revised Longevity Pay policy.

ACTION ITEM #PM-3: The Committee recommends we approve a certified qualification of qualified rollover from Holly Wyman to MERS to purchase years of service time and that the chair be authorized to sign the resolution.

- F) **Ambulance Committee - November 12, 2015**

ACTION ITEM #AM-1: The Committee recommends we approve Ambulance Fund

Request #86 from Alpena Township Fire Department for reimbursement of EMT Training for five persons in the amount of \$800.00 each for a total of \$4,000, upon successful completion and proof of acquiring their EMT license for the following persons: Shane Dawson, Tony Parris, Abraham Bruski, Timothy Krueger, and Jacob Ordway.

ACTION ITEM #AM-2: The Committee recommends we approve the following amendment to the Ambulance Fund Policy:

MEDICAL CONTROL/EMS TRAINING

7 d. Upon successful completion of the course, the trainee must submit a copy of their State license to their fire department or township official (whichever is appropriate for that agency) who may then submit an invoice to the County after the employee/volunteer has worked for their entity for one year for reimbursement of tuition only.

ACTION ITEM #AM-3: The Committee recommends we set the tuition reimbursement for MFR, EMT or any other level of training qualified under the Ambulance Fund Policy at \$400.00 per person.

ACTION ITEM #AM-4: The Committee recommends we approve the 2016 one year agreement with the Alpena County Road Commission for both public and private road (street) sign installations and replacement for up to \$2,000.00 out of the County Ambulance Fund.

ACTION ITEM #AM-5: The Committee recommends we approve the 2016 one year agreement with the City of Alpena for both public and private road (street) sign installations and replacement for up to \$1,000.00 out of the County Ambulance Fund.

ACTION ITEM #AM-6: The Committee recommends we reimburse the townships and City of Alpena \$40.00 per run for 2016 for medical runs and adjust that amount later in the year if funds in that line item are depleted.

(not approved on the consent calendar)

G) **Seal Bid Opening** - November 12, 2015
(SEPARATE ACTION ITEM FROM CONSENT CALENDAR)

H) **Finance/Building Maintenance and Recreation Committee** -
 November 18, 2015

	SUBMITTED:	APPROVED:
General Fund & other funds	\$129,296.23	\$129,296.23
Per Diems & Mileage	\$ 3,855.34	\$ 3,855.34

ACTION ITEM #FM-1: The Committee recommends we accept the bid from our current vendor, MAC Workers Compensation Fund for Workers' Compensation Insurance per the recommendation of the County Clerk in the amount of \$124,014.00 for 2016 (subject to audited payroll).

ACTION ITEM #FM-2: The Committee recommends we authorize the County Clerk to transfer a total of \$10,355 from the contingency fund line item #101-941-998 into the Medical Examiner's budget as presented below:

101-648-801	Professional Serv (Liability Insurance)	\$4,259.00
101-648-834	Monthly retainer	\$5,109.00
101-648-835	Examiner's fee	\$ 650.00
101-648-836	Necropsy reports	\$ 125.00
101-648-860	Travel	\$ 212.00

ACTION ITEM #FM-3: The Committee recommends we approve the Defined Benefit Plan Adoption Agreement for Sheriff (effective 1/1/16 employees will pay 5.44% of wages into retirement), [MERS Resolution].

- ACTION ITEM #FM-4:** The Committee recommends we approve the agreement for Extension Services provided by Michigan State University, which includes Appendix A - Technical Standards for County Internet Connections and Appendix B - Specification of the Allocation of Costs and Exhibit A - Annual Work Plan FY 2016 for the term January 1, 2016 - December 31, 2016 and authorize the Chairman of the Board to sign it upon attorney approval.
- ACTION ITEM #FM-5:** The Committee recommends we accept the bid from Divers Central, Inc. for dive equipment for the Alpena County Sheriff's Department in the amount of \$53,133.90, out of line item #101-301-957.001.
- ACTION ITEM #FM-6:** The Committee recommends we accept the bid from MOS (Michigan Office Solutions) for a microfilm machine for Alpena County Probate Court in the amount of \$5,790.00; plus the purchase of a computer and monitor in the amount of \$1,170.00, for a total amount of \$6,960.00, out of line item #402-234-980.005.
- ACTION ITEM #FM-7:** The Committee recommends we authorize the County Treasurer to create two new line item numbers for both revenue and expense for a new cell phone for NMUASC reimbursed from NMUASC and paid out of the Data Processing line item # 101-958-850.002. The cost will be an average of \$17.00 a month for a total of \$204.00 per year.
- ACTION ITEM #FM-8:** The Committee recommends we approve the Plaza Pool Revised Price lists for both 9 months and also the 12 month in the event that the 12 month becomes effective.
- ACTION ITEM #FM-9:** The Committee recommends we approve the 2016 Youth & Recreation Agreement Plaza Pool Operations in the amount of \$76,500.00, (for a period of 9 monthly payments of \$8,500.00) and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-10: The Committee recommends we approve the amended Medical Examiner Agreement 1-1-16/12-31-19 (4 year agreement) as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-11: The Committee recommends we approve the Fairboard revised statement as of 11-13-15 which reflects in-kind use of the Merchant's Building & Grounds rentals for 10-2-15, 10-17-15, and 10-30-15 for their work and donations of painting facilities and upkeep of the fairgrounds.

ACTION ITEM #FM-12: The Committee recommends increase the preliminary 2016 budget for the Drain Commissioner by \$1,200.00; (\$600.00 for Beaver Lake Dam Inspections and \$600.00 for Long Lake Dam Inspections).

ACTION ITEM #FM-13: The Committee recommends we authorize the County Treasurer to carry over funds to the 2016 Budget for the DEQ-Department of Environmental Quality Corrective Action at Alpena County Jail and Plaza Pool Roof Project for projects that were partially completed in 2015.

ACTION ITEM #FM-14: The Committee recommends we adjust the 2016 General Fund Budget as follows: Increase Revenue Landfill Professional Fee Reimbursement (101-200-677.002) by \$10,000.00 & create appropriation expense Recycling Fund (101-969-724) of \$10,000.00.

ACTION ITEM #FM-15: The Committee recommends that the 2016 Budget be put on display in the Treasurer's office, Clerk's office and the Commissioners' office no later than December 1, 2015 after the County Treasurer makes necessary adjustments.

ACTION ITEM #FM-16: The Committee recommends we approve voting for the candidate listed on the USDA Official Ballot for Farm Services Agency (FSA) and authorize the Chairman of the Board to sign it.

(not approved on the consent calendar)

Moved by Commissioner Nerkowski and supported by Commissioner McDonald to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

**Medical Run Reimbursement
Ambulance Committee - November 12, 2015**

ACTION ITEM #AM-6: The Committee recommends we reimburse the townships and City of Alpena \$40.00 per run for 2016 for medical runs and adjust that amount later in the year if funds in that line item are depleted.

Moved by Commissioner Vanwormer and supported by Commissioner Lawson to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

**USDA OFFICIAL BALLOT FOR FARM SERVICES AGENCY
Finance/Building Maintenance and Recreation Committee -November 18, 2015**

ACTION ITEM #FM-16: The Committee recommends we approve voting for the candidate listed on the USDA Official Ballot for Farm Services Agency (FSA) and authorize the Chairman of the Board to sign it.

Moved by Commissioner Lawson and supported by Commissioner Nerkowski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

**Approval of the Official Proceedings of the Amended Alpena County Board of
Commissioners Regular Session - October 27, 2015**

ACTION ITEM: Recommendation to approve the amended minutes from October 27, 2015, per Commissioner Lawson's recommendation to replace the word Bacalorette with Baccalaureate listed under public comment.

Moved by Commissioner Hess and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

**RESOLUTION #15-25 of SUPPORT FOR A PUBLIC
FOUR YEAR UNIVERSITY IN NORTHEAST MICHIGAN**

Commissioner Hess presented Resolution #15-25 of Support for a Public Four Year University in Northeast Michigan.

ACTION ITEM: Recommendation to approve the Resolution #15-25 of Support for a Public Four Year University in Northeast Michigan as presented.

Moved by Commissioner Hess and supported by Commissioner Nerkowski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

**RESOLUTION #15-26 TO APPROVE A PROPOSED
RISK REDUCTION GRANT REQUEST**

Commissioner VanWormer presented Resolution #15-26 to approve a proposed risk reduction grant request.

ACTION ITEM: Recommendation to approve Resolution #15-26 to approve a proposed risk reduction grant request for the IT Department as presented.

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

**POTS LINES
IT SPECIAL MEETING**

Commissioner Kowalski presented the following item for the IT Department.

ACTION ITEM: The Committee recommends that we approve POTS lines for five departments (Probate Court, District Court, County Clerk's Office, County Treasurer's Office and Circuit Court) at the approximate cost of \$200 per month.

Moved by Commissioner Kowalski and supported by Commissioner VanWormer to approve the action item above. Roll call vote was taken: **AYES:** Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. **NAYS:** None. Commissioner Adrian excused. Motion carried.

FRIENDS OF THE PLAZA POOL CHARITABLE GAMING

Local governing body resolution for charitable gaming licenses.

ACTION ITEM: Recommendation to approve a Local Governing Body Resolution for Charitable Gaming Licenses for the Friends of the Plaza Pool and authorize the Chairman of the Board to sign.

Moved by Commissioner Nerkowski and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: **AYES:** Commissioners Kowalski, Nerkowski, VanWormer, Hess, Lawson, and Habermehl. **NAYS:** Commissioner McDonald. Commissioner Adrian excused. Motion carried.

CLOSED SESSION

Moved by Commissioner VanWormer and supported by Commissioner Hess to go into closed session for the purpose of union negotiations. Roll call vote was taken: **AYES:** Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. **NAYS:** None. Commissioner Adrian excused. Motion carried.

The meeting was closed at 1:50 p.m. and was reopened at 2:19 p.m. Roll call was called, the following Commissioners present: Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. Commissioner Adrian excused.

GELC/911 CONTRACT

Moved by Commissioner Lawson and supported by Commissioner Hess to ratify the GELC-911 contract which includes MERS defined benefit plan adoption agreement. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

BASE SECURITY CONTRACT

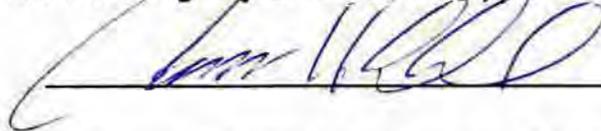
Moved by Commissioner Lawson and supported by Commissioner Hess to ratify the Base Security contract pending a letter being signed by Paul Postal from POAM. Roll call vote was taken: AYES: Commissioners Kowalski, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

PUBLIC COMMENT

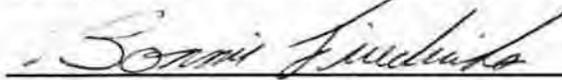
Paul Wolne, Wellington Township, commented on the process of acquiring a charitable gaming license for fund-raisers.

ADJOURNMENT

Moved by Commissioner Hess and supported by Commissioner Nerkowski to adjourn. Motion carried. Meeting adjourned at 2:23 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
December 22, 2015
1:00 p.m.**

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on December 22, 2015 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Herb Kitzman, Interim Pastor at Resurrection Lutheran Church

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the agenda with the additions of Personnel Committee minutes 12-22-15, special meeting to discuss ARMC and Local Court Management Council. Motion carried.

PUBLIC HEARING ON 2016 BUDGET

Chairman Habermehl opened the public hearing.

No Comment

Chairman Habermehl closed public hearing.

PUBLIC COMMENT

Chairman Habermehl announced that public comment would only be taken for 15 minutes at the start of the meeting and continue at the end of the meeting.

Barb Beamish, Alpena resident, commented on the individuals who are retired from ARMC.

Diane Taber, Alpena resident, commented on ARMC regarding retirement.

CONSENT CALENDAR:

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - November 24, 2015
- B) **IT Committee - Regular - December 2, 2015**
- C) **Personnel Committee -December 8, 2015**

ACTION ITEM #PM-1: The Committee recommends that we approve the appointment of Marie Williams to the Alpena Regional Medical Center Board for a six year term to commence on 1/1/16 through 12/31/21.

ACTION ITEM #PM-2: The Committee recommends that the benefit package for Michael Jasman remain the same as it currently is, that a new wage scale be set up as outlined below, that he be set at Step 2 of this wage scale commencing 1/1/2016, under the non-union wage scale with yearly evaluations to be completed and recommendations to be made to the Personnel Committee, and that his anniversary date is set on the first day of January thereafter and that his position continue on the non-union wage scales.

Probation	Base	Step 1	Step 2	Step 3	Step 4	Step 5
18.72	19.94	20.29	20.65	21.00	21.36	21.71

ACTION ITEM #PM-3: The Committee recommends we approve the trial version of Stormwind for 2015 and that this program be approved for 2016 training purposes.

- D) **Sealed Bid Opening - December 9, 2015**
- E) **Airport Committee -December 11, 2015**

F) **Finance/Building Maintenance and Recreation Committee -**
December 16, 2015

	SUBMITTED:	APPROVED:
General Fund & other funds	\$146,200.18	\$146,200.18
Per Diems & Mileage	\$ 3,322.58	\$ 3,322.58

ACTION ITEM #FM-1: The Committee recommends we approve the purchase of network topology program software from Solar Winds for the IT Department, in the amount of \$1,000.00 with funds out of line item #101-958-728. This includes support for one year.

ACTION ITEM #FM-2: The Committee recommends we approve the 2016 Annual Preventative maintenance plan for back-up generator with Werth Electric for County facilities-Manning Hill tower site and 911, in the amount of \$1,848.00, with funds out of line item #211-325-931, Airport SRE and Terminal, in the amount of \$1,887.00, with funds out of line item #295-536-933, and Courthouse and Jail, in the amount of \$2,003.00, with funds out of line item #101-265-931.

ACTION ITEM #FM-3: The Committee recommends we authorize the purchase of annual online training for the IT Department from Stormwind in the amount of \$3,000.00, with funds out of line item #101-958-732. These funds are included in the 2016 budget.

ACTION ITEM #FM-4: The Committee recommends we authorize the IT Director to purchase after January 1, 2016 (18) computer models from SHI in the amount of \$11,919.50 and (4) laptops from OM Office Supply in the amount of \$4,740.00, for a total of \$16,659.50 with funds out of line item #402-234-980.251.

ACTION ITEM #FM-5: The Committee recommends we approve the purchase of a computer from SHI for the Sheriff's Department Search & Rescue in the amount of \$838.00, with funds being transferred from 101-958-817.005 into line item #402-234-980.251.

ACTION ITEM #FM-6: The Committee recommends we re-create a line item number in the 2016 budget for the Sheriff's Department, named Web Jamming (101-958-835) and move \$3,000.00 from 101-958-727 into that fund making a budget adjustment.

ACTION ITEM #FM-7: The Committee recommends we approve two agreements between the County of Alpena and the State of Michigan to have fiber installed into two County buildings being leased by the Department of Human Services (D.S.) and the Michigan Department of Transportation (MDO) *
[STATE OF MI]

ACTION ITEM #FM-8: The Committee recommends we approve the IARU Indefeasible Right of Use agreement between MERIT and the County of Alpena and the City of Alpena in the amount of \$1,500.00 per strand for (8 strands) for a total of \$12,000.00 for 10 years. Revenue funds will be split between the City and County and put into line item #101-958-694.002. A maintenance fee of \$700.00 per year for 10 years will also be paid out of this line item. The System Route will start on the corner of M-32 and Airport Road and will end at the Airport's SEA. building.

ACTION ITEM #FM-9: The Committee recommends we approve the carry over of funds allocated in fiscal year 2015 of \$3,250.00, for line item #631-266-975.182 building and grounds fund, be carried over into fiscal year 2016 for execution of project #3-26-004-2115, Rehabilitate Runway and Taxiway Markings.

ACTION ITEM #FM-10: The Committee recommends we approve the annual increase request in the Alpena Ground Services contract of a 3% increase, effective March 1, 2016 and that a one time lump sum payment of \$3,919.13 for additional compensation of work duties to be paid after January 1, 2016.

ACTION ITEM #FM-11: The Committee recommends we approve the 2016 Soil Erosion Memorandum of Understanding for Soil Erosion

Services (1-1-16/12-31-16) with Jerry Bleau as presented.

ACTION ITEM #FM-12: The Committee recommends we approve the 2016 Industrial Storm water Runoff (1-1-16/12-31-16) with Dennis Partlo as presented.

ACTION ITEM #FM-14: The Committee recommends we move \$15,000.00 from the contingency fund line item #101-941-998 into the animal control professional services line item #101-430-801.001 Animal Control Services and to pay the bills to Huron Humane Society upon providing further documentation.
(pulled from consent calendar)

ACTION ITEM #FM-15: The Committee recommends we adopt the 2016 Budget Policy, regarding fiscal policies and that they be part of the 2016 policy.

ACTION ITEM #FM-16: The Committee recommends we amend the Tax Revolving Fund Policy Amendment, dated December 17, 2004.

Paragraph #3

The Policy Change Amending the approved version dated April 15, 1999, as amended:

FROM

For a period from Fiscal Year 2005 to Fiscal Year 2014

TO READ

For a period from Fiscal Year 2005 thru Fiscal Year 2016

ACTION ITEM #FM-17: recommendation to approve the resolution for the Component Unit Proprietary Funds.

ACTION ITEM #FM-18: recommendation to approve the resolution for the General Fund.

ACTION ITEM #FM-19: recommendation to approve the resolution for the Special Revenue Funds.

ACTION ITEM #FM-20: recommendation to approve the resolution for the Debt Service Funds.

ACTION ITEM #FM-21: recommendation to approve the resolution for the Capital Project Funds.

ACTION ITEM #FM-22: recommendation to approve the resolution for Enterprise Funds.

ACTION ITEM #FM-23: recommendation to approve the resolution for the Fiduciary Funds.

ACTION ITEM #FM-24: recommendation to approve the resolution for the Internal Service Funds.

ACTION ITEM #FM-25: The Committee recommends that the Treasurer be authorized to pay all remaining bills for 2015 and to make budget adjustments for 2015.

ACTION ITEM #FM-26: The Committee recommends that \$225,000.00 of the \$262,991.03 Projected Un-Restricted General Fund Balance for December 2015, which is more than 30% of the 2016 General Fund Budget, be transferred to the following funds:

\$175,000.00 to 631 Building & Grounds Maintenance Fund
\$ 50,000.00 to 402 Equipment & Replacement Fund

\$225,000.00

G) Court Committee - December 17, 2015

Moved by Commissioner VanWormer and supported by Commissioner Hess to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

#FM-14: ANIMAL CONTROL-HURON HUMANE SOCIETY

Commissioner Lawson requested more clarification on how the County will disburse funds to animal control-Huron Humane Society in regards to the forfeiture case.

ACTION ITEM #FM-14: The Committee recommends we move \$15,000.00 from the contingency fund line item #101-941-998 into the animal control professional services line item #101-430-801.001 Animal Control Services and to pay the bills to Huron Humane Society upon providing further documentation.

Moved by Commissioner Hess and supported by Commissioner Nerkowski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

NORTHERN LIGHTS ARENA FLOORING

Finance Committee - Commissioner VanWormer presented the request for flooring at Northern Lights Arena.

ACTION ITEM #FM-13: The Committee recommends we approve the request from Northern Lights Arena to purchase flooring from JML Installs with funds from the Ice Time Surcharge Reserve line item #580-903-975; which will include \$11,200.00 to JML Installs and up to an additional \$1,000.00 to Northern Lights Arena for installation labor.

Moved by Commissioner VanWormer and supported by Commissioner Adrian to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL#1 RESCIND BOARD ACTION REGARDING IT POTS LINES

Chairman Habermehl presented the following poll from the IT Committee meeting from December 2, 2015.

POLL#1: The Committee recommends that we rescind the board action stating "we approve POTS lines for five departments (Probate Court, District Court, County Clerk's Office, County Treasurer's Office and Circuit Court) at the approximate cost of \$200 per month."

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL#2 IT FAX LINES

POLL#2: The Committee recommends we approve going with a TDM PRI at the cost of \$200 per month to fix the fax lines issue and in the event that does not work, to approve POTS lines for five departments (Probate Court, District Court, County Clerk's Office, County Treasurer's Office and Circuit Court).

Moved by Commissioner Nerkowski and supported by Commissioner VanWormer to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL#3 ALPENA REGIONAL MEDICAL CENTER & MID-MICHIGAN AXE & ECKLAND, P.C. LETTER OF ENGAGEMENT

POLL#3: Recommendation to authorize the Chairman of the Board to sign an engagement letter engaging Axe & Eckland, P.C., with respect to ARMC & Mid-Michigan Health along with attachments.

Moved by Commissioner Hess and supported by Commissioner Nerkowski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

POLL#4 ALPENA REGIONAL MEDICAL CENTER & MID-MICHIGAN MILLER CANFIELD, PADDOCK AND STONE, P.L.C. LETTER OF ENGAGEMENT

POLL#4: Recommendation to authorize the Chairman of the Board to sign an engagement letter engaging Miller, Canfield, Paddock and Stone, P.L.C., with respect to ARMC & Mid-Michigan along with attachments.

Moved by Commissioner Hess and supported by Commissioner Adrian to approve the action item above. Roll call vote was taken: AYES: Commissioners

Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

LAPTOP FOR COUNTY CLERK

Jeanette Tolan, Assistant IT Director, presented a request to purchase of laptop for County Clerk.

ACTION ITEM: Recommendation to approve the purchase of a laptop for the County Clerk in the amount of \$700.78 with funds being transferred from 101-958-727 into 402-234-980.251.

Moved by Commissioner VanWormer and supported by Commissioner Nerkowski to approve the action item above. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH ANNUAL UPDATE

Ed LaFramboise, Director of Northeast Michigan Community Mental Health, presented an Annual Community Mental Health Update.

NMUASC-NORTHERN MICHIGAN UNMANNED AERIAL SYSTEMS CONSORTIUM

Jim Makowske, NMUASC CEO, gave an update on the Unmanned Aircraft Project and commended past and present Commissioners and Staff for their work on the project.

TAKING PRIDE IN ALPENA

Larry Clark, Representative of Taking Pride in Alpena: South Corridor, gave an update.

FULL BOARD ORGANIZATIONAL MEETING

Chairman Habermehl announced that the full board organizational meeting will take place on Monday, January 4, 2016 at 1:00 p.m.

LOCAL COURT MANAGEMENT

Commissioner Lawson reported on a letter and check received from 26th Circuit Court which represents the 2014 surplus from the 26th Circuit Court.

REQUEST FROM COMMISSIONER NERKOWSKI TO SET A SPECIAL FULL BOARD MEETING TO DISCUSS ARMC

A special full board meeting date will be set up at the Organizational meeting after more information is received regarding ARMC.

CLOSED SESSION

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to go into closed session for the purpose of union negotiations. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

The meeting was closed at 2:11 p.m. and was reopened at 2:40 p.m. Roll call was called, the following Commissioners present: Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl.

TPOAM CONTRACT

Moved by Commissioner Lawson and supported by Commissioner McDonald to ratify the TPOAM contract pending ratification by the union. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, Hess, McDonald, Lawson, and Habermehl. NAYS: None. Motion carried.

PERSONNEL COMMITTEE MEETING December 22, 2015

ACTION ITEM: The Committee recommends we approve 2016 wage increases for non-union and elected officials as follows:

- * Hourly employees - \$.36 per hour
- * Salary employees including elected officials - 2%
- * County Commissioners wages to be set at \$8,150
- * Sheriff to receive \$7,373.08 from Base Security Fund to do Base Security duties
- * Undersheriff to receive \$2,831.14 from Base Security Fund to do Base Security duties

****with the stipulation that hourly and salary employees must punch in and out for time attendance in order to receive the increase, but that elected officials be exempted from this.**

Moved by Commissioner Lawson and supported by Commissioner Kowalski to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Nerkowski, VanWormer, McDonald, Lawson, and Habermehl. NAYS: Commissioner Hess. Motion carried.

PUBLIC COMMENT

Kathy Thomas 2674 Laforest Street, Alpena, MI 49707 commented on ARMC issues.

Pete Pettalia, State Representative, gave an update on State Capitol progress.

ADJOURNMENT

Moved by Commissioner Hess and supported by Commissioner Nerkowski to adjourn. Motion carried. Meeting adjourned at 2:50 p.m.

Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle