

2014 AGENDAS & MINUTES OF THE BOARD

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ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

January 2, 2014

9:00 a.m. - Howard Male Conference Room

ORGANIZATIONAL BOARD MEETING

Clerk calls Board to order

Pledge of Allegiance to the Flag of the United States of America

Roll call of Commissioners as to districts

Adopt the Agenda

Public Comment

Nominations for Board Chair

Election of Chairman by written vote

Newly elected Chairman takes chair

Motion to destroy ballots

Election of Vice-Chairman by roll call vote

Appointment of Finance Committee - M.S.A. 45.51

Appointment of Various Committees

Date of full board meetings

Per Diem and Mileage Policy

Motion to pay per diem and mileage for all full board meetings for the year

Adoption of Rules of Order

County Depositories

Resolution #14-01

OLD BUSINESS

NEW BUSINESS

Motion to approve fees set by the County Board

MAC Conference (March 24-26, 2014) in Lansing, Michigan

Adjournment

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

January 2, 2014

7:00 p. m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ROLL CALL

INTERGOVERNMENTAL COUNCIL AGENDA FOLLOWED

OLD OR NEW BUSINESS

ADJOURNMENT

tsb

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, January 28, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Dan Williams Pastor of Beaver Lake Community Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-3

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

1:15 p.m. Kari Bleau, Alpena County Fairboard (Attachment #1)
Presentation and approval of grant application for the campsite water project.

Finance Committee January 15, 2014

Commissioner VanWormer

ACTION ITEM #1: The Committee recommends we approve payment of a bill from Control Solutions in the amount of \$280 for repair of a unit on the roof of Northern Lights Arena with monies to be taken out of the Northern Lights Arena surcharge funds.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

Chairman Habermehl

- Committee reassignment - Court Committee - Lyle VanWormer - member
Tom Mullaney - alternate

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session - December 27, 2013
Organizational - January 2, 2014
Intergovernmental Council - January 2, 2014
- B) **Insurance Committee - December 27, 2013**
- C) **Personnel Committee - January 14, 2014**

ACTION ITEM #PM-1: The Committee recommends that the Maintenance Superintendent be authorized to post in the union, advertise if necessary, interview and hire to fill the vacant Maintenance Level II position.

January 27, 2014

ACTION ITEM #PM-1: The Committee recommends that we continue to contract with Jerry Bleau for Soil Erosion Control services for January 1, 2014 through December 31, 2014 with the contract as presented.

ACTION ITEM #PM-2: The Committee recommends we allow administrative reimbursement on past soil erosion permits and to authorize Jerry Bleau to work with the Finance Chair on small amounts as needed to bring the soil erosion permit status up to date.

ACTION ITEM #PM-3: The Committee recommends we appoint Barbara Cornell to the Department of Human Services Board for a term to start immediately and to expire on 12/31/16.

- D) **Finance/Building Maintenance and Recreation Committee - January 15, 2014**

	SUBMITTED:	APPROVED:
General Fund	\$116,132.80	\$116,132.80
Per Diems & taxable mileage	\$ 2,344.90	\$ 2,344.90

ACTION ITEM FM-#2: The Committee recommends we approve two agreements as presented for Extension Services provided by Michigan State University term January 1, 2014-December 31, 2014, and authorize the Chairman of the Board to sign it upon attorney approval.

- 1) Agreement for Extension Services provided by Michigan State University which includes Appendix A Technical Standards for County Internet Connections and Appendix B Specification of the Allocation of Costs.
- 2) Agreement for Extension Services provided by Michigan State University to Alpena County Annual Work Plan FY 2014 (Exhibit A)

ACTION ITEM FM-#3: The Committee recommends we waive the increase in camping fees if there is any for the fairgrounds for 2014 for the Fairboard.

ACTION ITEM FM-#4: The Committee recommends we approve the Motorola Radio Maintenance Service Agreement, (term 2-1-14/1-31-15) and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM FM-#5: The Committee recommends we approve the Fourth Quarter Budget Adjustments for 2013 as presented.

ACTION ITEM FM-#6: The Committee recommends we approve Resolution #14-02 Waive Collection Fees/Senior Citizens as presented.

E) **Airport Committee** - January 17, 2014

ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Tuesday, February 25, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Gary Smith, New Life Christian Fellowship

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

1:05 p.m. Sienna Suszek
Introduction of Helen-Ann Prince - 4-H Program Coordinator

1:10 p.m. Fred Wegmeyer and members of the Alpena County Planning Commission
Presentation of the Alpena County Recreation Plan - Resolution #14-03 (Attachment #1)

ACTION ITEM: Recommendation to adopt Resolution #14-03.

1:20 p.m. Emily Meyerson
Resolution #14-04 Alpena to Hillman Multi-use Trail Development (Attachment #2)

ACTION ITEM: Recommendation to adopt Resolution #14-04

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

Chairman Habermehl

Proclamation # 14-05 April 2014 is Social Host Awareness Month (Attachment #3)

ACTION ITEM: Recommendation to adopt Resolution #14-05

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - January 28, 2014
- B) **IT Committee** - February 5, 2014
- C) **Airport Committee** - February 5, 2014
February 7, 2014
February 10, 2014
February 14, 2014
- D) **Personnel Committee** - February 11, 2014

ACTION ITEM #PM-1: The Committee recommends that the County Clerk be authorized to contact Morgan Stanley to do a free assessment and analysis of our deferred comp programs.

ACTION ITEM #PM-2: The Committee recommends that Deb Ross and Val Kwiatkowski be placed on a new step scale from Clerk to Deputy Clerk effective February 25, 2014 due to their promotion and increased job responsibilities.

ACTION ITEM #PM-3: The Committee recommends that Commissioners receive the incentive payment the same as other full-time employees.

- E) **Court Committee** - February 13, 2014
February 20, 2014

- F) **Finance/Building Maintenance and Recreation Committee** - February 19, 2014

	SUBMITTED:	APPROVED:
General Fund	\$119,961.51	\$119,961.51
Per Diems & taxable mileage	\$ 2,453.56	\$ 2,453.56

ACTION ITEM FM-#1: The Committee recommends, upon recommendation from the Youth and Recreation Committee, that the ballot language be approved for operating millage renewal proposition for Youth and Recreation and be put on the August 5, 2014 ballot as presented.

ACTION ITEM FM-#2: The Committee recommends we pay the 2013 Michigan Supreme Court Invoice for software support and SOS/LEIN fee for District Court-

Alpena County in the amount of \$2,462.12, out of line item # 101-958-815. (Montmorency County's portion is \$1,691.29, which they pay separately)

ACTION ITEM FM-#3: The Committee recommends we approve the purchase of a new computer for the Veteran's office in the amount of \$539.14, out of line item #267-683-931.000 (equipment/maintenance), from Chowen & Associates.

ACTION ITEM FM-#4: The Committee recommends we approve the purchase from i3 Business Solutions, AS400 Hardware/Software maintenance [renewal date 3-23-14]-(annual 1-year agreement) in the amount of \$3,067.84, out of line item # 101-958-931.001. Upon attorney approval, we recommend the Chairman of the Board to sign it.

ACTION ITEM FM-#5: The Committee recommends we approve the Securus Technologies First Amendment to the Master Services Agreement (5-year term) as presented and authorize the Chairman of the Board to sign the amendment as well as the agreement. Attorney review has been approved.

ACTION ITEM FM-#6: The Committee recommends we approve the 2014 Non-Exclusive Property Use and Access Agreement (1-1-14/12-31-14) with the Fairboard for their office located at the Alpena County Fairgrounds as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM FM-#7: The Committee recommends we approve the Lakeshore Energy Natural Gas Provider Contract Renewal as presented and authorize the Chairman of the Board to sign it, upon attorney approval. (April 2014-April 2015)

ACTION ITEM FM-#8: The Committee recommends we reimburse Synchronizations in the amount of \$5,000 out of the pool fund equity.

ACTION ITEM FM-#9: The Committee recommends we approve the 2014 Plaza Pool fee schedule as presented.

ACTION ITEM FM-#10: The Committee recommends we approve the Scope of Services Agreement with Target Alpena to take over the Airport project in the

amount of \$1,200.00 per month for a term of ninety days from the receipt of County approval. Services provided include economic development and activities to the County. Funds to come out of line item #101-999-913.000-Economic Development.

ACTION ITEM FM-#11: The Committee recommends we authorize payment to Explorer Solutions for the completion of Phase III, in the amount of \$6,187.50, with funds to come out of line item #101-999-913.000 Economic Development.

ACTION ITEM FM-#12: The Committee recommends we approve the payment to Explorer Solutions-Scope of Work I. (MIAASC-Alpena Next Steps Service Offer as of 1-27-14), not to exceed \$12,000.00, out of line item # 101-999-913.000.

ACTION ITEM FM-#13: The Committee recommends we approve the following items as presented and authorize the Chairman of the Board to sign them upon attorney review.

*Purchase of BS&A Dot.net Equalization and Assessing software program \$14,995.00, minus 10% multi- program discount (-\$1,500.00). In the total amount of **\$13,495.00** [25% due in 2014 \$3,373.75] and [75% due in 2015 \$10,121.25] with funds out of line item #101-958-728 (IT Budget software).

*Annual Services fees in the amount of *\$3,000.00, will be put in the budget for 2015.*

ACTION ITEM FM-#14: The Committee recommends we approve the following items as presented and authorize the Chairman of the Board to sign them upon attorney review.

* NEMCOG proposal for GIS (Geographical Information System) and annual maintenance and website service in the amount of \$10,075.00, [50% due in 2014 \$4,037.50] and [50% due in 2015 \$4,037.50] funds out of line item #101-958-728.

911 funds in the TOTAL amount of \$2,000.00 will go towards the payment. \$1,000.00 out of the 2015 budget and *\$1,000.00 out of the*

2014 budget, outlined as follows: \$450.00 out of line item #211-325-807-000 dues and subscriptions \$550.00 out of line item # 211-325-940.000 IP Fiber rental.

ACTION ITEM FM-#15: The Committee recommends we approve the 2014 fee schedule revisions for Equalization as presented and update the County-Wide fee schedule to reflect the changes. This includes allowing the Alpena County Equalization to sell the base layer for \$2,000.00, which will go directly to the GIS revenue fund of 101-225-677-001 and the County parcel data from Pontem Tax for \$1,000.00 for the County or \$150.00 per township which would be placed in the revenue fund 101-255-677-000.

ACTION ITEM FM-#16: The Committee recommends we authorize the 911/ESC to make necessary purchases and installations for equipment, upgrades and repairs to the VHF Radio System as presented. A total amount of \$32,648.26. Funds in the amount of \$25,000.00 out of line item #211-325-931.000 and \$7,648.26 out of line item #211-325-970.000. This includes the Bagley Tower (Road Commission), Rockport Road Tower (Alpena Power), Scott Road Tower (Alpena Power) and Manning Hill Tower (SBA Communications).

ACTION ITEM FM-#17: The Committee recommends we authorize the Airport Manager to purchase three sections (30 seats) of used lobby seating from the Benton Harbor Regional Airport in the amount of \$700 with funds out of line item # 295-536-932 Airport Building Maintenance.

ACTION ITEM FM-#18: The Committee recommends we accept the quote from Industrial Image, Inc. for design of a new airport website in the amount of \$2,995.00 with funds out of the Airport's fund equity.

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Thursday, March 27, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Kip Burke from the Gideons Group

ROLL CALL

MOTION TO ADOPT THE AGENDA

Presentation of Letter of Appreciation to James Leow-Mark Gurisko

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Board Poll taken on March 4, 2014 - Commissioner McKenzie

ACTION ITEM #1: Recommendation that Commissioner VanWormer receive his payroll compensation in monthly allotments of \$1,000 with a true up in December of every year.

Board Poll taken on March 10, 2014 - Commissioner Kowalski

ACTION ITEM #1: Recommendation that the board to send a letter of support of having Negwegon State Park, Rockport State Recreational Area and Thompson's Harbor State Park designated as Michigan Dark Sky Preserves.

DISCUSSION at the full board meeting from Finance Committee: Commissioner McKenzie

Please refer to Attachment #9 of the Finance minutes which has the bids that were opened for Replacement of one 100 gallon water heater, replacement of two 100 gallon water heaters, and a platform and alternate ladder for Northern Lights Arena.

1:15 p.m. Brandon Schroeder, Michigan Sea Grant Extension Educator
Update on Sea Grant programming in Northeast Michigan

1:20 p.m. Wes Wilder, Maintenance Superintendent - grants for Fairgrounds Project

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

A) Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session - February 25, 2014

B) Personnel Committee - March 4, 2014

ACTION ITEM #PM-2: The Committee recommends that the Sheriff be authorized to replace the Corrections Officer vacancy and use the monies from the S & A leave.

ACTION ITEM #PM-3: The Committee recommends that we adopt the new PTO schedule for base security effective April 1, 2014:

1-4 years - 2.47 hrs/6 days

4-6 - 3.70/12 days

6 - 4.93/16 days

ACTION ITEM #PM-4: The Committee recommends that we authorize District Court to fill the vacant probation officer position.

ACTION ITEM #PM-5: The Committee recommends we approve the new Probation Officer pay scale with a new job description.

ACTION ITEM #PM-6: The Committee recommends we approve the new wage scale for the Executive Manager and that Tammy Bates be set at Step 2 with a review for Step 3 at the 1 year date of 9/26/14.

ACTION ITEM #PM-7: The Committee recommends that Laura Ellery be moved into the vacant Board Secretary position as a 40 hour non-union position with the wage scale and job description as presented.

ACTION ITEM #PM-8: The Committee recommends that the County Clerk's wages be set at \$58,014 due to additional responsibilities and workload.

C) Ambulance Committee - March 5, 2014
March 13, 2014

ACTION ITEM #AC-1: The Committee recommends that the Ambulance Fund budget be adjusted as presented.

ACTION ITEM #AC-2: The Committee recommends that we put on record that we

have received notification from Wilson Township of the intent to attend classes for EMT for Mickaila Smith and Megan Smith, and when classes are completed and their EMT licenses are obtained, the township will be eligible for reimbursement at \$800 per person.

ACTION ITEM #AC-3: The Committee recommends we approve Ambulance Fund Request #77 for reimbursement to Alpena Township of an EMS/EMT license for Kevin MacArthur in the amount of \$900.00.

ACTION ITEM #AC-4: The Committee recommends that we put on record that we have received notification from Alpena Township of the intent to submit for reimbursement of MFR for Dave Ristau for MFR certification, that Alpena Township will be eligible for reimbursement not to exceed \$800 for tuition only.

D) **Airport Committee** - March 10, 2014

E) **Insurance Committee** - March 12, 2013

ACTION ITEM IN-#1: The Committee recommends that a letter to the Alpena County Parks Commission and the Alpena County Fairgrounds Caretaker to clearly state that firework displays or exhibitions are prohibited. This includes the Parks Caretakers as well as their designees and or workers.

F) **Finance/Building Maintenance and Recreation Committee** - March 19, 2014

	SUBMITTED:	APPROVED:
General Fund	\$204,621.42	\$204,621.42
Per Diems & taxable mileage	\$ 2,355.95	\$ 2,355.95

ACTION ITEM #FM-1: The Committee recommends we approve the Ballot language for the Older Persons Operating Millage and Millage Restoration Renewal language as presented and authorize the County Clerk to place it on the ballot August 5, 2014.

ACTION ITEM #FM-2: The Committee recommends we approve the contract with ENERCO for chemical water treatment service for the County Annex, service

for hot water closed system for Department of Human Services and service contract for hot water closed boiler loop system at the courthouse. Total amount \$1,600.00 with funds in the amount of \$500.00, out of line item #101-267-931 (DHS budget) and funds in the amount of \$576.25 of line item # 101-265-931 (Buildings and Grounds Maintenance budget) and a credit of (\$523.75).

ACTION ITEM #FM-3: The Committee recommends the purchase of Campgrounds Master software in a total amount of \$2,448.00. This includes a main license and three additional licenses which will allow the three County Parks, as well as, the Fairgrounds to use as a reservation system. Alpena County Fairgrounds portion is \$612.00, with monies out of line item #101-958-728, budgeted for software through the IT Department.

ACTION ITEM #FM-4: The Committee recommends we approve RS&H Taxiway and Apron Pavement Evaluation and Rehabilitation Amendment #2 as presented and authorize the Chairman of the Board to sign it, as it has been approved by our attorney.

ACTION ITEM #FM-5: The Committee recommends that we approve the agreement between Alpena County and Montmorency County for AS-400 maintenance and operation services provided by the IT Department at \$4,800 per year for a term from 1-1-14 through 12-31-14 as presented and authorize the Chairman of the Board to sign upon attorney approval.

ACTION ITEM #FM-6: The Committee recommends we authorize the Equalization Director to send a letter to each local governmental unit offering them the option to buy into the GIS program at a cost of \$100 annually.

ACTION ITEM #FM-7: The Committee recommends we approve the 2013-2014 Hazardous Materials Emergency Preparedness Planning Program Grant Agreement as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM#FM-8: The Committee recommends we approve the purchase of (3) three Hon 3501 NT Chairs from Garant's Office Supplies and Printing, Inc., in the amount of \$2,037.00, out of line item # 211-325-931.000 for the 911 Center.

ACTION ITEM #FM-9: The Committee recommends we approve the request from the Department of Human Services that they be allowed to place blue

ribbons on the trees and post a banner indicating it is Foster Care month from May 1st - May 31st.

ACTION ITEM #FM-10: The Committee recommends we approve the Ambulance Millage Language Renewal as presented and authorize the County Clerk to place it on the ballot August 5, 2014.

ACTION ITEM #FM-11: The Committee recommends we approve the Remonumentation contracts with Thomas Fabis, Lewis & Lewis Professional Surveying, Inc., and Huron Engineering & Surveying, Inc. for 2014.

G) Proclamation May is Older Persons Month Resolution # 14-07 (Attachment #1)

H) Resolution of Tribute #14-08 Lori Benoit (Attachment #2)

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, April 29, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Scott Meier of Resurrection Lutheran Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PRESENTATION OF Retirement Resolution of Tribute #14-08 Lori Benoit

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-6

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Board Poll taken on March 31, 2014 - Chairman Habermehl

ACTION ITEM #1: Recommendation to approve the Alpena County Home Improvement for MSHDA Grant application in the amount of \$340,000.00 and Resolution #14-09, no county match and to authorize the Chairman to submit it electronically. (Attachment #2)

Board Poll taken on April 22, 2014 - Chairman Habermehl

ACTION ITEM #1: Recommendation to authorize up to \$2,000 for travel for Jim Klarich for Economic Development with monies to be taken out of the Economic Development line item # 101-999-913.000.

1:05 p.m. Larry Clark, Representative
Taking Pride in Alpena: South Corridor update

1:10 p.m. John Hippensteel, Alpena County Equalization Director
2014 Equalization Report and adoption of resolution #14-11 (Attachment #1)

ADOPTION OF RESOLUTION #14-11

ACTION ITEM #1: Recommendation to approve the 2014 Equalization Report and adopt Resolution #14-11, and authorize the Chairman of the Board to sign all pertaining paperwork.

1:15 p.m.

Commissioner Scot McKenzie
NLA Contract

REPORTS OF SPECIAL OR AD HOC COMMITTEES
SPECIAL ORDERS
UNFINISHED BUSINESS AND GENERAL ORDERS
CORRESPONDENCE
NEW BUSINESS

Cameron Habermehl, Chairman of the Board

Wireless Service Resolution #14-13 (Attachment "I" in packet)

ACTION ITEM #2: Recommendation to adopt Resolution #14-13 as presented.

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session - March 27, 2014**

- B) **Airport Committee - April 4, 2014**

ACTION ITEM AP-#1: The Committee recommends the creation of a new line item in the airport budget for payment of industrial storm water inspections and to transfer \$1,000.00 into that line from the airport's fund equity.

April 23, 2014

ACTION ITEM AP-#1: The Committee recommends that the Maintenance Superintendent be authorized to proceed with fuel cleanup at the airport including pouring concrete around the fuel containment as needed.

ACTION ITEM AP-#2: The Committee recommends that the County pay Alpena Ground Services liability deductible of \$1,000 for the airport fuel spill claim with monies to come out of the airport's fund equity.

ACTION ITEM AP-#3: The Committee recommends that Alpena Ground Services receive a 3% increase (\$5,873.28) to their annual contract amount for additional duties, effective March 1, 2014.

- C) **Personnel Committee - April 8, 2014**

ACTION ITEM PM-#1: The Committee recommends we advertise for the position of Airport Manager.

ACTION ITEM PM-#2: The Committee recommends we approve the new wages scales for the County Clerk's office staff as presented below:

Clerk's Office Chief Deputy

<u>Start</u>	<u>6 months</u>	<u>year 1</u>	<u>year 2</u>	<u>year 3</u>	<u>year 4</u>	<u>year 5</u>
13.51	14.71	15.92	16.22	16.53	16.68	16.79

Clerk's Office Deputy

<u>Start</u>	<u>6 months</u>	<u>year 1</u>	<u>year 2</u>	<u>year 3</u>	<u>year 4</u>	<u>year 5</u>
13.14	14.34	15.55	15.85	16.16	16.31	16.42

ACTION ITEM PM-#3: The Committee recommends we approve the Letter of Engagement for Industrial Stormwater Runoff Inspector with Dennis Partlo.

ACTION ITEM PM-#4: The Committee recommends that Mary Muszynski, District Court Administrator, receive an additional \$2,000 for the Deputy Magistrate duties which was previously included in the Senior District Court Clerk's duties and wages.

ACTION ITEM PM-#5: The Committee recommends that District Court be allowed to fill the vacant position of District Court Clerk.

D) IT Committee - April 9, 2014

E) Insurance Committee - April 10, 2014

ACTION ITEM IN-#1: The Committee recommends we authorize the Chairman of the board to reject the terrorism coverage offered in the policyholder disclosure notice of terrorism insurance coverage and sign.

Insurance Committee - April 23, 2014

ACTION ITEM IN-#1: The Committee recommends we not require a waiver of subrogation for contractors doing work for clients in the Alpena County Home Improvement Program.

ACTION ITEM IN-#2: The Committee recommends we authorize Lappan Agency to make insurance value adjustments to County buildings and facilities up to 90% of the appraised value. These values will be retro to January 1, 2014.

F) Finance/Building Maintenance and Recreation Committee - April 16, 2014

	SUBMITTED:	APPROVED:
General Fund	\$123,443.25	\$123,443.25
Per Diems & taxable mileage	\$ 2,645.00	\$ 2,645.00

- ACTION ITEM #FM-1:** The Committee recommends we approve the Ballot language for an Alpena County Department of Veterans Affairs Millage Renewal as presented and authorize the County Clerk to place it on the ballot August 5, 2014.
- ACTION ITEM #FM-2:** The Committee recommends that we authorize the IT Director to purchase three computers for 911, with the low bid from Chowen & Associates in the amount of \$3,074.61, out of line item #211-325-970.
- ACTION ITEM #FM-3:** The Committee recommends that we approve the BS&A Data Conversion for Equalization/Assessing.NET to convert parcel numbers, owner names and addresses, taxpayer names and addresses, property address and legal descriptions from Pontem to BS&A format and authorize the Chairman of the Board to sign the contract upon attorney review.

Total amount of \$5,680.00, to be paid out of 101-958-728.

\$ 400.00 # 101-225-727.001

\$ 500.00 # 101-225-777.000

\$ 500.00 # 101-225-860.000

\$1,695.00 # 101-225-801.000

\$2,585.00 contingency fund

Monies will be transferred from the above line items into 101-958-728.

- ACTION ITEM #FM-4:** The Committee recommends that we approve the emergency repair at the pool with funds approved up to \$20,000.00, out of line item #587-774-975.
- ACTION ITEM #FM-5:** The Committee recommends that we approve the agreement with Environmental & Asbestos Services, LLC to test for ground contamination at the Alpena County Sheriff's Department/Jail and to collect samples, analyze, report preparation and submit to the DEQ, in an amount not to exceed \$1,750.00 and authorize the Chairman of the Board to sign it upon Attorney review. Monies to be taken out of the contingency fund and transferred into 101-301-804.001.
- ACTION ITEM #FM-6:** The Committee recommends we approve the First Quarter Budget Adjustments for 2014 as presented.

ACTION ITEM #FM-7: The Committee recommends we approve Resolution #14-10 to Authorize Electronic Transactions with Alpena Public Schools as presented.

ACTION ITEM #FM-8: The Committee recommends we authorize the County Treasurer establish three Home Depot Commercial Accounts (line of credit), one for each Parks Caretakers. Each card will have a credit limit of \$500.00 on the account.

G) Court Committee - April 17, 2014

H) Parkinson's Support Resolution #14-12

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

May 1, 2014

7:00 p. m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ROLL CALL

INTERGOVERNMENTAL COUNCIL AGENDA FOLLOWED

OLD OR NEW BUSINESS

ADJOURNMENT

tsb

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, May 27, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Scott Meier of Resurrection Lutheran Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Commissioner Mark Hall - Poll : County Clerk vacant position

ACTION ITEM #1: Recommend that Bonnie Friedrichs be allowed to post and fill her deputy clerk vacancy

John Hippensteel, Equalization Director - Poll: Revised Equalization Report and Resolution # 14-14

ACTION ITEM #2: Recommend to approve the revised equalization report and revised resolution. (Attachment #1)

1:05 p.m. **Sienna Suszek, MSU Extension Educator-Children & Youth Institute and Helen-Ann Prince, 4-H Program Coordinator**
4-H Youth Development Programs in Alpena County

1:10 p.m. **Sandy Cunningham, Montmorency-Oscoda-Alpena Solid Waste Management Authority**
Local Government Guarantee (Attachment #2)

ACTION ITEM: Recommendation to approve the Local Government Guarantee for Closure, Postclosure and Corrective Action, as owners of the Montmorency-Oscoda-Alpena Solid Waste Management Authority and to authorize the Chairman of the Board to sign it upon attorney approval.

1:15 p.m. **Rich Sullenger, City Engineer, City of Alpena**
Alpena Regional Trailhead Lease Agreement (Attachment #3)

ACTION ITEM: Recommendation to approve the Alpena Regional Trailhead lease agreement

as presented and authorize the Chairman of the Board to sign it upon attorney approval.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

Commissioner Lawson - Northeast Michigan Substance Abuse Report

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

Chairman Habermehl, Appointment of Northern Lights Arena ADHOC Committee
Commissioner VanWormer, Chairman, and Commissioners Mullaney, Kowalski,
and McKenzie

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners
Regular Session -April 29, 2014

B) Personnel Committee - May 6, 2014

ACTION ITEM #PM-1: The Committee recommends we advertise and interview for a full-time IT Network Technician.

ACTION ITEM #PM-2: The Committee recommends we correct the new PTO rate schedule for CRTC as revised to reflect 8 days instead of 6 days for 1-4 years for base security.

ACTION ITEM #PM-3: The Committee recommends that Chris Skiba receive additional compensation out of the Housing Fund for additional duties due to new programs and revenue she is bringing into the program. Her salary will be set at \$35,209.

ACTION ITEM #PM-4: The Committee recommends to pay in lieu of as agreed to in the original agreement with Bill Tremain. This same benefit will not be set with a future part-time employee in this position.

C) Northern Lights Arena ADHOC- May 20, 2014

ACTION ITEM #NL-1: The Committee recommends we amend the NLA-C contract by removing "that an audit and accountability standards are required."

D) Finance/Building Maintenance and Recreation Committee - May 21, 2014

	SUBMITTED:	APPROVED:
General Fund & other funds	\$172,498.26	\$172,498.26
Per Diems & Mileage	\$ 2,202.87	\$ 2,202.87

ACTION ITEM #FM-1: The Committee recommends we approve the request from the Maintenance Superintendent that lock-up times for the Courthouse and Annex Buildings be at 9:45 p.m.

ACTION ITEM #FM-2: The Committee recommends that the County Treasurer increase the budgeted revenue line item #101-301-628 (Sheriff fees out of town prisoners line item) by \$20,000.00. and will apply \$20,000.00 to expense line item #101-301-977.005 (Securus Inmate Telephone Expense).

ACTION ITEM #FM-3: The Committee recommends we authorize the 911/ESC Director to pay the invoice from Motorola in the amount of \$6,555.00, from 911 funds line item #211-325-970.000. This is for three computer/radio boards

that were ordered as part of the 2009 PSIC virtual consolidation.

- ACTION ITEM #FM-4: The Committee recommends we approve the FY 2014/2015 Air Service Marketing Grant in the amount of \$16,667.00, with the county's portion of \$1,666.70 to come out of the airport's Air Service Marketing Grant match fund and adopt Resolution #14-15 and authorize the Chairman of the Board to sign all pertaining documentation, upon attorney approval.
- ACTION ITEM #FM-5: The Committee recommends that we approve the REVISED Amendment #2 from RS&H for the airfield pavement rehabilitation construction project in the amount of \$156,900.00, with the county's portion being \$3,922.50 to come out of the airport's AIP grant match fund and authorize the Chairman of the Board to sign all pertaining documentation, upon attorney approval.
- ACTION ITEM #FM-6: The Committee recommends we approve the construction contract from Bolen Asphalt Paving Inc. in the amount of \$1,237,107.00 with the county's portion of \$30,927.68 to come out of the airport's AIP grant match fund and authorize the Chairman of the Board to sign it, upon attorney approval.
- ACTION ITEM #FM-7: The Committee recommends we approve the transfer of \$8,037.33 from the airport's fund equity into 295-536-933.001, Fuel Spill Cleanup, to pay invoices received to date for the airport fuel spill clean up.
- ACTION ITEM #FM-8: The Committee recommends we authorize the Undersheriff to accept bids from local dealers for a replacement late model transportation van. Funds for this purchase will come out of budgeted line item #205-302-977.002-base security contract for this purchase. In addition, we authorize the sale and decommission of the current 2000 GMC passenger van, last 4 of vin# (7370). A trade in may be possible when purchasing the replacement van.
- ACTION ITEM #FM-9: The Committee recommends we authorize the Alpena County Parks Commission and Fairgrounds Caretaker to enter into a 3-year contract with Point & Pay to provide servicing of Credit Card payments for the Alpena County Campgrounds and Fairgrounds. The initial cost will be \$100.00 for four credit card readers, one for each campground and one for the Fairgrounds; \$25.00 from line item #208-692-727 (Beaver Lake Park), 208-693-727 (Sunken Lake Park), 208-696-727 (Long Lake Park) and 101-268-783 (Fairgrounds). This is based on the approval of our attorney.

ACTION ITEM #FM-10: The Committee recommends we approve the Scope of Services Extension with Target for Economic Development at \$1,200 per month until December 31, 2014. Funds to come out of line item #101-999-913.000-Economic Development.

E) Airport Committee - May 22, 2014

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

May 30, 2014

9:00 a.m. - Howard Male Conference Room

SPECIAL BOARD MEETING

Call to order

Pledge of Allegiance to the Flag of the United States of America

Roll call

Adopt the Agenda

Public Comment

INFORMATION ITEM: Cynthia Muszynski Assistant Prosecuting Attorney

Correction of Ballot Language

- A) Veterans Millage**
- B) Older Persons Millage (2 proposals)**

Action item: Recommendation to approve corrected Ballot Language.

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, June 24, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Herb Kitzman

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-6

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

1:05 p.m. Finance Chairman Lyle VanWormer
Financial Report

1:15 p.m. Billi McRoberts, Airport Manager
1) Website presentation

2) Handicap Passenger Ramp-Acquisition agreement between the Alpena County Regional Airport and REL, Inc. (Attachment #1)

ACTION: Recommendation to approve the Handicap Passenger Ramp-Acquisition agreement between the Alpena County Regional Airport and REL, Inc. (Part of AIP Grant) and authorize the Chairman of the Board sign all pertaining documents, this has been approved by legal counsel.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

— CLOSED SESSION

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners
Regular Session -May 27, 2014
Special Meeting- May 30, 2014

B) **Insurance Committee** - June 5, 2014

ACTION ITEM #IN-1: The Committee recommends we purchase pollution insurance from Lappan Agency in the amount of \$600.00 annual premium with a \$5,000.00 deductible per incident and \$1,000,000.00 limit per incident. Funds will come out of the Airport budget. The term shall line up with the liability insurance that we currently have.

ACTION ITEM #IN-2: The Committee recommends we not purchase terrorism insurance and authorize the Chairman to sign the rejection letter provided by Lappan Agency.

C) **Airport Committee** - June 6, 2014

ACTION ITEM #AP-1: The Committee recommends that the Environmental Excavating invoice in the amount of \$2,165.00 be paid out of 295-536-933.001 Fuel Spill Cleanup.

ACTION ITEM #AP-2: The Committee recommends that the airport land lease, facility lease and commercial operator's agreement be revised to include a pollution insurance requirement with a \$1,000,000 limit per incident.

D) **Personnel Committee** - June 10, 2014

ACTION ITEM #PM-1: The Committee recommends we approve the replacement of a Corrections Officer at the Sheriff's Department.

ACTION ITEM #PM-2: The Committee recommends that we approve the replacement of two bailiff vacancies at the Sheriff's Department.

ACTION ITEM #PM-3: The Committee recommends we approve hiring of a part-time clerical person for the Public Conservator's Office if other non-paid clerical programs are not available.

ACTION ITEM #PM-4: The Committee recommends that the base security handbook be modified that part-time employees are not eligible for retirement benefits effective immediately.

E) Finance/Building Maintenance and Recreation Committee - June 18, 2014

	SUBMITTED:	APPROVED:
General Fund	\$167,190.01	\$167,190.01
Per Diems & taxable mileage	\$ 2,840.40	\$ 2,840.40

ACTION ITEM #FM-1: The Committee recommends we adopt the Housing Preservation Grant and Resolution #14-18 as presented and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-2: The Committee recommends that Alpena County submit an application for the MSU Extension program to the Youth and Recreation Committee in the amount of \$41,474.00 for 2015 funding and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-3: The Committee recommends we approve the 2014 Summer Tax Rate request form and Resolution #14-17 to Levy 2014 Alpena County Summer Property Taxes and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-4: The Committee recommends we authorize the Sheriff to purchase used dive equipment (in excellent condition), in the amount of \$3,000.00 out of the Base Security fund equity.

ACTION ITEM #FM-5: The Committee recommends we authorize the Undersheriff to purchase a 2012 E350 Club Wagon from Hudson Motor sales in the amount of \$19,500.00, out of vehicle purchase line item #205-302-977.002 and authorize him to decommission the current 2000 van.

ACTION ITEM #FM-6: The Committee recommends we approve the request from Prosecuting Attorney Ed Black for the reimbursement of \$14.58 for meals for one of his employees as this request does not follow the travel policy and this is an exception to it.

ACTION ITEM #FM-7: The Committee recommends that Alpena County submit (two) 2015 applications for Plaza Pool programs to the Youth and Recreation Committee #1) Aquatic Operations requested amount \$85,000.00 and #2) Ready, Set, Swim requested amount \$8,500.00 and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-8: The Committee recommends that Alpena County submit an 2015 application to fund the Plaza Pool Senior Aquatic Programming to the Older Persons Committee in the requested amount of \$15,000.00 and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-9: The Committee recommends we approve three AED Battery replacements in the amount of \$1,185.00, out of line item #402-234-998 Equipment and Replacement Contingency Fund for the Maintenance Department.

ACTION ITEM #FM-10: The Committee recommends we approve the Tennis Court Agreement 2014-2015 between County of Alpena and Alpena Public Schools, July 1, 2014/June 30, 2015 with recommended changes to four courts instead of five and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-11: The Committee recommends we authorize Huron Engineering and Surveying to continue working on the Alpena Airport Land Development and approve the Alpena County Proposal for Wetland Delineation, Report & Mapping, in the amount of \$3,100.00, with funds out of line item #101-999-913.000 economic development.

ACTION ITEM #FM-12: The Committee recommends we approve the airport's 2014 AIP-Airport Improvement Program Grant in the amount of \$1,445,000.00 for the airfield rehabilitation construction project and acquisition of a handicap passenger ramp with the County's portion of \$36,125.00 to come out of the airport's grant match fund and authorize the Chairman of the Board to sign all pertinent paperwork upon approval of the Grant Review Committee and Attorney approval.

ACTION ITEM #FM-13: The Committee recommends that we adjust the airport budget by increasing the Fuel Spill Cleanup line item # 295-536-933.001, by \$10,000.00 with monies to come out of the airport's fund equity.

ACTION ITEM #FM-14: The Committee recommends we approve the reimbursement of \$1,859.00 to Alpena City Police Department from 911 funds line item #211-325-970.000. The installation of this antenna allowed the City PD to migrate to the 800MHz system. In doing so, it freed up Alpena Central Two (previously a backup law enforcement frequency) thereby allowing the Grant Street

Central Two repeater to be reprogrammed to County Fire one to increase fire coverage at a savings of approximately \$13,000.00 (refer to other 911 Finance agenda item).

- ACTION ITEM #FM-15:** The Committee recommends that we approve the reprogramming of the Bagley Street repeater to County Fire 1 at a cost of \$1,200.00 for the reprogramming of the repeater and the consoles at Central Dispatch, and \$755.00 for the modification of the County Fire 1 FCC license to transmit off of the Bagley Tower location, the total of \$1,955.00 will be paid out of line item # 211-325-970.000 E911 Improvements.
- ACTION ITEM #FM-16:** The Committee recommends that we enter into an agreement for High Speed Internet Access between the Plaza Pool and the County of Alpena in the amount of \$39.95 per month, funds will come out of line item# 101-958-677.000, and in the 2015 budget, a line item will be created for the Pool, and authorize the Chairman of the Board to sign it upon attorney approval. The IT Department will handle the monthly billing to the Pool for internet services.
- ACTION ITEM #FM-17:** The Committee recommends that we enter into an agreement with Millenia Telecom for a new phone system, in the total amount is \$104,651.21. Funds in the amount of \$103,007.00 will come out of line item #402-234-980.978 and the balance of \$1,644.21 out of line item #402-234-980.251. Data processing line.
- ACTION ITEM #FM-18:** The Committee recommends that we purchase a CISCO replacement switch from IT Outlet Inc. in the amount of \$1,050.00, out of line item #101-958-931.000. This refurbished switch comes with a lifetime warranty.
- ACTION ITEM #FM-19:** The Committee recommends that we approve the purchase from CDW-G for new Microsoft Windows Server 2012 R2 Standard license in the amount of \$617.68. This will be split between the County and the City, each portion being \$308.84, with funds out of line item # 101-958-728. The IT Department will bill the City of Alpena for their portion.
- ACTION ITEM #FM-20:** The Committee recommends we enter into an agreement with Explorer Solutions for Modified Scope of work 2 (SOW2), in

the amount of up to \$5,000.00 for a month, with funds out of line item # economic development line item # 100-999-913, and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-21:

The Committee recommends we authorize the Alpena County Parks & Recreation Commission to rent seasonal storage at the three County Parks. An agreement will be created by the Parks Commission and the Commissioners Office will send it for attorney approval.

ACTION ITEM #FM-22:

The Committee recommends we authorize a total of \$500.00 from 101-941-998 contingency fund to 101-969-714 (County Parks Commission appropriation), transferred into the Parks Appropriation Budget 208-694-404 for Manning Hill repairs (\$250.00) recommended from the Insurance Risk Assessment and lawn mowing (\$250.00) Invoices will be provided to the Commissioners' office for the total cost of the repairs.

- F) Resolution #14-19 Approving the Fiscal Years 2015 CCAB-Community Corrections Grant Application of NEMCOG-Northeast Michigan Council of Governments
- G) Resolution #14-20 Regarding the National Anthem of the United States of America

lle/tsb

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, July 29, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Jack Williams, retired from Beaver Lake Community Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-5

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Chairman Habermehl - Poll : County Clerk apply for Grant

ACTION ITEM #1: Recommend that we authorize County Clerk Bonnie Friedrichs to apply for a Loss Prevention Grant offered through the Michigan Counties Workers' Compensation fund in the amount of \$3,000.00 (Attachment #1)

Finance Chairman Lyle VanWormer - Poll : HUNT Grant

ACTION ITEM #2: The Committee recommends we approve the amount of \$495,666.00 or less for the application for the HUNT Grant for FY 2015 and all pertaining paperwork and to authorize the Chairman of the Board to sign it upon polling the board due to time constraints. (10-1-14/9-30-15) (Attachment #2)

1:05 p.m. Kelley Hiemstra, District Coordinator MSU Extension
Introduction of Kathy Freel, Health and Nutrition Associate

1:10 p.m. Mark Sandula, C.P.A., Straley Lamp & Kraenzlein P.C.
2013 Audit Report

1:15 p.m. Sheriff Kieliszewski and Undersheriff Terry King
Update on Base Security Contract

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS
CORRESPONDENCE

Commissioner Lawson

Resolution #14-23 Opposing Expansion of Federal Control Under the
Clean Water Act (Attachment #3)

ACTION ITEM #3: Recommendation to adopt Resolution #14-23 Opposing Expansion
of Federal Control Under the Clean Water Act as presented.

Chairman Habermehl

- 1) Resolution #14-22 Opposing the Development of an Underground
Nuclear Waste Facility. (Attachment #4)

ACTION ITEM #4: Recommendation to adopt Resolution #14-22 Opposing the
Development of an Underground Nuclear Waste Facility.

- 2) Letter of Support for Economic Development.

ACTION ITEM #5: Recommendation to authorize the Chairman of the Board to send
a letter of support on behalf of the board for economic
development.

NEW BUSINESS

Chairman Habermehl

- 1) Committee Reappointment of Base Security Adhoc -
Lyle VanWormer - Chairman, Cameron Habermehl, Tom Mullaney
- 2) Committee Appointment to Northern Michigan Regional Entity
Commissioner Lawson
- 3) Agreement for Substance Use Disorder Services (SUD) Coordination
between Northern Michigan Regional Entity and Alpena County
(Attachment #5)

ACTION ITEM #6: Recommendation to approve the Agreement for Substance Use
Disorder Services (SUD) Coordination between Northern
Michigan Regional Entity and Alpena County as presented and
authorize the Chairman of the Board to sign it. This has been
approved by our attorney.

PUBLIC COMMENT (3 minute limit)
ADJOURNMENT

CONSENT CALENDAR:

- A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners Regular Session -June 24, 2014

- B) **IT Adhoc Committee** -June 25, 2014
- July 15, 2014

ACTION ITEM #IT-1: The Committee recommends we approve the hiring of a full-time IT Network Technician.

- C) **Airport Committee** -July 3, 2014

ACTION ITEM #AP-1: The Committee recommends that the invoice from Environmental Excavating & Construction, Inc. In the amount of \$1,659 for catch basin work be paid out of 295-536-933.001, Fuel Spill Cleanup.

ACTION ITEM#AP-2: The Committee recommends that the pollution liability insurance language for airport leases be approved pending Prosecutor review.

- D) **Personnel Committee** -July 8, 2014

ACTION ITEM #PM-1: The Committee recommends we send a Management delegate and an employee delegate to the annual MERS meeting.

ACTION ITEM #PM-2: The Committee recommends we approve the request from the Sheriff to hire two replacement bailiffs.

- E) **Northern Lights Arena ADHOC** - July 14, 2014

ACTION ITEM #NL-1: The Committee recommends we amend the language in the NLA-C Management contract to eliminate the perpetual fund collection and that NLA-C is responsible to pay the first \$6,000.00 in repairs yearly, to be effective August 1, 2014.

- F) **Base Security ADHOC** - July 14, 2014

G) Finance/Building Maintenance and Recreation Committee - July 16, 2014

	SUBMITTED:	APPROVED:
General Fund & other funds	\$97,301.84	\$97,301.84
Per Diems & Mileage	\$ 1,447.07	\$ 1,447.07

- ACTION ITEM #FM-1: The Committee recommends we approve the amount of \$495,666.00 or less for the application for the HUNT Grant for FY 2015 and all pertaining paperwork and to authorize the Chairman of the Board to sign it upon polling the board due to time constraints.
(10-1-14/9-30-15)
- ACTION ITEM #FM-2: The Committee recommends we approve the 2015 Region 9 Area Agency on Aging Annual Implementation Plan for aging services through the Northeast Michigan Community Service Agency for FY-2014-2016 per the recommendation from the Older Persons Committee.
- ACTION ITEM #FM-3: The Committee recommends we approve the request from Synchronizations for reimbursement of Professional Contractual Services for the Plaza Pool, in the amount of \$3,250.94. Monies to be paid out of line item # 587-774-803.000 with the line increased by the same amount from the pool fund balance. This amount is for months January through June 2014.
- ACTION ITEM #FM-4: The Committee recommends we award the airport carpet installation bid to Alpena Furniture in the amount of \$2,200.91 and adjust the airport budget by increasing the Building Maintenance line item # 295-536-932, by that amount with monies out of the airport's fund equity.
- ACTION ITEM #FM-5: The Committee recommends we accept the bid from Blarney Castle for two airport fuel tanks and accessories in the amount of \$225.00.
- ACTION ITEM #FM-6: The Committee recommends we authorize the Chairman of the board to sign Resolution #14-21 which approves the execution of an Airport Improvement Project Grant between the County of

Alpena and the U.S. Department of Transportation for the development of the Alpena County Regional Airport under Federal Project #03-26-004-020-2014, which is part of a grant that was approved at the June board meeting.

- ACTION ITEM #FM-7:** The Committee recommends that we approve the request from the County Clerk to increase the regular petty cash from \$300.00 to \$400.00 and eliminate the prescription petty cash and also allow the Clerk's Office to use their discretion to reimburse employees for expenses over the \$25.00 limit. (ie. UPS mailings, certified mailings, license plates, etc.)
- ACTION ITEM #FM-8:** The Committee recommends to authorize the County Clerk to set a fee of \$75.00 for individuals that need assistance after hours/weekends. (ie. Marriage license/birth certificates, etc)
- ACTION ITEM #FM-9:** The Committee recommends we approve the Second Quarter Budget Adjustments as presented.
- ACTION ITEM #FM-10:** The Committee recommends that we transfer \$140,000.00 from the unrestricted general fund balance back into the Budget Stabilization Fund to repay what was taken out of that fund.
- ACTION ITEM #FM-11:** The Committee recommends we enter into an extension with Explorer Solutions to continue to fund the economic development airport project in the amount of \$20,000.00 with funds out of economic development line item # 100-999-913 and authorize the Chairman of the Board to sign it upon attorney approval.

ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Tuesday, August 26, 2014, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Pastor Mike Kelley from Ossineke United Methodist Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

Presentation of Letter of Acknowledgment to Tamyra Clink District Court

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF
REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-6

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Acting Personnel Chairman Tom Mullaney Poll, Clerk's Office reclassifications:
August 21, 2014

ACTION ITEM: The Board approved reclassification of certain positions in the Clerk's Office on April 29, 2014. These reclassifications were not implemented in accordance with the collective bargaining agreement with Local 211, and the County's actions are the subject of a grievance that was filed on August 8, 2014. The Board reconsiders the actions it took on April 29, 2014 and rescinds the reclassifications and their related wage rates for those new classifications. This action is intended to be retroactive to April 29, 2014, but the Board does not seek reimbursement of the higher wage rates paid to the employees in the disputed new classifications through August 21, 2014.

1:05 p.m. Judge Johnson, 88th District Court (Attachment #2)
88th District Court FY 2015 Drug Court Program Grant

ACTION ITEM: Recommendation to approve the Adult Court State Grant as

presented and authorize the Chairman of the Board to sign all
pertaining paperwork.

1:10 p.m. Jim Klarich, NMUAASC Update

1:15 p.m. Marne Carlson, MERS
Update on Assets, Divisions, Actuarials, etc.

2:00 p.m. County Treasurer (Attachment #1)
Request to Rescind Board Action #25 Dated February 25, 2014

ACTION ITEM: Recommendation to rescind Board Action #25 Dated February, 2014.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

Chairman Habermehl - appointment of Tammy Bates to Lease Adhoc Committee

CORRESPONDENCE

NEW BUSINESS

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - July 29, 2014
- B) **Airport Committee** - August 15, 2014
- C) **Base Security Committee Adhoc-** August 18, 2014

ACTION ITEM BS-#1: The Committee recommends that County enter into an agreement with North Central Security to provide armed uniformed security at the Airport for the 9 month airport ramp project and authorize the Chairman of the Board to sign it upon attorney approval. Funds will come out of the Base Security contract.

- D) **Finance/Building Maintenance and Recreation Committee** - August 20, 2014

	SUBMITTED:	APPROVED:
General Fund	\$192,571.44	\$192,571.44
Per Diems & taxable mileage	\$ 1,423.36	\$ 1,423.36

ACTION ITEM FM-#1: The Committee recommends we approve a letter responding to the letter received from the State of Michigan (dated July 10, 2014) requesting a review of calculations for rent and operating costs for the lease between the State of Michigan for DHS lease #7707 and the County of Alpena and to also put the overpayment of rent into an escrow account until this matter is resolved.

ACTION ITEM FM-#2: The Committee recommends that Prosecuting Attorney Ed Black prepare a letter to the State of Michigan for the MDOT lease #10739 from the County of Alpena regarding rent overpayment and clarification of operating costs and to put overpayment funds into an escrow account until this matter is resolved.

- ACTION ITEM FM-#3:** The Committee recommends we approve the MGT Child Care Cost Allocation extension/renewal 6-1-14/5-31-15, as presented in the amount of \$4,000 with monies to be transferred from the Child Care appropriation line item #101-969-711-000 into the Child Care Cost Allocation appropriation line item #101-969-711.001 and to authorize the Chairman of the Board to sign it upon attorney approval.
- ACTION ITEM FM-#4:** The Committee recommends we approve the Veterans Council office Lease Extension Agreement between Alpena Harborside, LLC and the County of Alpena {four (4) years beginning January 1, 2015 and ending on December 31, 2018} as presented, in the amount of \$725.87 per month, with funds out of line item #267-683-949.000 and authorize the Chairman of the Board to sign it upon attorney approval.
- ACTION ITEM FM-#5:** The Committee recommends we authorize Probate Court to purchase file folders, which meet the Michigan Trial Court Case File Management Standards as set by State Court Administrative Office (SCAO), out of the budgeted line item #101-148-729.000, in the amount of \$1,100.00 for 1,000 file folders.
- ACTION ITEM FM-#6:** The Committee recommends we adopt Resolution #14-25 to Levy 2014 Alpena County Winter Property Taxes, pursuant to public act 357 of 2004 and notice of certification of County Winter Tax Levy as presented and authorize the Chairman of the Board to sign it.
- ACTION ITEM FM-#7:** The Committee recommends we approve the 2014 Tax Rate/Millage Request for the Property Tax Levy as presented and authorize the Chairman of the Board to sign it.
- ACTION ITEM FM-#8:** The Committee recommends we authorize the Undersheriff to purchase a 2012 E350 Club Wagon from Hudson Motor Sales in the amount of \$19,500.00, out of the vehicle purchase line item #205-302-977.002 and we authorize the Undersheriff to decommission the current 2000 van [and will check on

possibly trading it in for the new one].

ACTION ITEM FM-#9: The Committee recommends we approve the Secondary Road Patrol and Traffic Accident Prevention Program Grant (October 1, 2014/September 30, 2015) as presented and authorize the Chairman of the Board to sign all pertaining paperwork upon attorney approval.

ACTION ITEM FM-#10: The Committee recommends we authorize the Jail Administrator to purchase four (4) tasers at a total cost of \$5,612.99. This includes new holsters and an extended 4-year warranty, software and batteries. Funds to come out of line item #101-301-977.005.

ACTION ITEM FM-#11: The Committee recommends we issue Aviation North \$2,000.00 start-up fee for backup weather observations at the airport with funds out of line item #295-536-808 weather observation.

ACTION ITEM FM-#12: The Committee recommends we renew the U.S. Customs lease for office space at the airport's old SRE building at no cost for a period of 5-years and authorize the Chairman of the Board to sign the lease. (10-1-14/9-30-19) pending attorney review.

ACTION ITEM FM-#13: The Committee recommends we authorize the IT Department to dispose and sell 8 old cell phones on E-Bay according to the E-Bay policy.

ACTION ITEM FM-#14: The Committee recommends we authorize District Court to use its share of the assistance funds and drug charge funds for Adult Drug Court and to purchase equipment for Drug Court accordingly in the total amount of \$6,808.45.

ACTION ITEM FM-#15: Recommendation to approve the Adult Court State Grant as presented and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM FM-#16: The Committee recommends we approve the Emergency Management and Homeland Security Division, MSP Grant/2014 Emergency Management Performance Grant (EMPG) as presented and authorize the Chairman of the Board to sign all pertaining paperwork upon attorney approval.

E) Personnel Committee - August 21, 2014

ACTION ITEM #PM-1: The Committee recommends we grant an exception to the PTO policy for two days off with scheduled medical appointments for an introductory employee at District Court and to clarify the definition of personal illness in the policy.

ACTION ITEM #PM-2: The Committee recommends we reaffirm that we do not change the current MERS resolution which does not allow Defined Contribution loans.

ACTION ITEM #PM-3: The Committee recommends that we appoint the Remonumentation Peer Review Group members as follows:
Daniel T. Kibbe P. S. No. 37278
Wayne T. Lewis P. S. No. 41922
Thomas L. Fabis P. S. No. 31591

ACTION ITEM #PM-4: The Committee recommends that we implement by November 1, 2014 that all payroll be through direct deposit and in the event that an employee does not have a financial institution account, a debit card will be provided with the exception of the employee's first and last paycheck.

F) Resolution #14-24 of Tribute to Karen Wekwert

ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Tuesday, September 30, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Kip Burke, Gideon's Ministry International & VP of Alpena Area Ministerial Assoc.

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC COMMENT (3 minute limit per person)

Presentation to Tamyra Clink, District Court letter of acknowledgment

Presentation to Karen Wekwert, District Court Resolution of Tribute

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-6

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

POLL: Finance Chairman Lyle VanWormer

ACTION ITEM #1: Recommendation to approve Northern Michigan Substance Abuse Services, Inc. to disburse the FY 2013 Liquor Tax Fund Balance directly to Northern Michigan Regional Entity, the new regional entity responsible for the management of substance use disorder services and to provide a copy of the check to the Treasurer.

1:05 p.m. Greg Sundin, City of Alpena Manager
Establishment of the Amerilodge Group Commercial Rehabilitation District at 225 River Street (Attachment #1)

ACTION ITEM #2: Recommendation to support the City of Alpena in approving the establishment of a commercial rehabilitation district for the Amerilodge group at 225 River Street in Accordance with the provision of Act 210 of the Public Acts of the State of Michigan of 2005, as amended.

1:10 p.m. Billi McRoberts, Alpena County Regional Airport Manager
Airport Land Release (Attachment #2)

1:15 p.m. Stacey Riopelle, Family Division
Child Care Budget Summary 10-1-14/9-30-15(Attachment #3)

- 1:20 p.m. Mark Gurisko, Alpena County Central Dispatch 911 Director/Emergency Services Coordinator (Attachment #4)
- 1) Resolution #14-26 to adopt the new Alpena County 911 Service Plan as amended
 - 2) Memorandum of Agreement between CRTC and Alpena County
 - 3) Alpena County Emergency Telephone Service District Final Plan

ACTION ITEM #3: Recommendation to adopt Resolution #14-26 as the new Alpena County 911 Service plan as amended and approve the Memorandum of Agreement between the CRTC and Alpena County and the Alpena County Telephone Service District Final Plan, this is a recommendation of the 911 Executive Committee and upon attorney approval with authorization for the Chairman of the Board to sign all pertaining documents.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

1:30 p.m. Commissioner Lawson

Weatherization Assistance Program funding Resolution #14-27
(Attachment #5)

ACTION ITEM #4: Recommendation to approve Resolution #14-27 Weatherization Assistance Program funding as presented.

1:35 p.m. Vice-Chairman of the Board Lyle VanWormer

- 1) Senior Citizens information (Attachment #6)
- 2) Appointment of Fiduciary Adhoc Committee members:
Deputy Clerk Carla Kowalski, Clerk Bonnie Friedrichs,
Treasurer Kim Ludlow, and Commissioner Lawson
- 3) Letter of acknowledgment for CRTC Open Mess Facility (Attachment #7)

ACTION ITEM #5: Recommendation to approve the Chairman of the Board signing a letter of acknowledgment for the CRTC to operate an Open Mess facility.

- 4) Resolution #14-27 - Alpena River Center Project

ACTION ITEM #6: Recommendation to approve Resolution #14-27 - support for the Alpena River Center Project.

NEW BUSINESS

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners
Regular Session - August 26, 2014
Intergovernmental Council - September 4, 2014

- B) **IT Committee** - September 3, 2014

ACTION ITEM #IT-1: The Committee recommends that we bid out the camera work for Alpena County.

ACTION ITEM #IT-2: The Committee recommends we approve the Third Party Connection Agreement with a Remote Access Policy, Acceptable Encryption Policy, Virtual Private Network Policy and Wireless Communications Policy upon attorney review and recommendations.

ACTION ITEM #IT-3: The Committee recommends we use the two wired computers in the Courthouse lobby as public access computers.

- C) **Airport Committee** - September 5, 2014

- D) **Insurance Committee** - September 8, 2014

- E) **Personnel Committee** - September 9, 2014

ACTION ITEM #PM-1: The Committee recommends we approve the request from District Court to hire a temporary employee to start on October 1, 2014 for 10 hours per week for 11 weeks at the rate of \$12.00 per hour (total of 110 hours with cost of \$1,320.00) with monies to be taken out the District Court budget and that this will complete the file destruction project.

ACTION ITEM #PM-2: The Committee recommends we amend the Computer and Internet Policy as follows:

Any network-related request about an employee's network activity should be sent to the Commissioners' office in a formal email or letter. Once received, they would be added to the Personnel Committee agenda and discussed. If an emergency response is needed, the Personnel Committee must be advised on the situation.

Network-related issues are anything that has to do with the internal and external network. Issues such as emails, internet and accessing of network files.

ACTION ITEM #PM-3: The Committee recommends that an Adhoc Committee be set up to review fiduciary responsibilities.

F) Finance/Building Maintenance and Recreation Committee - September 17, 2014

	SUBMITTED:	APPROVED:
General Fund	\$130,571.93	\$130,571.93
Per Diems & taxable mileage	\$ 1,938.09	\$ 1,938.09

ACTION ITEM #FM-1: The Committee recommends we authorize Ed Black, Prosecuting Attorney, to negotiate the DHS-Department of Human Services contract for legal work and to potentially not accept the contract if negotiations are not successful.

ACTION ITEM #FM-2: The Committee recommends we approve grant agreement (Contract #: 20150244-00) between MI Department of Community Health and Alpena County Prosecutors Office for Victim Rights Prosecutor-2015 Part 1 for the term of (10-1-14/9-30-15). The Grant Review Committee approved, as well as, Alpena County Prosecuting Attorney Ed Black who also signs and submits electronically.

ACTION ITEM #FM-3: The Committee recommends we give permission to District Court to use its share of the assistance funds and drug charge funds for Adult Drug Court and to purchase equipment for Drug Court accordingly in the total amount of \$6,808.45 and that the checks from the Drunk Driving Caseflow Assistance fund and Drug Case Management Fund be processed through the County Treasurer's office.

ACTION ITEM #FM-4: The Committee recommends we approve the SkyWest two-year Lease Renewal (8-28-14/8-27-16) for terminal space, the only change is the addition of clause 20, c. on page 13 (in the event the Essential Air Service program is eliminated) and to authorize the Chairman of the Board to sign upon attorney approval.

ACTION ITEM #FM-5: The Committee recommends we approve the Inmate Commissary Contract for vendor services with Stellar Services, LLC for the term

of three years (11-1-14/11-30-17), as presented and authorize the Chairman of the Board to sign it upon Attorney approval and insurance coverage approval.

ACTION ITEM #FM-6: The Committee recommends we authorize the Sheriff's Office to accept sealed bids for the purchase of a reconditioned patrol vehicle with funds out of line item #205-302-077.002-vehicle purchase line item (balance is \$24,477.00). We also recommend that the Sheriff's Office be allowed to sell and decommission the current patrol unit #42 (2005 Ford Interceptor) at the same time and set a minimum sealed bid of current blue book value.

ACTION ITEM #FM-7: The Committee recommends we authorize the Sheriff to accept the bid from Unitex Direct for the purchase of 2014 Uniforms in the amount of \$1,539.75 per unit, up to a total amount budgeted of \$21,000.00 with funds out of line item #101-301-746.

ACTION ITEM #FM-8: The Committee recommends we authorize the IT Director to purchase two new servers for 911 from Chowen & Associates in the amount of \$12,662.53 and also purchase two software packages from CDWG in the amount of \$3,295.97 out of line item #211-325-970.000. **Total amount \$15,958.50.**

ACTION ITEM #FM-9: The Committee recommends we transfer a total of \$16,980.00 from the contingency fund line item #101-941-998 into the following line item #'s, as presented for IT Technician wages.

Wages	101-958-704	\$13,348.00
In lieu	101-958-725.004	\$ 1,200.00
Life	101-958-725.008	\$ 25.00
STD	101-958-725.005	\$ 250.00
Retirement	101-958-725.014	\$ 1,013.00
Social Sec.	101-958-725.001	\$ 1,144.00

ACTION ITEM #FM-10: The Committee recommends we authorize the IT Director purchase a refurbished CISCO switch from IT Outlet in the amount of \$999.00, out of line item #402-234-980.251, for MSUE-Michigan State University Extension.

ACTION ITEM #FM-11: The Committee recommends we approve the purchase of a new laptop for the Alpena County Planning Commission in the amount of \$899.56 with monies to be moved from line item #101-400-801 to line item #101-969-718.

ACTION ITEM #FM-12: The Committee recommends we approve Chief Financial Officer Letter and all pertaining documents upon Attorney approval and authorize the Chairman of the Board to sign.

REVISED
ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Tuesday, October 28, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Retired Senior Pastor Jack Williams of Beaver Lake Community Church

ROLL CALL

MOTION TO ADOPT THE AGENDA with addition of Eric Vanderveer - Merit Agreement

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-6

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

Commissioner McKenzie - abstention from motion below

Personnel Committee 10/8/14 Acting Personnel Chairman Mullaney

ACTION ITEM: The Committee recommends we appoint Bonnie McKenzie and Matthew GepFord to the Alpena County Parks and Recreation Commission for three year terms effective 1/1/15 through 12/31/17.

POLL: Airport Chairman Tom Mullaney

ACTION ITEM #1: Recommendation to hire Steve Smigelski as the Airport Manager to start November 3, 2014 at the probation rate pending a background investigation.

BUDGET COMMITTEE - 10/27/14 - Chairman Habermehl

ACTION ITEM #1: The Committee recommends we transfer money from the Equalization Director's line item into an overtime line item as needed for the remainder of the year.

ACTION ITEM #2: The Committee recommends that the Equalization Department employees be allowed to carry over PTO time for 2014 that exceeds 154 hours if necessary.

ACTION ITEM #3: The Committee recommends that Ted Somers receive the \$1.00 per hour above his current rate during the absence of the department head and that an exception be made to the policy to be effective immediately, October 27, 2014 and that Jeanne Graichen receive the

next pay rate (deputy/legal secretary pay rate) \$.37
during the absence of the department head to be
effective immediately also.

- 1:05 p.m. Kelley Hiemstra, MSU Extension District Coordinator
- 1) MSU Extension Annual Report
 - 2) Introduction of Scott Matteson, MSU Extension Educator, Financial Literacy
- 1:25 p.m. Brad Avery, Dar Alexander, Brandon Borke, Alpena County Fairboard representatives
2014 Fair Report

REPORTS OF SPECIAL OR AD HOC COMMITTEES
SPECIAL ORDERS
UNFINISHED BUSINESS AND GENERAL ORDERS
CORRESPONDENCE
NEW BUSINESS
PUBLIC COMMENT (3 minute limit)
ADJOURNMENT

CONSENT CALENDAR:

A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners
Regular Session - September 30, 2014

B) **Airport Committee** - October 1, 2014

Airport Committee - October 3, 2014

ACTION ITEM #AP-1: The Committee recommends that the one-year lease extension for Bay Leasing & Renting, d.b.a. Avis Rent-A-Car, be approved.

Airport Committee - October 7, 2014

Airport Committee - October 17, 2014

C) **Personnel Committee** -October 3, 2014

Personnel Committee - October 6, 2014

ACTION ITEM #PM-1: The Committee recommends that we concur with Alpena Regional Medical Center that James Florip be reappointed to the Alpena Regional Medical Center Board of Trustees for a six year term effective 1/1/15 through 12/31/2020.

ACTION ITEM #PM-2: The Committee recommends that we concur with Alpena Regional Medical Center that David Meinhardt be reappointed to the Alpena Regional Medical Center Board of Trustees for a six year term effective 1/1/15 through 12/31/2020.

ACTION ITEM #PM-3: The Committee recommends that George Stevens become a regular part-time employee retroactive to 1/1/14.

ACTION ITEM #PM-4: The Committee recommends that the following wage scale be set for the Assistant Veterans Director:

	Probation	Base	Step 1	S Step 2	Step 3	Step 4	Step 5	
Asst. Veterans Counselor	\$ 11.00	\$ 11.37	\$ 11.72	\$ 12.07	\$ 12.42	\$ 12.77	\$ 13.12	20

Effective 1/1/14 at the Base rate, effective 6/30/14 at Step 1,

effective 1/1/15 at Step 2, and every year after to be considered for the next step increase. Yearly increases if given are added to the step scale.

Personnel Committee -October 8, 2014

- ACTION ITEM #PM-1:** The Committee recommends we reappoint Marcia Aten to the Alpena County Library Board for a five year term to start 1/1/15 and end 12/31/19.
- ACTION ITEM #PM-2:** The Committee recommends we reappoint Darlene Wilmot and Bret Finzel to the Alpena County Planning Commission - Tourism and Recreation and Public Health and Human Services respectively for three year terms to start 1/1/15 and end 12/31/17.
- ACTION ITEM #PM-3:** The Committee recommends we appoint Barbara Varnum Schwartzfisher to the Alpena County Planning Commission - Transportation, Public Works and Safety for a three year term to start 1/1/15 and end 12/31/17.
- ACTION ITEM #PM-4:** The Committee recommends that Pat Przeslawski be reappointed to the Northeast Michigan Community Mental Health board for a three year term to begin 4/1/15 through 3/31/18.
- ACTION ITEM #PM-5:** The Committee recommends that Edna Sorensen be appointed to the Department of Human Services Board for a three year term to be effective 1/1/15 through 12/31/17.
- ACTION ITEM #PM-6:** The Committee recommends that Tom Heise be appointed to the Alpena County Road Commission Board for a six year term to start 1/1/15 and end 12/31/20.
- ACTION ITEM #PM-7:** The Committee recommends that Zach Boyle be appointed to the Alpena County Planning Commission - Environment and Natural Resources for a three year term to begin 1/1/15 and end 12/31/17.

D) Central Dispatch Policy & Procedures Committee - October 14, 2014

- ACTION ITEM #CDPPC-1:** The Committee recommends we approve the new policies, which include A-1 through A-3 and revised policies B-1 through B-9

with noted amendments.

- A. New Policies: (Attachment #A1 - A3)
 - 1. II-20 - Jail Radio
 - 2. II-21 - Security Cameras
 - 3. IV-16 - ARMC Service change Directives

- B. Revised Policies: (Attachment #B1 - B9)
 - 1. I-4 - Radio Use - Information for Broadcast
 - 2. I-10 - Weather Watches and Warning Sirens
 - 3. I-26 - Public Health Emergency Procedures
 - 4. II-12 - Law Enforcement Information Network (LEIN)
 - 5. III-5 - Alpena County Fire Departments Page Out
 - 6. III-11 - Marine Emergencies
 - 7. IV-06 - Dispatch of Ambulances
 - 8. IV-13 - ALS Standby Policy
 - 9. IV-14 - MEDRUN/CHEMPAC policy

E) Finance/Building Maintenance and Recreation Committee - October 15, 2014

	SUBMITTED:	APPROVED:
General Fund	\$100,197.97	\$100,197.97
Per Diems & taxable mileage	\$ 3,605.01	\$ 3,605.01

ACTION ITEM #FM-1: The Committee recommends we approve the purchase a replacement laptop for 911/Emergency services in the amount of \$1,653.52 to be paid in equal amounts of \$826.76 from account # 402-234-980.013 (transferred from # 101-426-977.001 into # 402-234-980.013) and line item # 211-325-970.000 (E-911 Improvements).

ACTION ITEM #FM-2: The Committee recommends we adopt Resolution #14-29 approving the 2014 Apportionment report pursuant to Michigan Compiled Law 211.37 as presented and authorize the Chairman of the Board to sign.

ACTION ITEM #FM-3: The Committee recommends we dispose of the Airport's Turbo Way handicap ramp that was purchased with State funds back in 1999.

ACTION ITEM #FM-4: The Committee recommends we establish a new step rate increase over the next three years for Swim Meet Pool Rental effective immediately for the 2014-2015 swim season Steps rates reflect: (\$80.00 for 2014/2015, \$100.00 for 2015/2016 and \$120.00 for

2016/2017 as presented.

ACTION ITEM #FM-5: The Committee recommends we approve the purchase of a scanner with a three year warranty from 1st Run Computer Services, in the amount of \$6,737.00 for the Register of Deeds office, to be paid for out of line item #256-236-977 (Automation fund technology equipment).

ACTION ITEM #FM-6: The Committee recommends that we approve the purchase of a laptop for the IT Technician in the amount of \$644.97 and 4GB RAM memory in the amount of \$38.99. Total amount \$683.96, with funds out of line item #101-958-727 into line item #402-234-980.017, as presented.

ACTION ITEM #FM-7: The Committee recommends we dispose of cell phones from the prosecutor's office, per the disposal policy.

ACTION ITEM #FM-8: The Committee recommends we approve the Third Quarter Budget Adjustments as presented.

F) Budget Meeting - October 20, 2014

ACTION ITEM #BM-1: The Committee recommends that we do not opt out of Public Act 152 for Healthcare and that we proceed with a 20% contribution plan from employees.

ACTION ITEM #BM-2: The Committee recommends that the Dual County employees: Chief Probation Officer, Court Recorder, and Court Administrator (if this position is no longer a dual county position) work five days a week in Alpena County and that they be returned to Alpena County pay rates in the wage scale.

Budget Meeting - October 23, 2014

Budget Meeting - October 27, 2014

ALPENA COUNTY BOARD OF COMMISSIONERS
AGENDA

Tuesday, November 25, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Retired Senior Pastor Jack Williams of Beaver Lake Community Church

ROLL CALL

MOTION TO ADOPT THE AGENDA

Presentation of Award to Mr. Derik Jarvi by Michigan State Police Commander Lt. Mike Hahn

PUBLIC COMMENT (3 minute limit per person)

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 2-4

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

POLL: Finance Chairman-Lyle VanWormer

ACTION ITEM #1: Recommendation to accept the bid to purchase a 2012 Ford F250 4 x 4 Pick up for the Maintenance Department in the amount of \$30,000 out of line item #205-302-977.002.

1:05 p.m. Ed LaFramboise, Northeast Michigan Community Mental Health Director
Community Mental Health Annual Update

1:15 p.m. District Court Judge Johnson and Mary Muszynski, 88th District Court Administrator
Sub-recipient agreement between the 88th District Drug Court and Connie Wilson. (Attachment #11 in the Finance Packet)

ACTION ITEM #2: Motion to rescind the following motion "that we do not opt out of Public Act 152 for Healthcare and that we proceed with a 20% contribution plan from employees".

ACTION ITEM #3: Motion to Opt Out of Public Act 152 with written approval of the unions on offering four healthcare options (Attachment #1).

REPORTS OF SPECIAL OR AD HOC COMMITTEES

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

Chairman Habermehl appointment:

Airport Terminal Project Contact person: Commissioner Bob Adrian

CLOSED SESSION - Pending Litigation

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

- A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners
Regular Session - October 28, 2014

- B) Budget Committee - October 29, 2014
 October 30, 2014
 November 7, 2014
 November 14, 2014

ACTION ITEM #BC-1: The Committee recommends that the Dual County District Court employees: Chief Probation Officer, Court Recorder, and Court Administrator (if and when this position is no longer a dual county position) work five days a week in Alpena County and that they be returned to rates that were adjusted by 50% of the difference between what they currently receive and what Alpena County rates would be.

ACTION ITEM #BC-2: The Committee recommends that \$154,000 be taken out of the self insurance reserve fund and applied to the MERS unfunded liability.

ACTION ITEM #BC-3: The Committee recommends that Ted Somers receive the \$1.00 per hour above his current rate during the absence of the department head and that an exception be made to the policy to be effective immediately, October 27, 2014 and that Jeanne Graichen receive the next pay rate (deputy/legal secretary pay rate) \$.37 during the absence of the department head to be effective immediately also, October 27, 2014.

ACTION ITEM #BC-4: The Committee recommends that the following step increases be added to the wage scale for the Prosecutor for the following years:

2015	2016	2017	2018
\$1,000	\$1,000	\$1,000	\$ 923

- C) **Personnel Committee** - November 4, 2014

ACTION ITEM #PM-1: The Committee recommends that Commissioner Eric Lawson be appointed to the Northeast Michigan Community Mental Health Board for the remaining three months of the term (January 1, 2015 - March 31, 2015) and to continue for a full term from

4/1/15 through 3/31/18.

D) **Airport Committee** - November 7, 2014

E) **Finance/Building Maintenance and Recreation Committee** - November 19, 2014

	SUBMITTED:	APPROVED:
General Fund	\$124,085.81	\$124,085.81
Per Diems & taxable mileage	\$ 3,588.29	\$ 3,588.29

ACTION ITEM #FM-1: The Committee recommends we approve the 2015 Older Persons budget recommendation exhibits and agreements and approve the Chairman of the Board to sign them.

ACTION ITEM #FM-2: The Committee recommends we approve the 2015 Youth and Recreation budget recommendation exhibits and agreements for the Chairman of the Board to sign.

ACTION ITEM #FM-3: The Committee recommends we approve the purchase of a 2014 Yamaha Viking Tactical Black SE side by side ATV in the amount of \$13,920.00, out of line item #101-306-977.001. Funds will be reimbursed in 2015 from the State for the ORV grant.

ACTION ITEM #FM-4: The Committee recommends we approve the purchase of protective vests for corrections staff at the Sheriff's department (\$575.00 each) in the total amount of \$6,900.00, out of line item # 101-301-977.005 (Securus Inmate Telephone Reimbursement Expense).

ACTION ITEM #FM-5: The Committee recommends we authorize the Sheriff's Department to purchase two X26P yellow tasers, batteries, holsters and a four year extended warranty, out of the 2014 equipment replacement fund as budgeted in a total amount of \$2,541.11, out of line item #205-302-977.003.

ACTION ITEM #FM-6: The Committee recommends we approve the purchase of a reconditioned full size police Chevy Tahoe for the Sheriff's Department as budgeted in the amount of \$16,500.00 plus shipping cost. Funds to come out of line item #205-302-077.002 (base security contract).

ACTION ITEM #FM-7: The Committee recommends we give permission for the Undersheriff to sell and decommission a 2005 Ford Crown Vic, per disposal of assets policy, with a minimum bid set.

- ACTION ITEM #FM-8: The Committee recommends \$6,345.00 be taken out of the Base fund Equity and placed into line item (paid out of) #205-302-801.004 and that invoices be paid out of that line item to North Central Security for providing security during the ramp repairs taking place at the Alpena CRTC.
- ACTION ITEM #FM-9: The Committee recommends that we approve the purchase of new software for guardianship management (Public Conservator) provided by AIM/BFA in the amount of \$12,880.00, with funds to be transferred out of the contingency fund, into line item #101-958-728.
- ACTION ITEM #FM-10: The Committee recommends we approve the purchase of a new computer for the prosecuting attorney's office from Chowen & Associates in the amount of \$691.33, with funds to be transferred out of line item # 101-229-955, into line item #402-234-980.017.
- ACTION ITEM #FM-11: The Committee recommends we enter into an agreement with Shindler Custom for service on the elevator in the Annex building at a cost of \$2,328.00 annually (term 12-1-14/11-30-2019), out of line item #101-265-801, this does not include parts.
- ACTION ITEM #FM-12: The Committee recommends the Alpena County Treasurer's Office start accepting credit cards and be added to the Point & Pay contract. With no additional cost to the contract.
- ACTION ITEM #FM-13: The Committee recommends that the County Treasurer create a line item for the unfunded liability #101-200-725.003 for next years payment of \$6,528.00 for Northland Cooperative Library MERS payment.
- ACTION ITEM #FM-14: The Committee recommends that the 2015 Budget be put on display in the Treasurer's office, Clerk's office and the Commissioners' office no later than December 1, 2014 after the County Treasurer makes the necessary adjustments.

- F) Resolution #14-32 of Tribute to Commissioner Tom Mullaney
- G) Resolution #14-34 of Tribute to Commissioner Scot McKenzie
- H) Resolution #14-33 of Tribute to Commissioner Mark Hall
- I) Resolution #14-30 of Tribute to Airport Manager Billi McRoberts

lle/tsb

ALPENA COUNTY BOARD OF COMMISSIONERS

AGENDA

Tuesday, December 30, 2014 1:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PRAYER by Gary A. Smith, Pastor of New Life Christian Fellowship

ROLL CALL

MOTION TO ADOPT THE AGENDA

PUBLIC HEARING ON 2015 BUDGET

PUBLIC COMMENT (3 minute limit per person)

PRESENTATIONS:

Letter of Commendation for Brad McRoberts

#14-30 Resolution of Tribute for Billi McRoberts

ANY ITEM THAT IS LISTED ON THE CONSENT CALENDAR MAY BE PULLED IF REQUESTED BY A COMMISSIONER

CONSENT CALENDAR - All items listed on pages 3-8

ACTION ITEM #1: Motion to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote is necessary with 5 ayes.

POLL: Personnel Committee - Commissioner McKenzie

ACTION ITEM #1: Recommendation to approve an agreement with Sharyn Malone for Equalization Department services in the amount of \$15,000.

POLL: IT Committee-Commissioner Kowalski

ACTION ITEM #2: Recommendation to purchase a Web Filter Appliance from Untangle in the amount of \$5,891.69 with monies to be taken out of line item #402-234-980.251 for the IT Department.

1:05 p.m. County Treasurer Kim Ludlow
"Policy Amendment to the Tax Revolving Fund" (Attachment #2)

ACTION ITEM: Recommendation to approve the amendment to the Tax Revolving Fund Policy as presented by the County Treasurer.

1:10 p.m. Commissioner Tom Mullaney

1) Report on Union Agreement for District Health Department No. 4.

2) Resolution #14-36 Environmental Protection Agency. (Attachment #1)

ACTION ITEM: Recommendation to approve Resolution #14-36 Environmental Protection Agency.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

Intergovernmental Council Meeting-February 5, 2015, at 7:00 p.m.,
Maple Ridge Township Hall

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

CORRESPONDENCE

NEW BUSINESS

PRESENTATIONS:

#14-34 Resolution of Tribute for Commissioner Scot McKenzie

#14-33 Resolution of Tribute for Commissioner Mark Hall

#14-32 Resolution of Tribute for Commissioner Tom Mullaney

PUBLIC COMMENT (3 minute limit)

ADJOURNMENT

CONSENT CALENDAR:

A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners
Regular Session - November 25, 2014

B) **Personnel Committee** - December 2, 2014

ACTION ITEM #PM-1: The Committee recommends that Munroe Gauthier be reappointed to the Alpena County Veterans Affairs Board for a four year term from 1-1-15/12-31-18.

ACTION ITEM #PM-2: The Committee recommends that we define benefits for grant funded positions and that a defined contribution division be set up for these employees.

ACTION ITEM #PM-3: The Committee recommends we proceed with the reclassification and new pay scales for the Clerk's Office employees as presented.

ACTION ITEM #PM-4: The Committee recommends we approve the revised Personnel Policies and Procedures as follows:

- 1) General Principles
- 2) Payroll Checks
- 3) Incentive Pay
- 4) Unpaid Personal Leave
- 5) Paid Time Off
- 6) Catastrophic Paid Time Off Donation Program
- 7) Drug Co-pay Reimbursement
- 8) Appendix A

ACTION ITEM #PM-5: The Committee recommends that we post and fill the Equalization Director's Job at a Michigan Advanced Assessing Officer (MAAO-3) Level 3.

Personnel Committee

-December 18, 2014

ACTION ITEM #PM-1: The Committee recommends that Alpena County proceed to move the current deferred comp (AXA; John Hancock; and Nationwide) to the Fitzgerald Group of Morgan Stanley as soon as this can be accomplished.

ACTION ITEM #PM-2: The Committee recommends that new employees be automatically enrolled with Morgan Stanley at a 3% of their base pay unless they sign an opt out form.

ACTION ITEM #PM-3: The Committee recommends that we allow Mary Muszynski, District Court Administrator, to write a letter to Blue Cross as an appeal to get insurance reinstated for the employee who did not turn in before the deadline, to put a policy for healthcare and in-lieu of benefits in place with a specific deadline and that no exceptions be made.

ACTION ITEM #PM-4: The Committee recommends not to allow the carryover of PTO for District Court employees.

ACTION ITEM #PM-5: The Committee recommends we withdraw the reclassification of the Clerk's Office employees at this time.

C) **Airport Committee** - December 5, 2014

D) **IT ADHOC Committee** - December 16, 2014

E) **Finance/Building Maintenance and Recreation Committee** - December 17, 2014

	SUBMITTED:	APPROVED:
General Fund	\$121,296.30	\$121,296.30
Per Diems & taxable mileage	\$ 1,740.55	\$ 1,740.55

ACTION ITEM #FM-1: The Committee recommends we approve two agreements for Extension Services provided by Michigan State University, which includes Appendix A - Technical Standards for County Internet Connections and Appendix B - Specification of the Allocation of Costs and Exhibit A - Annual Work Plan FY 2015 for the term January 1, 2015 - December 31, 2015 and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-2: The Committee recommends we approve the two-year agreement (October 1, 2014/September 30, 2016) with the Huron Humane Society for Animal Control Services and that it may be renewed for another five year term under the terms and conditions of the agreement and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-3: The Committee recommends we approve the contract with Shindler Elevator Corporation for service on the elevator in Annex building in the amount of \$2,364.00 annually out of line item #101-265-931.000 (term January 1, 2015-December 31, 2019) and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-4: The Committee recommends we approve the 2015 Fairboard Non-Exclusive Property Use and Access Agreement, which includes the non-profit accountability standards for Alpena County and the 2015 agreement and addendum for rental or use of the Alpena County Fairgrounds for the fair being held from (August 8, 2015-August 16, 2015) as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-5: The Committee recommends we approve the 2015 annual preventative maintenance plan for the back-up generator with Werth Electric for County facilities as presented. Breakdown for budget purposes as stated below, and authorize the Chairman of the Board to sign, upon attorney approval.

Manning Hill tower site and 911 (line item # 211-325-931.000)	\$1,848.00
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Airport SRE and Terminal (line item # 295-536-931.000)	\$1,887.00
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Courthouse and Jail (line item # 101-265-931.000)	\$2,003.00
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ACTION ITEM #FM-6: The Committee recommends we approve the 2015 Annual Motorola (via Tele-Rad) Radio Service Agreement (terms 2-1-15/1-31-16) out of line item #211-325-955.003, in the amount of \$26,597.28 and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-7: The Committee recommends we approve the Revised Plaza Pool prices to be effective January 1, 2015 as presented.

ACTION ITEM #FM-8: The Committee recommends we approve the Security Camera System Design and Maintenance bid from AWC American Widget Company (service calls \$70.00, after hours \$100.00, weekends \$150.00), plus \$95.00 one technician, \$140.00 for two technicians (minimum of 2

hours) as presented, funds to be paid out of line item #101-958-803.001.

ACTION ITEM #FM-9: The Committee recommends we approve the purchase of a Network Analyzing Tool Device for the IT Department from Kendall Electric in the amount of \$2,998.00. Funds will be transferred from line item #101-958-728 into line item #402-234-980.251.

ACTION ITEM #FM-10: The Committee recommends we create a line item, 211-325-725.022 and take money from fund equity in the amount of \$10,000.00 for MERS unfunded liability for 911 in the 2015 budget.

ACTION ITEM #FM-11: The Committee recommends we approve the 2015 one year agreement with Alpena County Road Commission for both public and private road (street) sign installations and replacement for up to \$2,000.00 out of the County Ambulance Fund.

ACTION ITEM #FM-12: The Committee recommends we approve the 2015 one year agreement with the City of Alpena for both public and private road (street) sign installations and replacement for up to \$1,000.00 out of the County Ambulance Fund.

ACTION ITEM #FM-13: The Committee recommends we approve the addendum to the contract between the Alpena County Medical Examiner (Dr. Robert Coombs) and the County of Alpena for a one year term (1-1-15/12-31-15) to cover professional liability insurance in the amount of \$3,608.63.

ACTION ITEM #FM-14: (Attachment #17)
recommendation to adopt the 2015 Budget Policy, regarding fiscal policies and that they be part of the 2015 budget.

ACTION ITEM #FM-15: (Attachment #18)
recommendation to amend the Tax Revolving Fund Policy Amendment, dated December 17, 2004. (see attached)

Paragraph #3

The Policy Change Amending the approved version dated April 15, 1999, as amended:

FROM

For a period from Fiscal Year 2005 to Fiscal Year 2013

TO READ

For a period from Fiscal Year 2005 thru Fiscal Year 2014

- ACTION ITEM #FM-16: (Attachment #19)
recommendation to approve the resolution for the Component Unit Proprietary Funds.
- ACTION ITEM #FM-17: (Attachment #20)
recommendation to approve the resolution for the General Fund.
- ACTION ITEM #FM-18: (Attachment #21)
recommendation to approve the resolution for the Special Revenue Funds.
- ACTION ITEM #FM-19: (Attachment #22)
recommendation to approve the resolution for the Debt Service Funds.
- ACTION ITEM #FM-20:(Attachment #23)
recommendation to approve the resolution for the Capital Project Funds.
- ACTION ITEM #FM-21: (Attachment #24)
recommendation to approve the resolution for Enterprise Funds.
- ACTION ITEM #FM-22:(Attachment #25)
recommendation to approve the resolution for the Fiduciary Funds.
- ACTION ITEM #FM-23:(Attachment #26)
recommendation to approve the resolution for the Internal Service Funds
- ACTION ITEM #FM-24: recommendation that the Treasurer be authorized to pay all remaining bills for 2014 and to make budget adjustments for 2014.
- ACTION ITEM #FM-25: The Committee recommends we approve the County Treasurer's end of the year report with fund transfers as follows:
\$77,500.00 to 677 Self Insurance Fund
\$20,000.00 to 257 Budget Stabilization Fund
\$10,000.00 to 631 Building & Grounds Fund
\$17,500.00 to 402 Equipment & Replacement Fund

\$125,000.00

ACTION ITEM #FM-26: The Committee recommends we approve the 2015 Soil Erosion Memorandum of Understanding for Soil Erosion Services (1-1-15/12-31-15) with Jerry Bleau as presented.

F) Resolution #14-35 of Tribute to Honorable Judge Theodore Johnson

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OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

January 2, 2014
7:00 pm

The Alpena County Board of Commissioners met in joint session with the City of Alpena and all townships at the Ossineke Township Hall on January 2, 2014. The meeting was call to order at 7:00 pm. The pledge of allegiance was recited.

ROLL CALL

Roll was called, the following Commissioners present; Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson and Habermehl. Commissioner Hall excused.

PUBLIC COMMENT

Larry Clark-taking Pride in Alpena; and Jim Klarcih from Target on growth in Alpena.

GOVERNMENTAL ENTITY REPORTS

Cam Habermehl reported for the County –the county didn't receive the Center of Excellence for the Airport project, but the airport property is ready to move forward with other projects that will come along. The County has seen savings on energy bill since entering into a contract with Amersco. Fiber project with the city hit a snag-but is being taken care of.

Matt Waligora reported for the City of Alpena. The city received a Trail Head grant; Beach debris issue will be looked into in the spring; The City has updated there Compressive Plan –the Beach Motel has been removed. Currently they are discussing

opting out of odd year elections for city officials. Same Elier has retired and newly elected Cindy Johnson was introduced.

Ken Lobert reported for the townships. MTA conference will be held the end of January. Budget time is Feb. Townships are working the Road Commission for costs of road maintenance for 2014.

Bill Domke reported that Wilson Township received a DNR grant to make improvements at the Township Park and work is being done.

Howard Lumsden informed the group that for about the last 6 months 4 townships and the city have entered into an agreement to provide EMS services-this has been working well.

PROGRAM TOPIC

MDOT/M-32 Corridor, Doug Wilson, MDOT Alpena Office Supervisor and Steve Conradson, Traffic Engineer gave a power point presentation on traffic along the M-32 corridor and Bagley Street. Discussion was held regarding Meijer's coming into Alpena and what the traffic flow might be.

RECESS

The meeting was recessed at 8:00 for a 10 minute break.

BREAK OUT SESSION

The Intergovernmental Council was divided into five groups who individually discussed what issue should be the Priority Issue and the Program Topic for the next Intergovernmental Council meeting in May. The Priority Issue will be How to Fund Paramedics throughout the County. Program Topic will be MESC/MI WORKS-Growth in Alpena-how to get business to Alpena, train employee and retrain employees here.

Groups then discussed future Intergovernmental Meetings. It was the decided that 3 meetings per year and hosted on a rotating basis, with all Townships included, on an alphabetically rotation with Green Township hosted in May.

NEXT MEETING

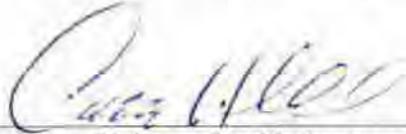
Green Township will host at Green Township Hall on May 1, 2014

ANNOUNCEMENTS

None

ADJOURNMENT

Moved by Commissioner McKenzie and supported by Commissioner VanWormer to adjourn. Motion carried. Meeting adjourned at 9:02 pm.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

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OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

Organizational Board Meeting

January 2, 2014

9:00 a.m.

The Alpena County Board of Commissioners met in organizational session in the Howard Male Conference Room on January 2, 2014 at 9:00 a.m.

The meeting was called to order by Clerk Bonnie Friedrichs who called for the Pledge of Allegiance.

Roll was called, the following Commissioners present: Jeff Kowalski, District #1; Robert Adrian, District #2; Thomas Mullaney, District #3; Lyle VanWormer, District #4; Scot McKenzie, District #5; Cameron Habermehl, District #7 and Commissioner Eric Lawson, District #8. Commissioner Mark Hall, District #6 was excused.

AGENDA

Moved by Commissioner Habermehl and supported by Commissioner McKenzie to adopt the agenda. Motion carried.

PUBLIC COMMENT

None.

NOMINATIONS FOR CHAIRMAN

Commissioner Adrian nominated Commissioner Habermehl for Chairman of the Board which was seconded by Commissioner Kowalski. No other nominations were received. Cameron Habermehl was declared Chairman of the Board.

SEATING OF THE CHAIR

At this time, Chairman Habermehl took over running the meeting.

NOMINATIONS FOR VICE-CHAIRMAN

Commissioner Mullaney nominated Commissioner VanWormer for Vice-Chairman of the Board. This was seconded by Commissioner Kowalski. No other nominations were received. Lyle VanWormer was declared Vice-Chairman of the Board.

FINANCE COMMITTEE AND VARIOUS APPOINTMENTS FOR 2014

Under statutory provisions, Chairman Habermehl appointed the following Commissioners to the Finance Committee for 2014: Chairman - Lyle VanWormer, Bob Adrian, and Jeff Kowalski. Alternate is Cam Habermehl.

APPOINTMENT OF VARIOUS COMMITTEES

He also handed out the standing committee appointments, various committee appointments, and intergovernmental committee appointments.

ALPENA COUNTY BOARD OF COMMISSIONERS 2014 PROPOSED COMMITTEE STRUCTURE

PERSONNEL MANAGEMENT COMMITTEE-

Responsible to and for all employee related personnel matters to include Contract Negotiations, Grievances, Discipline, Hiring, Salary and Wage analysis and appointments.

Mark Hall, Chairman
Tom Mullaney
Scot McKenzie
Cam Habermehl, alternate
Eric Lawson, alternate

FINANCE/BUILDING MAINTENANCE AND RECREATION COMMITTEE

Responsible to and for the maintenance and control of county related expenditures and its fiscal budget: to include reviewing of bills for payment, Equalization County Evaluation, Insurance and Bonds, Requests for funding or changes in budget items, General Revenue Sharing, contracting for goods and services and approval of all large and unusual purchases and computer systems. Responsible to and for physical construction and maintenance of all county owned buildings and property: to include Courthouse, Annex Building, County Parks, Airport, Sheriff's Department, Plaza Pool, Fairgrounds, and County Recreation Plan.

Lyle VanWormer, Chairman
Jeff Kowalski
Bob Adrian
Cam Habermehl, Alternate

AMBULANCE COMMITTEE

Responsible to and for the Ambulance Fund. Reviews and recommends Ambulance Fund policy revisions and contracts. Reviews and recommends ambulance fund requests. Meets on an as needed basis.

Cam Habermehl, Chairman
Lyle VanWormer
Scot McKenzie
Eric Lawson

INSURANCE COMMITTEE

Responsible for all insurance matters.

Bob Adrian, Chairman
Mark Hall
Cam Habermehl
Jeff Kowalski, alternate

AIRPORT COMMITTEE

Responsible to and for the Alpena County Regional Airport.

Tom Mullaney, Chairman
Lyle VanWormer
Bob Adrian
Eric Lawson, alternate

IT COMMITTEE (Information Technology)

Responsible for all Information Technology for County operations.

Jeff Kowalski, Chairman
Cam Habermehl
Mark Hall
Lyle VanWormer, alt for Jeff Kowalski
Scot McKenzie, alt for Mark Hall

ALPENA COUNTY COURT COMMITTEE

Responsible for coordination of court facilities and financial obligations of all county court operations to include District Court, Probate Court, Drug Courts, and Circuit Court/Family Division - Child Care budget.

Scot McKenzie, Chairman
Mark Hall
Eric Lawson
Tom Mullaney
Lyle VanWormer, Alt

Board Chairman is an ex-officio member of all committees and entitled to one vote on committee matters. Vice-Chairman will assume same responsibility when Board Chairman is absent.

2014

ALPENA COUNTY BOARD OF COMMISSIONERS

Various Board Appointments

STATUTORY APPOINTMENTS

4-COUNTY HEALTH BOARD: Tom Mullaney, Bob Adrian,

Alternates: Eric Lawson, Jeff Kowalski

26TH JUDICIAL CIRCUIT LOCAL COURT MANAGEMENT COUNCIL:

Tom Mullaney, Mark Hall, Eric Lawson Alternates: Lyle VanWormer, Cam Habermehl,

ALPENA COUNTY PARKS & RECREATION COMMISSION: Bob Adrian, Cam Habermehl, Alternate:

Eric Lawson

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC): Mark Hall, Alternate: Bob Adrian

MONTMORENCY OSCODA ALPENA Landfill Authority (includes Recycling): Lyle VanWormer, Cam

Habermehl, Alternates: Tom Mullaney, Scot McKenzie

PLANNING COMMISSION (COUNTY) : Jeff Kowalski

BOARD MEMBER APPOINTMENTS

NORTHERN MICHIGAN SUBSTANCE ABUSE BOARD (NMSAS): Eric Lawson
 NORTHEAST MICHIGAN CONSORTIUM: Tom Mullaney, Alternate: Eric Lawson
 NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (includes subcommittee - Regional
 Development): Cam Habermehl, Alternate: Jeff Kowalski
 MICHIGAN NORTHERN COUNTIES ASSOCIATION: Tom Mullaney, Alternates: Jeff Kowalski
 NORTHEAST MICHIGAN COMMUNITY SERVICE AGENCY (NEMCSA): Scot McKenzie, Alternate:
 Eric Lawson
 DRUG AWARENESS RESISTANCE EDUCATION (DARE) BOARD: Lyle VanWormer
 COMMUNITY CORRECTIONS ADVISORY BOARD (CCAB): Tom Mullaney
 HURON UNDERCOVER NARCOTICS TEAM (HUNT): Lyle VanWormer, Alternate: Bob Adrian
 SUNRISE SIDE COASTAL HIGHWAY/HERITAGE ROUTE: Jeff Kowalski
 TARGET ALPENA: Lyle VanWormer, Alternate: Jeff Kowalski, Eric Lawson
 THUNDER BAY TRANSPORTATION: Jeff Kowalski, Alternate - Scot McKenzie
 THUNDER BAY MARINE SANCTUARY: Jeff Kowalski Alternate: Eric Lawson
 EMERGENCY FOOD & SHELTER PROGRAM/UNITED WAY: Jeff Kowalski
 MICHIGAN ASSOCIATION OF COUNTIES JUDICIARY COMMITTEE: Tom Mullaney
 MEDICAL CONTROL BOARD: Bob Adrian, Alternate: Mark Hall
 911 ADVISORY BOARD - Lyle VanWormer, Mark Hall, Alternate: Scot McKenzie
 CENTRAL DISPATCH POLICIES & PROCEDURES - Lyle VanWormer, Mark Hall, Alternate: Scot
 McKenzie
 NEGWEGON-ROCKPORT-THOMPSON HARBOR ADVISORY COMMITTEE:
 Jeff Kowalski

LIAISON:

NORTHERN LIGHTS ARENA: Scot McKenzie

2014

COMMUNICATIONS COMMITTEE

<i>City</i>	<i>County</i>	<i>Township Representatives</i>
	Tom Mullaney	

AIR/WATER QUALITY COMMITTEE

<i>City</i>	<i>County</i>	<i>Township Representatives</i>
	Jeff Kowalski	
	Alternate: Tom Mullaney	

ROADS COMMITTEE

<i>City</i>	<i>County</i>	<i>Township Representatives</i>
	Eric Lawson	

Moved by Commissioner Kowalski and supported by Commissioner Adrian to concur

with the Chairman's appointments. Motion carried.

BOARD MEETING DATES FOR 2014

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to adopt the full board meeting dates and times as follows:

January 2 - Organizational 9:00 a.m.

January 2 - Intergovernmental Council 7:00 p.m. (Ossineke Township)

January 28

February 25

March 27** (Thursday due to MAC Conference)

April 29

May 1 - Intergovernmental Council 7:00 p.m. (Place to be determined)

May 27

June 24

July 29

August 26

September 4 - Intergovernmental Council 7:00 p.m. (Place to be determined)

September 30

October 28

November 25

December 30

The Full Board meetings will be held on the **LAST Tuesday** of the month at 1:00 p.m. (**except where noted) in the County Annex Building in the Howard Male Conference Room. The Intergovernmental meetings are also listed above. Meeting dates are subject to change, please confirm date, time and place with the commissioners office.

Motion carried.

PER DIEM POLICY

Moved by Commissioner VanWormer and supported by Commissioner Lawson to adopt the 2014 Per Diem Policy. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried. (Copy attached to original board minutes.)

PAY PER DIEMS

Moved by Commissioner Lawson and supported by Commissioner McKenzie to pay per diem and mileage for all full board meetings for the year. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

RULES OF ORDER

Moved by Commissioner VanWormer and supported by Commissioner Kowalski adopt the rules of order for 2014 for the Board of Commissioners as presented. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried. (Copy attached to original board minutes.)

COUNTY DEPOSITORIES

Moved by Commissioner VanWormer and supported by Commissioner Lawson that the County depositories for 2014 be First Merit, PNC Financial Services Group, Chemical Bank, Bank of Alpena and First Federal of Northern Michigan and that these depositories be authorized to accept deposits or withdrawals made by Treasurer Ludlow or her designated deputies in the case of investments, certificates of deposit, or savings accounts (all require one signature) also to accept deposits and withdrawals on demand accounts (checking) by Treasurer Ludlow or her designated deputies and Clerk Friedrichs or her designated deputies (two signatures required).

Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

RESOLUTION #14-01

Act 20 of the Public Acts of 1943

Treasurer

WHEREAS, Act 20 of the Public Acts of 1943, as amended, provides that the "... legislative or governing body of a county, city, village, township, or special assessment district, or an agency, board, or commission of a county, by resolution, may authorize its treasurer or other chief fiscal officer to invest surplus funds belonging to and under the control of the political subdivision, special assessment district, or agency, board, or commission of a county per the Investment Policy for the County of Alpena as required by Public Act 20, 1943, as amended.

WHEREAS, it is the intent of the County of Alpena to maximize its return on balances from time to time available in the various funds of the County of Alpena; and,

WHEREAS, it has been the past practice of the County of Alpena to have its Treasurer make immediate investment of available balances;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized and is hereby directed to invest the balances from time to time available in the various funds of the County of Alpena in accordance with Act 20 of the Public Act of 1943, as amended; and,

BE IT FURTHER RESOLVED that all such investments heretofore made are hereby ratified and validated.

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to adopt the above resolution. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

COUNTY WIDE FEES

Moved by Commissioner Adrian and supported by Commissioner Mullaney to adopt the fee schedules as presented. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried. Fee schedule attached to original minutes.

MAC CONFERENCE

Discussion was held on the upcoming MAC Conference.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to send up to four Commissioners each time to the MAC conference. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

INTERGOVERNMENTAL COUNCIL MEETING

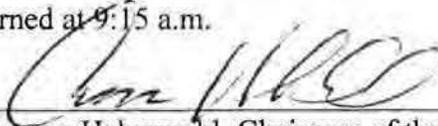
Chairman Habermehl announced that there would be an Intergovernmental Council meeting at 7:00 p.m. tonight at the Ossineke Township Hall and that this is a full board meeting.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to adjourn. Motion carried. Meeting adjourned at 9:15 a.m.


Cameron Habermehl, Chairman of the Board


Bonnie Friedrichs, County Clerk

tsb

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

January 28, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on January 28, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Dan Williams, Pastor of Beaver Lake Community Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, VanWormer, McKenzie, Lawson, and Habermehl. Commissioners Mullaney and Hall excused.

AGENDA

Moved by Commissioner Lawson and supported by Commissioner

VanWormer to adopt the agenda with the addition of closed session for the purpose of union negotiations. Motion carried.

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners

Regular Session - December 27, 2013

Organizational - January 2, 2014

Intergovernmental Council - January 2, 2014

- B) Insurance Committee - December 27, 2013

- C) Personnel Committee - January 14, 2014

ACTION ITEM #PM-1: The Committee recommends that the Maintenance Superintendent be authorized to post in the union, advertise if necessary, interview and hire to fill the vacant Maintenance Level II position.

January 27, 2014

ACTION ITEM #PM-1: The Committee recommends that we continue to contract with Jerry Bleau for Soil Erosion Control services for January 1, 2014 through December 31, 2014 with the contract as presented.

ACTION ITEM #PM-2: The Committee recommends we allow administrative reimbursement on past soil erosion permits and to authorize Jerry Bleau to work with the Finance Chair on small amounts as needed to bring the soil erosion permit status up to date.

ACTION ITEM #PM-3: The Committee recommends we appoint Barbara Cornell to the Department of Human Services Board for a term to start immediately and to expire on 12/31/16.

D) Finance/Building Maintenance and Recreation Committee - January 15, 2014

	SUBMITTED:	APPROVED:
General Fund	\$116,132.80	\$116,132.80
Per Diems & taxable mileage	\$ 2,344.90	\$ 2,344.90

ACTION ITEM FM-#2: The Committee recommends we approve two agreements as presented for Extension Services provided by Michigan State University term January 1, 2014-December 31, 2014, and authorize the Chairman of the Board to sign it upon attorney

approval.

- 1) Agreement for Extension Services provided by Michigan State University which includes Appendix A Technical Standards for County Internet Connections and Appendix B Specification of the Allocation of Costs.
- 2) Agreement for Extension Services provided by Michigan State University to Alpena County Annual Work Plan FY 2014 (Exhibit A)

ACTION ITEM FM-#3: The Committee recommends we waive the increase in camping fees if there is any for the fairgrounds for 2014 for the Fairboard.

ACTION ITEM FM-#4: The Committee recommends we approve the Motorola Radio Maintenance Service Agreement, (term 2-1-14/1-31-15) and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM FM-#5: The Committee recommends we approve the Fourth Quarter Budget Adjustments for 2013 as presented.

ACTION ITEM FM-#6: The Committee recommends we approve Resolution

#14-02 Waive Collection Fees/Senior Citizens as presented.

E) Airport Committee - January 17, 2014

Moved by Commissioner Adrian and supported by Commissioner McKenzie to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioners Mullaney and Hall excused. Motion carried.

FAIRBOARD

Kari Bleau, Alpena County Fairboard, gave a presentation and requested approval of a grant application for the Fairgrounds campsite water project.

Moved by Commissioner Kowalski and supported by Commissioner Adrian to approve the grant application for the Fairboard for the water project as submitted. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioners Mullaney and Hall excused. Motion carried.

NORTHERN LIGHTS ARENA SURCHARGE FUND

Commissioner VanWormer presented the following action item from Finance Committee:

ACTION ITEM #1: The Committee recommends we approve payment of a bill from Control Solutions in the amount of \$280 for repair of a unit on the roof of Northern Lights Arena with monies to be taken out of the Northern Lights Arena surcharge funds.

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to adopt the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioners Mullaney and Hall excused. Motion carried.

APPOINTMENT

Chairman Habermehl reassigned the following Commissioners to the Court Committee as requested: Lyle VanWormer - member, Tom Mullaney - alternate.

Moved by Commissioner McKenzie and supported by Commissioner Lawson to concur with the Chairman's appointment. Motion carried.

CLOSED SESSION

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to go into closed session for the purpose of union negotiations. Roll

call vote was taken: AYES: Commissioners Kowalski, Adrian, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioners Mullaney and Hall excused. Motion carried.

The meeting was closed at 1:09 p.m. The meeting was reopened at 1:20 p.m.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, VanWormer, McKenzie, Lawson, and Habermehl. Commissioners Mullaney and Hall excused.

PUBLIC COMMENT

None.

ADJOURNMENT

Moved by Commissioner McKenzie and supported by Commissioner Adrian to adjourn. Motion carried.

Meeting adjourned at 1:21 p.m.

Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

tsb

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

February 25, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on February 25, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Gary Smith, New Life Christian Fellowship.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. Commissioner Adrian excused.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to adopt the agenda with addition of Closed Session and

Commissioner Mullaney - Mental Health resolution. Motion carried.

PUBLIC COMMENT

Brenda Fournier, Parks Commission Chair, gave an update on the Parks Commission.

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board
of Commissioners Regular Session - January 28, 2014
- B) IT Committee - February 5, 2014
- C) Airport Committee - February 5, 2014
February 7, 2014
February 10, 2014
February 14, 2014
- D) Personnel Committee - February 11, 2014

ACTION ITEM #PM-1: The Committee recommends that the County Clerk be authorized to contact Morgan Stanley to do a free assessment and analysis of our deferred comp programs.

ACTION ITEM #PM-2: The Committee recommends that Deb Ross and Val Kwiatkowski be placed on a new step scale from Clerk

to Deputy Clerk effective February 25, 2014 due to their promotion and increased job responsibilities.

ACTION ITEM #PM-3: The Committee recommends that Commissioners receive the incentive payment the same as other full-time employees.

E) Court Committee - February 13, 2014

February 20, 2014

F) Finance/Building Maintenance and Recreation Committee -

February 19, 2014

	SUBMITTED:	APPROVED:
General Fund	\$119,961.51	\$119,961.51
Per Diems & taxable mileage	\$ 2,453.56	\$ 2,453.56

ACTION ITEM FM-#1: The Committee recommends, upon recommendation from the Youth and Recreation Committee, that the ballot language be approved for operating millage renewal proposition for Youth and Recreation and be put on the August 5, 2014 ballot as presented.

ACTION ITEM FM-#2: The Committee recommends we pay the 2013 Michigan Supreme Court Invoice for software support and

SOS/LEIN fee for District Court-Alpena County in the amount of \$2,462.12, out of line item # 101-958-815. (*Montmorency County's portion is \$1,691.29, which they pay separately*)

ACTION ITEM FM-#3: The Committee recommends we approve the purchase of a new computer for the Veteran's office in the amount of \$539.14, out of line item #267-683-931.000 (equipment/maintenance), from Chowen & Associates.

ACTION ITEM FM-#4: The Committee recommends we approve the purchase from i3 Business Solutions, AS400 Hardware/Software maintenance [renewal date 3-23-14]-(annual 1-year agreement) in the amount of \$3,067.84, out of line item # 101-958-931.001. Upon attorney approval, we recommend the Chairman of the Board to sign it.

ACTION ITEM FM-#5: The Committee recommends we approve the Securus Technologies First Amendment to the Master Services Agreement (5-year term) as presented and

authorize the Chairman of the Board to sign the amendment as well as the agreement. Attorney review has been approved.

ACTION ITEM FM-#6: The Committee recommends we approve the 2014 Non-Exclusive Property Use and Access Agreement (1-1-14/12-31-14) with the Fairboard for their office located at the Alpena County Fairgrounds as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM FM-#7: The Committee recommends we approve the Lakeshore Energy Natural Gas Provider Contract Renewal as presented and authorize the Chairman of the Board to sign it, upon attorney approval. (April 2014-April 2015)

ACTION ITEM FM-#8: The Committee recommends we reimburse Synchronizations in the amount of \$5,000 out of the pool fund equity.

ACTION ITEM FM-#9: The Committee recommends we approve the 2014 Plaza Pool fee schedule as presented.

ACTION ITEM FM-#10: The Committee recommends we approve the Scope of Services Agreement with Target Alpena to take over the Airport project in the amount of \$1,200.00 per month for a term of ninety days from the receipt of County approval. Services provided include economic development and activities to the County. Funds to come out of line item #101-999-913.000-Economic Development.

ACTION ITEM FM-#11: The Committee recommends we authorize payment to Explorer Solutions for the completion of Phase III, in the amount of \$6,187.50, with funds to come out of line item #101-999-913.000 Economic Development.

ACTION ITEM FM-#12: The Committee recommends we approve the payment to Explorer Solutions-Scope of Work I. (MIAASC-Alpena Next Steps Service Offer as of 1-27-14), not to exceed \$12,000.00, out of line item # 101-999-913.000.

ACTION ITEM FM-#13: The Committee recommends we approve the following items as presented and authorize the Chairman of the

Board to sign them upon attorney review.

*Purchase of BS&A Dot.net Equalization and

Assessing software program \$14,995.00, minus 10%

multi- program discount

(-\$1,500.00). In the total amount of \$13,495.00

[25% due in 2014 \$3,373.75] and [75% due in 2015

\$10,121.25] with funds out of line item #101-958-728

(IT Budget software).

* Annual Services fees in the amount of \$3,000.00,

will be put in the budget for 2015.

ACTION ITEM FM-#14: The Committee recommends we approve the following items as presented and authorize the Chairman of the Board to sign them upon attorney review.

* NEMCOG proposal for GIS (Geographical

Information System) and annual maintenance and

website service in the amount of \$10,075.00, [50%

due in 2014 \$4,037.50] and [50% due in 2015

\$4,037.50] funds out of line item #101-958-728.

911 funds in the TOTAL amount of \$2,000.00 will go

towards the payment. \$1,000.00 out of the 2015 budget and *\$1,000.00 out of the 2014 budget, outlined as follows: \$450.00 out of line item #211-325-807-000 dues and subscriptions \$550.00 out of line item # 211-325-940.000 IP Fiber rental.*

ACTION ITEM FM-#15: The Committee recommends we approve the 2014 fee schedule revisions for Equalization as presented and update the County-Wide fee schedule to reflect the changes. This includes allowing the Alpena County Equalization to sell the base layer for \$2,000.00, which will go directly to the GIS revenue fund of 101-225-677-001 and the County parcel data from Pontem Tax for \$1,000.00 for the County or \$150.00 per township which would be placed in the revenue fund 101-255-677-000.

ACTION ITEM FM-#16: The Committee recommends we authorize the 911/ESC to make necessary purchases and installations for equipment, upgrades and repairs to the VHF Radio System as presented. A total amount

of \$32,648.26. Funds in the amount of \$25,000.00 out of line item #211-325-931.000 and \$7,648.26 out of line item #211-325-970.000. This includes the Bagley Tower (Road Commission), Rockport Road Tower (Alpena Power), Scott Road Tower (Alpena Power) and Manning Hill Tower (SBA Communications).

ACTION ITEM FM-#17: The Committee recommends we authorize the Airport Manager to purchase three sections (30 seats) of used lobby seating from the Benton Harbor Regional Airport in the amount of \$700 with funds out of line item # 295-536-932 Airport Building Maintenance.

ACTION ITEM FM-#18: The Committee recommends we accept the quote from Industrial Image, Inc. for design of a new airport website in the amount of \$2,995.00 with funds out of the Airport's fund equity.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl.

NAYS: None. Commissioner Adrian excused. Motion carried.

INTRODUCTION OF 4-H PROGRAM COORDINATOR

Sienna Suszek introduced Helen-Ann Prince as the new 4-H Program Coordinator. Helen-Ann updated the board on the 4-H program and enrollment.

ALPENA COUNTY RECREATION PLAN

Darlene Wilmot, representative of the Alpena County Planning Commission, presented the Alpena County Recreation Plan and requested adoption of Resolution #14-03 as follows:

RESOLUTION #14-03

WHEREAS, The County of Alpena has undertaken a 5-Year Recreation Plan Update which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreational facilities during the period of 2014 - 2018, and

WHEREAS, A public input session was held on January 16, 2014 at the Alpena County Courthouse Annex to provide for an opportunity for citizens to discuss the future of recreation in the County, and

WHEREAS, A public notice was published in the Alpena News which began a 30-day public review period for the draft plan, and

WHEREAS, The County of Alpena has developed the plan for the benefit of the entire community to assist in meeting the recreation needs of the entire community.

WHEREAS, The Alpena County Planning Commission has recommended adoption of the 5-Year Recreation Plan.

NOW, THEREFORE BE IT RESOLVED, the Alpena County Board of Commissioners hereby adopts the Recreation Plan Update as a guideline for improving recreation for the residents of Alpena County.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to adopt the above resolution. Roll call vote was taken: AYES: Commissioners Kowalski, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

ALPENA TO HILLMAN TRAIL

Emily Meyerson, presented information concerning an application for the Alpena to Hillman Trail Surfacing Project and requested adoption of Resolution #14-04.

RESOLUTION #14-04

WHEREAS, Alpena County supports the Department of Natural Resources' (DNR) submission of an application titled, "Alpena to Hillman Trail Surfacing Project" to the Michigan Natural Resources Trust Fund for the surfacing of 24.3 miles of trail connecting City of Alpena existing trails to the Village of Hillman existing trails primarily through Alpena County. Improvements include accessible surfacing and bridge modifications for year round use of the Alpena to Hillman Snowmobile Trail.; and,

WHEREAS, the location of the proposed project is within the jurisdiction of Alpena County; and,

WHEREAS, with this resolution of support it is acknowledged that Alpena County is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that the Alpena County Board of Commissioners hereby supports submission of a Michigan Natural Resources Trust Fund Application for the Alpena to Hillman Surfacing and Bridge Improvements, by the DNR.

Moved by Commissioner Hall and supported by Commissioner Lawson to adopt Resolution #14-04. Roll call vote was taken: AYES: Commissioners

Kowalski, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl.

NAYS: None. Commissioner Adrian excused. Motion carried.

PROCLAMATION #14-05

Chairman Habermehl presented Proclamation # 14-05 that April 2014 is Social Host Awareness Month.

RESOLUTION #14-05

WHEREAS, adults who provide alcohol to those below the legal drinking age of 21 are placing those youth at risk for health, safety and legal problems, and

WHEREAS, alcohol kills 6.5 times more young people than ALL other illicit drugs combined, and usage among teens often accompanies traffic fatalities, suicides, unprotected sex, drug use, and other high risk behaviors and illegal activity, and alcohol is a factor in the four leading causes of death among persons ages 10-24: motor vehicle crashes, unintentional injuries, homicide and suicide; and

WHEREAS, alcohol use by young people is dangerous, not only because of the risks associated with acute impairment, but also because of the threat to their long-term development and well-being, including

damage to the memory and learning centers of the brain, which does not stop developing until the age of 25, and

WHEREAS, Michigan ranked 16th in the percentage of alcohol consumed by underage youth (with one being the highest), and

WHEREAS, According to the 2012 Michigan profile for healthy youth report, of 14 counties of Northern Michigan who participated, an average of 26% of 9th grader and 52% of 11th graders have been drunk in their lifetime.

WHEREAS, in Michigan, it is estimated that underage alcohol use costs the citizens of Michigan \$2.1 billion, translating to a cost of \$2,084 per year for each youth or \$3.18 per drink consumed underage, and underage drinkers consumed 16.5% of all alcohol sold in Michigan, and

WHEREAS, one-hundred percent of any alcohol consumed by a minor came from an adult. At one time, an adult over the age of 21 was in control of the alcohol and a minor gained access to it, and

WHEREAS, it is illegal for adults to knowingly allow their child's friends to drink alcohol in their home, even with the permission of the friends' parents, and adults have the authority and should have the

responsibility to take steps to reduce the likelihood that their homes will become venues for underage drinking, and

NOW, THEREFORE BE IT RESOLVED, we, the Alpena County Board of

Commissioners, do hereby proclaim that April 2014 is Social Host Awareness Month. We also call upon all parents, citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to adopt the above resolution. Roll call vote was taken: AYES: Commissioners Kowalski, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

RESOLUTION #14-06

Commissioner Mullaney presented a resolution supporting restoration of the Community Mental Health General Fund appropriation. Moved by Commissioner Mullaney and supported by Commissioner Hall to adopt Resolution #14-06 and that it be sent to the Governors office and State Senator John Moolenaar's office. Roll call vote was taken: AYES: Commissioners Kowalski,

Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None.

Commissioner Adrian excused. Motion carried.

CLOSED SESSION

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to go into closed session for the purpose of pending litigation. Roll call vote was taken: AYES: Commissioners Kowalski, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

The meeting was closed at 1:30 p.m. and reopened at 1:59 p.m.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. Commissioner Adrian excused.

TRANSFER TAX REIMBURSEMENT

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to not reimburse the Register of Deeds property transfer tax. Roll call vote was taken: AYES: Commissioners Kowalski, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Commissioner Adrian excused. Motion carried.

LIBRARY RETIREMENT

Commissioner Hall requested the Board's opinion on discussing with the Library creating their own municipality division through MERS. Moved by Commissioner VanWormer and supported by Commissioner McKenzie to meet with the Library on creating their own municipality division through MERS. Motion carried.

PUBLIC COMMENT

Robert Kennedy introduced himself and stated that he will be running for the 106th State Representative Seat and issues he is concerned about.

ADJOURNMENT

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to adjourn. Motion carried.

Meeting adjourned at 2:08 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

tsb

A

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

March 27, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on March 27, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Kip Burke of the Gideons Group.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, and Habermehl. Commissioners Hall and Lawson excused.

AGENDA

Moved by Commissioner McKenzie and supported by Commissioner Adrian to adopt the agenda with the addition of Alpena & Presque Isle Child

Abuse/Neglect Team request for Pinwheel Garden and MAC Report. Motion carried.

PRESENTATION OF LETTER OF TRIBUTE

Mark Gurisko, 911 Director/Emergency Services Coordinator, and Chairman Habermehl presented a Letter of Appreciation to James Leow retiring as a 911 Central Dispatcher.

PUBLIC COMMENT

None.

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session - February 25, 2014
- B) Personnel Committee - March 4, 2014

ACTION ITEM #PM-2: The Committee recommends that the Sheriff be authorized to replace the Corrections Officer vacancy and use the monies from the S & A leave.

ACTION ITEM #PM-3: The Committee recommends that we adopt the new PTO schedule for base security effective April 1, 2014:
1-4 years - 2.47 hrs/6 days

4-6 - 3.70/12 days

6 - 4.93/16 days

ACTION ITEM #PM-4: The Committee recommends that we authorize District Court to fill the vacant probation officer position.

ACTION ITEM #PM-5: The Committee recommends we approve the new Probation Officer pay scale with a new job description.

ACTION ITEM #PM-6: The Committee recommends we approve the new wage scale for the Executive Manager and that Tammy Bates be set at Step 2 with a review for Step 3 at the 1 year date of 9/26/14.

ACTION ITEM #PM-7: The Committee recommends that Laura Ellery be moved into the vacant Board Secretary position as a 40 hour non-union position with the wage scale and job description as presented.

ACTION ITEM #PM-8: The Committee recommends that the County Clerk's wages be set at \$58,014 due to additional responsibilities and workload.

C) Ambulance Committee - March 5, 2014

March 13, 2014

ACTION ITEM #AC-1: The Committee recommends that the Ambulance Fund budget be adjusted as presented.

ACTION ITEM #AC-2: The Committee recommends that we put on record that we have received notification from Wilson Township of the intent to attend classes for EMT for Mickaila Smith and Megan Smith, and when classes are completed and their EMT licenses are obtained, the township will be eligible for reimbursement at \$800 per person.

ACTION ITEM #AC-3: The Committee recommends we approve Ambulance Fund Request #77 for reimbursement to Alpena Township of an EMS/EMT license for Kevin MacArthur in the amount of \$900.00.

ACTION ITEM #AC-4: The Committee recommends that we put on record that we have received notification from Alpena Township of the intent to submit for reimbursement of MFR for Dave Ristau for MFR certification, that

Alpena Township will be eligible for reimbursement
not to exceed \$800 for tuition only.

D) Airport Committee - March 10, 2014

E) Insurance Committee - March 12, 2013

ACTION ITEM IN-#1: The Committee recommends that a letter to the
Alpena County Parks Commission and the Alpena
County Fairgrounds Caretaker to clearly state that
firework displays or exhibitions are prohibited. This
includes the Parks Caretakers as well as their
designees and or workers.

F) Finance/Building Maintenance and Recreation Committee - March
19, 2014

	SUBMITTED:	APPROVED:
General Fund	\$204,621.42	\$204,621.42
Per Diems & taxable mileage	\$ 2,355.95	\$ 2,355.95

ACTION ITEM #FM-1: The Committee recommends we approve the Ballot
language for the Older Persons Operating Millage and
Millage Restoration Renewal language as presented
and authorize the County Clerk to place it on the

ballot August 5, 2014.

ACTION ITEM #FM-2: The Committee recommends we approve the contract with ENERCO for chemical water treatment service for the County Annex, service for hot water closed system for Department of Human Services and service contract for hot water closed boiler loop system at the courthouse. Total amount \$1,600.00 with funds in the amount of \$500.00, out of line item #101-267-931 (DHS budget) and funds in the amount of \$576.25 of line item # 101-265-931 (Buildings and Grounds Maintenance budget) and a credit of (\$523.75).

ACTION ITEM #FM-3: The Committee recommends the purchase of Campgrounds Master software in a total amount of \$2,448.00. This includes a main license and three additional licenses which will allow the three County Parks, as well as, the Fairgrounds to use as a reservation system. Alpena County Fairgrounds portion is \$612.00, with monies out of line item #101-

958-728, budgeted for software through the IT Department.

ACTION ITEM #FM-4: The Committee recommends we approve RS&H Taxiway and Apron Pavement Evaluation and Rehabilitation Amendment #2 as presented and authorize the Chairman of the Board to sign it, as it has been approved by our attorney.

ACTION ITEM #FM-5: The Committee recommends that we approve the agreement between Alpena County and Montmorency County for AS-400 maintenance and operation services provided by the IT Department at \$4,800 per year for a term from 1-1-14 through 12-31-14 as presented and authorize the Chairman of the Board to sign upon attorney approval.

ACTION ITEM #FM-6: The Committee recommends we authorize the Equalization Director to send a letter to each local governmental unit offering them the option to buy into the GIS program at a cost of \$100 annually.

ACTION ITEM #FM-7: The Committee recommends we approve the 2013-

2014 Hazardous Materials Emergency Preparedness
Planning Program Grant Agreement as presented and
authorize the Chairman of the Board to sign it.

ACTION ITEM#FM-8: The Committee recommends we approve the purchase
of (3) three Hon 3501 NT Chairs from Garant's
Office Supplies and Printing, Inc., in the amount of
\$2,037.00, out of line item # 211-325-931.000 for
the 911 Center.

ACTION ITEM #FM-9: The Committee recommends we approve the request
from the Department of Human Services that they be
allowed to place blue ribbons on the trees and post a
banner indicating it is Foster Care month from May 1st
- May 31st.

ACTION ITEM #FM-10: The Committee recommends we approve the
Ambulance Millage Language Renewal as presented and
authorize the County Clerk to place it on the ballot
August 5, 2014.

ACTION ITEM #FM-11: The Committee recommends we approve the
Remonumentation contracts with Thomas Fabis, Lewis

& Lewis Professional Surveying, Inc., and Huron
Engineering & Surveying, Inc. for 2014.

G) Proclamation May is Older Persons Month Resolution # 14-07
(Attachment #1)

H) Resolution of Tribute #14-08 Lori Benoit (Attachment #2)

Moved by Commissioner VanWormer and supported by Commissioner
Kowalski to approve the Consent Calendar which includes actions as listed above
and filing of all reports. Roll call vote was taken as follows: AYES: Kowalski,
Adrian, Mullaney, VanWormer, McKenzie, and Habermehl. NAYS: None.
Commissioners Hall and Lawson excused. Motion carried.

ABSTAIN FROM VOTE

Commissioner VanWormer requested that he be allowed to abstain from
the vote on his compensation.

Moved by Commissioner McKenzie and supported Commissioner Kowalski
to allow Commissioner VanWormer to abstain from the vote below. Motion
carried.

COMPENSATION FOR COMMISSIONER VANWORMER

Commissioner McKenzie presented a Board Poll taken on March 4, 2014 as
follows:

ACTION ITEM #1: Recommendation that Commissioner VanWormer receive his payroll compensation in monthly allotments of \$1,000 with a true up in December of every year.

Moved by Commissioner McKenzie and supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken as follows:
AYES: Kowalski, Adrian, Mullaney, McKenzie, and Habermehl. NAYS: None.
ABSTAINING: Commissioner VanWormer. Commissioners Hall and Lawson excused. Motion carried.

MICHIGAN DARK SKY PRESERVES

Commissioner Kowalski presented the Board Poll taken on March 10, 2014 as follows:

ACTION ITEM #1: Recommendation that the board to send a letter of support of having Negwegon State Park, Rockport State Recreational Area and Thompson's Harbor State Park designated as Michigan Dark Sky Preserves.

Moved by Commissioner Kowalski and supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken as follows:
AYES: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, and Habermehl.
NAYS: None. Commissioners Hall and Lawson excused. Motion carried.

NLA WATER HEATERS

Commissioner McKenzie presented for discussion from the Finance Committee replacement of a water heater(s) and a platform and alternate ladder for Northern Lights Arena.

APPROVAL OF NLA SURCHARGE FUNDS FOR WATER HEATER

Moved by Commissioner McKenzie and supported by Commissioner Kowalski to approve \$5,840 from the NLA Surcharge fund to pay for one water heater. Roll call vote was taken as follows: AYES: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, and Habermehl. NAYS: None. Commissioners Hall and Lawson excused. Motion carried.

APPROVAL OF GENERAL FUND MONIES FOR NLA PLATFORM

Moved by Commissioner McKenzie and supported by Commissioner Adrian to approve \$1,800 to be transferred from the contingency fund of the General Fund to apply towards the platform at Northern Lights Arena. Roll call vote was taken as follows: AYES: Kowalski, Adrian, Mullaney, McKenzie, and Habermehl. NAYS: Commissioner VanWormer. Commissioners Hall and Lawson excused. Motion carried.

PRESENTATION ON SEA GRANT PROGRAMMING

Brandon Schroeder, Michigan Sea Grant Extension Educator, presented packets of information and gave an update on Sea Grant programming in

Northeast Michigan.

ALPENA COUNTY FAIRGROUNDS GRANT APPLICATIONS

Wes Wilder, Maintenance Superintendent, presented three grant applications for the Fairgrounds Water Project.

Moved by Commissioner Kowalski and supported by Commissioner VanWormer to approve the three grant applications for the Fairgrounds Water Project as presented (Walmart Community Grant Program for \$2,500; 2014 Home Depot Community Impact Grant Program for \$5,000, and Camping World for \$5,428.20) for a total of \$12,928.20. Roll call vote was taken as follows:

AYES: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, and Habermehl.

NAYS: None. Commissioners Hall and Lawson excused. Motion carried.

ANNUAL PINWHEEL GARDEN

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to grant permission to Alpena & Presque Isle Child Abuse/Neglect Team to hold the Annual Pinwheel Garden event on April 8, 2014. Motion carried.

MAC CONFERENCE REPORT

Commissioner Mullaney gave a MAC Conference report.

ADJOURNMENT

Moved by Commissioner Kowalski and supported by Commissioner

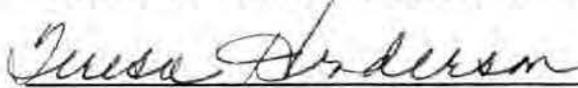
Mullaney to adjourn. Motion carried.

Meeting adjourned at 1:30 p.m.



Cameron Habermehl, Chairman of the Board

BONNIE FRIEDRICHS, COUNTY CLERK



Teresa Henderson, Deputy County Clerk

tsb

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

April 29, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on April 29, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to adopt the agenda with the addition of MAC Update by Commissioner Mullaney. Motion carried.

RESOLUTION OF TRIBUTE

Sheriff Steve Kieliszewski presented a Resolution of Tribute #14-08 to Lori Benoit.

PUBLIC COMMENT

Paul Wolne of Reider School Road presented information to the board on personal property taxes.

Edward Jones of Deer Valley Road stated he had a problem with an easement road.

Mary Hess of US 23 South introduced herself as a candidate for District #5 County Commissioner and informed the board of her credentials.

Richard Neuman of Thomas Street introduced himself as a candidate for District #3 County Commissioner and informed the board of his credentials.

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session - March 27, 2014
- B) Airport Committee - April 4, 2014

ACTION ITEM AP-#1: The Committee recommends the creation of a new line item in the airport budget for payment of industrial storm water inspections and to transfer \$1,000.00 into that line from the airport's fund equity.

April 23, 2014

ACTION ITEM AP-#1: The Committee recommends that the Maintenance Superintendent be authorized to proceed with fuel cleanup at the airport including pouring concrete around the fuel containment as needed.

ACTION ITEM AP-#2: The Committee recommends that the County pay Alpena Ground Services liability deductible of \$1,000 for the airport fuel spill claim with monies to come out of the airport's fund equity.

ACTION ITEM AP-#3: The Committee recommends that Alpena Ground Services

receive a 3% increase (\$5,873.28) to their annual contract amount for additional duties, effective March 1, 2014.

C) Personnel Committee - April 8, 2014

ACTION ITEM PM-#1: The Committee recommends we advertise for the position of Airport Manager.

ACTION ITEM PM-#2: The Committee recommends we approve the new wages scales for the County Clerk's office staff as presented below:

Clerk's Office Chief Deputy

<i>Start</i>	<i>6 months</i>	<i>year 1</i>	<i>year 2</i>	<i>year 3</i>	<i>year 4</i>	<i>year 5</i>
13.51	14.71	15.92	16.22	16.53	16.68	16.79

Clerk's Office Deputy

<i>Start</i>	<i>6 months</i>	<i>year 1</i>	<i>year 2</i>	<i>year 3</i>	<i>year 4</i>	<i>year 5</i>
13.14	14.34	15.55	15.85	16.16	16.31	16.42

ACTION ITEM PM-#3: The Committee recommends we approve the Letter of Engagement for Industrial Stormwater Runoff Inspector with Dennis Partlo.

ACTION ITEM PM-#4: The Committee recommends that Mary Muszynski, District Court Administrator, receive an additional \$2,000 for the Deputy Magistrate duties which was previously included in the Senior District Court Clerk's duties and wages.

ACTION ITEM PM-#5: The Committee recommends that District Court be allowed to fill the vacant position of District Court Clerk.

- D) IT Committee - April 9, 2014
- E) Insurance Committee - April 10, 2014

ACTION ITEM IN-#1: The Committee recommends we authorize the Chairman of the board to reject the terrorism coverage offered in the policyholder disclosure notice of terrorism insurance coverage and sign.

(Not approved in the consent calendar.)

Insurance Committee - April 23, 2014

ACTION ITEM IN-#1: The Committee recommends we not require a waiver of subrogation for contractors doing work for clients in the Alpena County Home Improvement Program.

(Not approved in the consent calendar.)

ACTION ITEM IN-#2: The Committee recommends we authorize Lappan Agency to make insurance value adjustments to County buildings and facilities up to 90% of the appraised value. These values will be retro to January 1, 2014.

(Not approved in the consent calendar.)

- F) Finance/Building Maintenance and Recreation Committee - April 16, 2014

	SUBMITTED:	APPROVED:
General Fund	\$123,443.25	\$123,443.25
Per Diems & taxable mileage	\$ 2,645.00	\$ 2,645.00

ACTION ITEM #FM-1: The Committee recommends we approve the Ballot language

for an Alpena County Department of Veterans Affairs Millage Renewal as presented and authorize the County Clerk to place it on the ballot August 5, 2014.

ACTION ITEM #FM-2: The Committee recommends that we authorize the IT Director to purchase three computers for 911, with the low bid from Chowen & Associates in the amount of \$3,074.61, out of line item #211-325-970.

ACTION ITEM #FM-3: The Committee recommends that we approve the BS&A Data Conversion for Equalization/Assessing.NET to convert parcel numbers, owner names and addresses, taxpayer names and addresses, property address and legal descriptions from Pontem to BS&A format and authorize the Chairman of the Board to sign the contract upon attorney review.

Total amount of \$5,680.00, to be paid out of 101-958-728.

\$ 400.00 # 101-225-727.001

\$ 500.00 # 101-225-777.000

\$ 500.00 # 101-225-860.000

\$1,695.00 # 101-225-801.000

\$2,585.00 contingency fund

Monies will be transferred from the above line items into 101-958-728.

ACTION ITEM #FM-4: The Committee recommends that we approve the emergency repair at the pool with funds approved up to \$20,000.00, out of

line item #587-774-975.

ACTION ITEM #FM-5: The Committee recommends that we approve the agreement with Environmental & Asbestos Services, LLC to test for ground contamination at the Alpena County Sheriff's Department/Jail and to collect samples, analyze, report preparation and submit to the DEQ, in an amount not to exceed \$1,750.00 and authorize the Chairman of the Board to sign it upon Attorney review. Monies to be taken out of the contingency fund and transferred into 101-301-804.001.

ACTION ITEM #FM-6: The Committee recommends we approve the First Quarter Budget Adjustments for 2014 as presented.

ACTION ITEM #FM-7: The Committee recommends we approve Resolution #14-10 to Authorize Electronic Transactions with Alpena Public Schools as presented.

ACTION ITEM #FM-8: The Committee recommends we authorize the County Treasurer establish three Home Depot Commercial Accounts (line of credit), one for each Parks Caretakers. Each card will have a credit limit of \$500.00 on the account.

G) Court Committee - April 17, 2014

H) Parkinson's Support Resolution #14-12

Moved by Commissioner Hall and supported by Commissioner VanWormer to approve the Consent Calendar which includes actions as listed above and filing of all reports.

Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

REJECT TERRORISM COVERAGE

ACTION ITEM IN-#1: The Committee recommends we authorize the Chairman of the board to reject the terrorism coverage offered in the policyholder disclosure notice of terrorism insurance coverage and sign.

Moved by Commissioner Adrian and supported by Commissioner Kowalski to approve the above action item. Roll call vote was taken. AYES: Commissioners Kowalski, Adrian, and Habermehl. NAYS: Commissioners Mullaney, VanWormer, McKenzie, Hall, and Lawson. Motion failed.

HOME IMPROVEMENT PROGRAM - NOT REQUIRE WAIVER

ACTION ITEM IN-#1: The Committee recommends we not require a waiver of subrogation for contractors doing work for clients in the Alpena County Home Improvement Program.

Moved by Commissioner Adrian and supported by Commissioner McKenzie to approve the above action. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

INSURANCE VALUE ADJUSTMENTS

ACTION ITEM IN-#2: The Committee recommends we authorize Lappan Agency to make insurance value adjustments to County buildings and

facilities up to 90% of the appraised value. These values will be retro to January 1, 2014.

Moved by Commissioner Adrian and supported by Commissioner Hall to approve the above action. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

HOME IMPROVEMENT - MSHDA GRANT APPLICATION

Chairman Habermehl presented the following board poll and requested adoption of the motion:

ACTION ITEM #1: Recommendation to approve the Alpena County Home Improvement for MSHDA Grant application in the amount of \$340,000.00 and Resolution #14-09, no county match and to authorize the Chairman to submit it electronically.

Moved by Commissioner VanWormer and supported by Commissioner Lawson to adopt the above action item as presented. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

ECONOMIC DEVELOPMENT TRAVEL

Chairman Habermehl presented the following board poll and requested adoption of the motion:

ACTION ITEM #1: Recommendation to authorize up to \$2,000 for travel for Jim Klarich for Economic Development with monies to be taken out of the Economic Development line item # 101-999-913.000.

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to adopt the above action item as presented. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

TAKING PRIDE IN ALPENA UPDATE

Larry Clark, Representative of Taking Pride in Alpena: South Corridor, gave an update. He reported that May 31 is the cleanup date and June 7th is back up date. Gary Parteka also spoke on these issues.

2014 EQUALIZATION REPORT

John Hippensteel, Alpena County Equalization Director, presented the 2014 Equalization Report and requested adoption of resolution #14-11.

ADOPTION OF RESOLUTION #14-11

ACTION ITEM #1: Recommendation to approve the 2014 Equalization Report and adopt Resolution #14-11, and authorize the Chairman of the Board to sign all pertaining paperwork.

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to adopt the above resolution as presented. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

NORTHERN LIGHTS ARENA

Commissioner Scot McKenzie presented information on amending the NLA Contract. James Kraenzlein talked with commissioners about options in place of an audit.

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to send the issue of an amendment to the NLA contract by adding the wording “Agreed upon procedures to be determined by the commissioners” to send to the NLA ADHOC Committee. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

MAC JUDICIARY UPDATE

Commissioner Mullaney gave a MAC Judiciary Committee update including the following items: personal property tax, 911 accepting text messages, Child Care fund system failures and damages from the freeze over the last winter.

RESOLUTION #14-13

Chairman Habermehl presented the Wireless Service Resolution #14-13.

Wireless Service Resolution #14-13

Whereas, the County of Alpena supports and requests wireless service providers (AT&T Mobility, Verizon Wireless, Sprint) to provide basic wireless services in our communities.

Whereas, Public Health and Safety are jeopardized in Alpena County by the lack of wireless services.

Whereas, FCC, Federal License Compliance requires: Wireless Service providers to furnish service in their licensed areas.

Whereas, Wireless Services arms public works departments such as the police and firefighters with real-time information for response. Wireless solutions are helping communities in aspects of safety, efficiency and economic growth.

Whereas, For Governments around the world, access of high-speed, wireless broadband connectivity has become a norm (“Internet Ready Communities”) and a necessity to enhance the lifestyle of the community, build value, bridge digital divides and facilitate education.

Be it resolved, that the County of Alpena urges, State and Federal Elected Officials, AT&T, Sprint and Verizon Wireless to provide the basic wireless services as required by FCC Licenses.

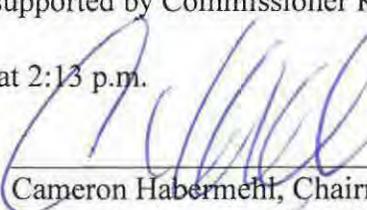
Moved by Commissioner VanWormer and supported by Commissioner Mullaney to adopt the above resolution as presented. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

Moved by Commissioner Hall and supported by Commissioner Kowalski to adjourn. Motion carried. Meeting adjourned at 2:13 p.m.


Cameron Habermehl, Chairman of the Board


Bonnie Friedrichs, County Clerk

tsb

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

May 1, 2014

7:00 p.m.

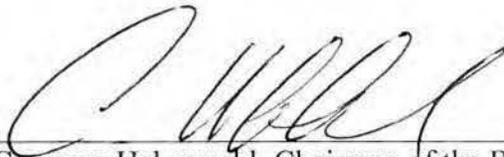
The Alpena County Board of Commissioners met in joint session with the City of Alpena and all townships at Green Township hall. The meeting was called to order at 7:00 p.m.

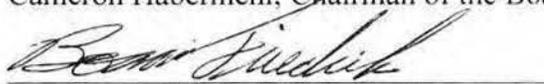
ROLL CALL

Roll was called, the following Commissioners present: Van Wormer McKenzie, Lawson and Habermehl. Commissioners Kowalski, Adrian, Mullaney, and Hall excused.

QUORM NOT PRESENT

ADJOURNMENT


Cameron Habermehl, Chairman of the Board


Bonnie Friedrichs, County Clerk

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

May 27, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on May 27, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Scott Meier of Resurrection Lutheran Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner Lawson and supported by Commissioner McKenzie to adopt the agenda. Motion carried.

PUBLIC COMMENT

Paul Wolne of Wellington Township presented information to the board on homestead exemptions.

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners

Regular Session -April 29, 2014

Intergovernmental Council -May 1, 2014

- B) Personnel Committee - May 6, 2014

ACTION ITEM #PM-1: The Committee recommends we advertise and interview for a full-time IT Network Technician.

ACTION ITEM #PM-2: The Committee recommends we correct the new PTO rate schedule for CRTC as revised to reflect 8 days instead of 6 days for 1-4 years for base security.

ACTION ITEM #PM-3: The Committee recommends that Chris Skiba receive additional compensation out of the Housing Fund for additional duties due to new programs and revenue she is bringing into the program. Her salary will be set at \$35,209.

ACTION ITEM #PM-4: The Committee recommends to pay in lieu of as agreed to in the original agreement with Bill Tremain. This same benefit will not be set with a future part-time employee in this position.

C) Northern Lights Arena ADHOC- May 20, 2014

ACTION ITEM #NL-1: The Committee recommends we amend the NLA-C contract by removing "that an audit and accountability standards are required."

D) Finance/Building Maintenance and Recreation Committee - May 21, 2014

	SUBMITTED:	APPROVED:
General Fund & other funds	\$172,498.26	\$172,498.26
Per Diems & Mileage	\$ 2,202.87	\$ 2,202.87

ACTION ITEM #FM-1: The Committee recommends we approve the request from the Maintenance Superintendent that lock-up times for the Courthouse and Annex Buildings be at 9:45 p.m.

ACTION ITEM #FM-2: The Committee recommends that the County Treasurer increase the budgeted revenue line item #101-301-628 (Sheriff fees out of town prisoners line item) by \$20,000.00. and will apply \$20,000.00 to expense line item #101-301-977.005 (Securus Inmate Telephone Expense).

ACTION ITEM #FM-3: The Committee recommends we authorize the 911/ESC Director to pay the invoice from Motorola in the amount of \$6,555.00, from 911 funds line item #211-325-970.000. This is for three computer/radio boards that were ordered as part of the 2009 PSIC virtual consolidation.

ACTION ITEM #FM-4: The Committee recommends we approve the FY 2014/2015 Air Service Marketing Grant in the amount of \$16,667.00, with the county's portion of \$1,666.70 to come out of the airport's Air Service Marketing Grant match fund and adopt Resolution #14-15 and authorize the Chairman of the Board to sign all pertaining documentation, upon attorney approval.

ACTION ITEM #FM-5: The Committee recommends that we approve the REVISED Amendment #2 from RS&H for the airfield pavement rehabilitation construction project in the amount of \$156,900.00, with the county's portion being \$3,922.50 to come out of the airport's AIP grant match fund and authorize the Chairman of the Board to sign all pertaining documentation, upon attorney approval.

ACTION ITEM #FM-6: The Committee recommends we approve the construction contract from Bolen Asphalt Paving Inc. in the amount of \$1,237,107.00 with the county's portion of \$30,927.68 to come out of the airport's AIP grant match fund and authorize the Chairman of the Board to sign it, upon attorney approval.

ACTION ITEM #FM-7: The Committee recommends we approve the transfer of \$8,037.33 from the airport's fund equity into 295-536-933.001, Fuel Spill Cleanup, to pay invoices received to date

for the airport fuel spill clean up.

ACTION ITEM #FM-8: The Committee recommends we authorize the Undersheriff to accept bids from local dealers for a replacement late model transportation van. Funds for this purchase will come out of budgeted line item #205-302-977.002-base security contract for this purchase. In addition, we authorize the sale and decommission of the current 2000 GMC passenger van, last 4 of vin# (7370). A trade in may be possible when purchasing the replacement van.

ACTION ITEM #FM-9: The Committee recommends we authorize the Alpena County Parks Commission and Fairgrounds Caretaker to enter into a 3-year contract with Point & Pay to provide servicing of Credit Card payments for the Alpena County Campgrounds and Fairgrounds. The initial cost will be \$100.00 for four credit card readers, one for each campground and one for the Fairgrounds: \$25.00 from line item #208-692-727 (Beaver Lake Park), 208-693-727 (Sunken Lake Park), 208-696-727 (Long Lake Park) and 101-268-783 (Fairgrounds). This is based on the approval of our attorney.

(Not approved in the consent calendar.)

ACTION ITEM #FM-10: The Committee recommends we approve the Scope of Services Extension with Target for Economic Development at \$1,200 per month until December 31, 2014. Funds to come out of line item #101-999-913.000-Economic Development.

E) Airport Committee - May 22, 2014

Moved by Commissioner VanWormer and supported by Commissioner Adrian to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

POINT & PAY

ACTION ITEM #FM-9: The Committee recommends we authorize the Alpena County Parks Commission and Fairgrounds Caretaker to enter into a 3-year contract with Point & Pay to provide servicing of Credit Card payments for the Alpena County Campgrounds and Fairgrounds. The initial cost will be \$100.00 for four credit card readers, one for each campground and one for the Fairgrounds; \$25.00 from line item #208-692-727 (Beaver Lake Park), 208-693-727 (Sunken Lake Park), 208-696-727 (Long Lake Park) and 101-268-783 (Fairgrounds). This is based on the approval of our attorney.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to replace Alpena County Parks Commission and Fairgrounds Caretaker with County of Alpena in the action above. Roll call vote was taken: AYES: Commissioner Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

POLL #1: COUNTY CLERK VACANT POSITION

Commissioner Mark Hall presented poll #1 regarding a vacant position in the County Clerk's Office.

FILLING VACANT CLERK POSITION

ACTION ITEM #1: Recommend that Bonnie Friedrichs be allowed to post and fill her deputy clerk vacancy.

Moved by Commissioner Hall and supported by Commissioner McKenzie to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

EQUALIZATION REPORT

John Hippensteel, Equalization Director, presented poll #2: Revised Equalization Report and Resolution # 14-14.

REVISED EQUALIZATION REPORT AND RESOLUTION #14-14

ACTION ITEM #2: Recommend to approve the revised equalization report and revised resolution #14-14.

Moved by Commissioner Hall and supported by Commissioner Lawson to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

MSU EXTENSION - 4-H PROGRAMS

Helen-Ann Prince, 4-H Program Coordinator and Sienna Suszek, MSU Extension Educator-Children & Youth Institute presented information on 4-H Youth Development Programs in Alpena County.

MOA LANDFILL

Sandy Cunningham, Montmorency-Oscoda-Alpena Solid Waste Management Authority, presented the Local Government Guarantee.

MOA SOLID WASTE MANAGEMENT AUTHORITY GUARANTEE

ACTION ITEM: Recommendation to approve the Local Government Guarantee for Closure, Postclosure and Corrective Action, as owners of the Montmorency-Oscoda-Alpena Solid Waste Management Authority and to authorize the Chairman of the Board to sign it upon attorney approval.

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

TRAILHEAD LEASE AGREEMENT

Rich Sullenger, City Engineer, City of Alpena, presented the Alpena Regional Trailhead Lease Agreement.

APPROVAL OF TRAILHEAD AGREEMENT WITH THE CITY OF ALPENA

ACTION ITEM: Recommendation to approve the Alpena Regional Trailhead lease agreement as presented and authorize the Chairman of the Board to sign it upon attorney approval.

Moved by Commissioner Adrian and supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. **NAYS:** None. Motion carried.

REPORTS OF SPECIAL OR AD HOC COMMITTEES

Commissioner Lawson gave a Northeast Michigan Substance Abuse Report. The State has decided to merge mental health with substance abuse services. It will be the new Northern Michigan Regional entity. There may be assistance for funding available for Child Care issues. (P.A. 500 effective October 1, 2014)

APPOINTMENT OF NLA ADHOC COMMITTEE

Chairman Habermehl reappointed the Northern Lights Arena ADHOC Committee as follows: Commissioner VanWormer, Chairman, and Commissioners Mullaney, Kowalski, and McKenzie.

CONCURRENCE WITH APPOINTMENT

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to concur with the Chairman's appointment as listed above. Motion carried.

MAC JUDICIARY REPORT

Commissioner Mullaney gave a MAC Judiciary report.

PUBLIC COMMENT

Paul Wolne of Wellington Township commented on Veterans and DHS services.

ADJOURNMENT

Moved by Commissioner Hall and supported by Commissioner Adrian to adjourn. Motion carried.

Meeting adjourned at 1:53 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

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May 30, 2014

9:00 a.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on May 30, 2014 at 9:00 a.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, VanWormer, McKenzie, Lawson, and Habermehl. Commissioners Mullaney and Hall excused.

AGENDA

Moved by Commissioner Adrian and supported by Commissioner McKenzie to adopt the agenda. Motion carried.

PUBLIC COMMENT

None.

CORRECTION OF BALLOT LANGUAGE

Cynthia Muszynski, Assistant Prosecuting Attorney and Tammy Bates, Executive Manager presented corrections to the ballot language for the Veterans Millage and

Older Persons Millage (2 proposals) as follows:

VETERANS MILLAGE

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the corrected Veteran's ballot language. Roll call vote was taken as follows: AYES: Kowalski, Adrian, VanWormer, McKenzie, Lawson and Habermehl, NAYS: None. Commissioners Mullaney and Hall excused. Motion carried.

OLDER PERSONS MILLAGE

Moved by Commissioner McKenzie and supported by Commissioner Kowalski to approve the corrected Older Persons ballot language. Roll call vote was taken as follows: AYES: Kowalski, Adrian, VanWormer, McKenzie, Lawson and Habermehl. NAYS: None. Commissioners Mullaney and Hall excused. Motion carried.

PUBLIC COMMENT

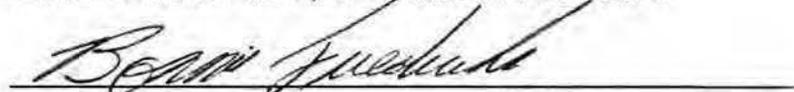
None.

ADJOURNMENT

Moved by Commissioner VanWormer and supported by Commissioner Adrian to adjourn. Motion carried.

Meeting adjourned at 9:07 a.m.


Cameron Habermehl, Chairman of the Board


Bonnie Friedrichs, County Clerk

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OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

June 24, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on June 24, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Retired Pastor Herb Kitzman of Hope Lutheran Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner Hall and supported by Commissioner VanWormer to adopt the agenda with addition of Closed Session. Motion carried.

CLOSED SESSION

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to go into closed session for the purpose of an Attorney Opinion. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

The meeting was closed at 1:02 p.m. and reopened at 1:32 p.m.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. ABSENT: None

PUBLIC COMMENT

Sheriff Kieliszewski informed the board that he is withdrawing the request for the purchase of used dive equipment for \$3,000.00.

CONSENT CALENDAR:

A) Approval of the Official Proceedings of the Alpena County Board of Commissioners

Regular Session -May 27, 2014

Special Meeting- May 30, 2014

B) Insurance Committee - June 5, 2014

ACTION ITEM #IN-1: The Committee recommends we purchase pollution insurance from Lappan Agency in the amount of \$600.00 annual premium with a \$5,000.00 deductible per incident and \$1,000,000.00 limit per incident. Funds will come out of the Airport budget. The term shall line up with the liability insurance that we currently have.

ACTION ITEM #IN-2: The Committee recommends we not purchase terrorism insurance and authorize the Chairman to sign the rejection

letter provided by Lappan Agency.

C) Airport Committee - June 6, 2014

ACTION ITEM #AP-1: The Committee recommends that the Environmental Excavating invoice in the amount of \$2,165.00 be paid out of 295-536-933.001 Fuel Spill Cleanup.

ACTION ITEM #AP-2: The Committee recommends that the airport land lease, facility lease and commercial operator's agreement be revised to include a pollution insurance requirement with a \$1,000,000 limit per incident.

D) Personnel Committee - June 10, 2014

ACTION ITEM #PM-1: The Committee recommends we approve the replacement of a Corrections Officer at the Sheriff's Department.

ACTION ITEM #PM-2: The Committee recommends that we approve the replacement of two bailiff vacancies at the Sheriff's Department. (Not approved on the Consent Calendar)

ACTION ITEM #PM-3: The Committee recommends we approve hiring of a part-time clerical person for the Public Conservator's Office if other non-paid clerical programs are not available.

ACTION ITEM #PM-4: The Committee recommends that the base security handbook be modified that part-time employees are not eligible for retirement benefits effective immediately.

E) Finance/Building Maintenance and Recreation Committee - June 18, 2014

	SUBMITTED:	APPROVED:
General Fund	\$167,190.01	\$167,190.01
Per Diems & taxable mileage	\$ 2,840.40	\$ 2,840.40

ACTION ITEM #FM-1: The Committee recommends we adopt the Housing Preservation Grant and Resolution #14-18 as presented and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-2: The Committee recommends that Alpena County submit an application for the MSU Extension program to the Youth and Recreation Committee in the amount of \$41,474.00 for 2015 funding and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-3: The Committee recommends we approve the 2014 Summer Tax Rate request form and Resolution #14-17 to Levy 2014 Alpena County Summer Property Taxes and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-4: The Committee recommends we authorize the Sheriff to purchase used dive equipment (in excellent condition), in the amount of \$3,000.00 out of the Base Security fund equity. (Not approved on the Consent Calendar)

ACTION ITEM #FM-5: The Committee recommends we authorize the Undersheriff to purchase a 2012 E350 Club Wagon from Hudson Motor sales in the amount of \$19,500.00, out of vehicle purchase line item #205-302-977.002 and authorize him to decommission the current 2000 van.

(Not approved on the Consent Calendar)

ACTION ITEM #FM-6: The Committee recommends we approve the request from Prosecuting Attorney Ed Black for the reimbursement of \$14.58 for meals for one of his employees as this request does not follow the travel policy and this is an exception to it.

ACTION ITEM #FM-7: The Committee recommends that Alpena County submit (two) 2015 applications for Plaza Pool programs to the Youth and Recreation Committee #1) Aquatic Operations requested amount \$85,000.00 and #2) Ready, Set, Swim requested amount \$8,500.00 and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-8: The Committee recommends that Alpena County submit an 2015 application to fund the Plaza Pool Senior Aquatic Programming to the Older Persons Committee in the requested amount of \$15,000.00 and authorize the

Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM #FM-9: The Committee recommends we approve three AED Battery replacements in the amount of \$1,185.00, out of line item #402-234-998 Equipment and Replacement Contingency Fund for the Maintenance Department.

ACTION ITEM #FM-10: The Committee recommends we approve the Tennis Court Agreement 2014-2015 between County of Alpena and Alpena Public Schools, July 1, 2014/June 30, 2015 with recommended changes to four courts instead of five and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-11: The Committee recommends we authorize Huron Engineering and Surveying to continue working on the Alpena Airport Land Development and approve the Alpena County Proposal for Wetland Delineation, Report & Mapping, in the amount of \$3,100.00, with funds out of line item #101-999-913.000 economic development.

ACTION ITEM #FM-12: The Committee recommends we approve the airport's 2014 AIP-Airport Improvement Program Grant in the amount of \$1,445,000.00 for the airfield rehabilitation construction project and acquisition of a handicap passenger ramp with

the County's portion of \$36,125.00 to come out of the airport's grant match fund and authorize the Chairman of the Board to sign all pertinent paperwork upon approval of the Grant Review Committee and Attorney approval.

ACTION ITEM #FM-13: The Committee recommends that we adjust the airport budget by increasing the Fuel Spill Cleanup line item # 295-536-933.001, by \$10,000.00 with monies to come out of the airport's fund equity.

ACTION ITEM #FM-14: The Committee recommends we approve the reimbursement of \$1,859.00 to Alpena City Police Department from 911 funds line item #211-325-970.000. The installation of this antenna allowed the City PD to migrate to the 800MHz system. In doing so, it freed up Alpena Central Two (previously a backup law enforcement frequency) thereby allowing the Grant Street Central Two repeater to be reprogrammed to County Fire one to increase fire coverage at a savings of approximately \$13,000.00 (refer to other 911 Finance agenda item).

ACTION ITEM #FM-15: The Committee recommends that we approve the reprogramming of the Bagley Street repeater to County Fire 1 at a cost of \$1,200.00 for the reprogramming of

the repeater and the consoles at Central Dispatch, and \$755.00 for the modification of the County Fire 1 FCC license to transmit off of the Bagley Tower location, the total of \$1,955.00 will be paid out of line item # 211-325-970.000 E911 Improvements.

ACTION ITEM #FM-16: The Committee recommends that we enter into an agreement for High Speed Internet Access between the Plaza Pool and the County of Alpena in the amount of \$39.95 per month, funds will come out of line item# 101-958-677.000, and in the 2015 budget, a line item will be created for the Pool, and authorize the Chairman of the Board to sign it upon attorney approval. The IT Department will handle the monthly billing to the Pool for internet services.

ACTION ITEM #FM-17: The Committee recommends that we enter into an agreement with Millenia Telecom for a new phone system, in the total amount is \$104,651.21. Funds in the amount of \$103,007.00 will come out of line item #402-234-980.978 and the balance of \$1,644.21 out of line item #402-234-980.251. Data processing line.

(Not approved on the Consent Calendar)

ACTION ITEM #FM-18: The Committee recommends that we purchase a CISCO replacement switch from IT Outlet Inc. in the amount of \$1,050.00, out of line item #101-958-931.000. This refurbished switch comes with a lifetime warranty.

ACTION ITEM #FM-19: The Committee recommends that we approve the purchase from CDW-G for new Microsoft Windows Server 2012 R2 Standard license in the amount of \$617.68. This will be split between the County and the City, each portion being \$308.84, with funds out of line item # 101-958-728. The IT Department will bill the City of Alpena for their portion.

ACTION ITEM #FM-20: The Committee recommends we enter into an agreement with Explorer Solutions for Modified Scope of work 2 (SOW2), in the amount of up to \$5,000.00 for a month, with funds out of line item # economic development line item # 100-999-913, and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-21: The Committee recommends we authorize the Alpena County Parks & Recreation Commission to rent seasonal storage at the three County Parks. An agreement will be created by the Parks Commission and the Commissioners

Office will send it for attorney approval.

ACTION ITEM #FM-22: The Committee recommends we authorize a total of \$500.00 from 101-941-998 contingency fund to 101-969-714 (County Parks Commission appropriation), transferred into the Parks Appropriation Budget 208-694-404 for Manning Hill repairs (\$250.00) recommended from the Insurance Risk Assessment and lawn mowing (\$250.00) Invoices will be provided to the Commissioners' office for the total cost of the repairs.

(Not approved on the Consent Calendar)

Resolution #14-19

Approving the Fiscal Years 2015 CCAB-Community Corrections Grant Application of NEMCOG-Northeast Michigan Council of Governments

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Sunrise Side Community Corrections Advisory Board's (SSCCAB) fiscal agent and manager, and

WHEREAS, this County is a member of the Sunrise Side Community Corrections Advisory Board, has been served by its programs, and wishes to continue participation with the Board's programs and services in the future, and

WHEREAS, an application in the amount of \$109,035 for the general program has been prepared by NEMCOG to continue the Community Corrections programs in

Alcona, Alpena, and Montmorency Counties and

WHEREAS, the Sunrise Side Community Corrections Advisory Board, has approved this proposal, and recommends its approval by the member counties, and

THEREFORE BE IT RESOLVED, that this County hereby approves the Sunrise Side Community Corrections Advisory Board Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of \$109,035 for the general program for Fiscal Year 2015.

RESOLUTION #14-20

NATIONAL ANTHEM OF THE UNITED STATES OF AMERICA

WHEREAS, at dawn on the morning of September 14, 1814, Francis Scott Key and other Americans awoke, in the aftermath of a furious 27-hour bombardment of Fort McHenry in Baltimore Harbor, by British forces during the War of 1812, and saw the flag of the United States of America still flying victoriously above that Fort; and

WHEREAS, the sight of the flag, known ever since as the original Star Spangled Banner, which is preserved as a hallowed treasure of our American heritage, inspired Francis Scott Key to write the words that have become known word-wide as the National Anthem of the United States of America; and

WHEREAS, it is in the great tradition of the American People to mark important civic occasions with celebration, the ringing of bells, and gatherings to commemorate great events in the history of the Nation; and

WHEREAS, the Alpena County Board of Commissioners wish to mark this historic occasion, to take place in Alpena County at or about the time dawn's early light breaks over Fort McHenry in the Harbor of Baltimore City, in the State of Maryland on the morning of September 14, 2014,

NOW THEREFORE BE IT RESOLVED, that the County Commission calls upon all the citizens of Alpena County to mark the 200th Anniversary of the birth of our National Anthem with honor, and celebration befitting this great occasion; and

BE IT FURTHER RESOLVED, that we invite and encourage the Citizens of Alpena County, Michigan, to gather in appropriate places in their communities throughout this great County, with bands, orchestras and other musicians, choruses of all kinds and sizes, and civic, fraternal, patriotic, military veteran and other organizations, and the general citizenry of communities together to sing the verses of The Star Spangled Banner, our beloved National Anthem, to commemorate this great, historic Anniversary; an

BE IT FURTHER RESOLVED, that the Commissioners of this County encourage the citizens in their communities to undertake such other observances, festivities, community breakfasts and other events at their own initiative as they see fit to mark this Occasion; and

BE IT FURTHER RESOLVED, that the Commissioners of Alpena County call upon individuals and entities throughout this County to ring all the bells of Alpena County as dawn breaks over Fort McHenry on September 14, 2014 to signal the commencement of these observances in all places in this County; and

BE IT FURTHER RESOLVED, that the Commissioners of Alpena County shall communicate the text of this document to our fellow citizens of Michigan, through the Commissioners of various other Counties, respectfully inviting consideration thereof, for the purpose of encouraging similar observances in each County in the State of Michigan; and

BE IT FURTHER RESOLVED, that the Commissioners of Alpena County shall communicate a similar invitation to the Honorable Rick Snyder, Governor of the State of Michigan, and to the members of the Michigan Legislature representing areas within Alpena County, encouraging them to enact provisions inviting and encouraging similar observances within this great State, and urging them to communicate similar invitations to the Governors and Legislatures of the various other States.

Moved by Commissioner VanWormer and supported by Commissioner Adrian to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

FINANCIAL REPORT

Finance Chairman Lyle VanWormer gave an update on the County's Financial status and recommended the following board action.

PHONE SYSTEM

ACTION ITEM #FM-17: The Committee recommends that we enter into an agreement with Millenia Telecom for a new phone system, in the total amount is \$104,651.21. Funds in the amount of \$103,007.00

will come out of line item #402-234-980.978 and the balance of \$1,644.21 out of line item #402-234-980.251.

Data processing line.

Moved by Commissioner VanWormer and supported by Commissioner Hall to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

ACTION ITEMS REGARDING BASE SECURITY FUNDING

Moved by Commissioner VanWormer and supported by Commissioner Hall to table the following action items.

SHERIFF REPLACEMENT OF TWO BAILIFFS

ACTION ITEM #PM-2: The Committee recommends that we approve the replacement of two bailiff vacancies at the Sheriff's Department.

SHERIFF DIVE EQUIPMENT

ACTION ITEM #FM-4: The Committee recommends we authorize the Sheriff to purchase used dive equipment (in excellent condition), in the amount of \$3,000.00 out of the Base Security fund equity.

UNDERSHERIFF PURCHASE OF VAN

ACTION ITEM #FM-5: The Committee recommends we authorize the Undersheriff to purchase a 2012 E350 Club Wagon from Hudson Motor

sales in the amount of \$19,500.00, out of vehicle purchase line item #205-302-977.002 and authorize him to decommission the current 2000 van.

Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

COUNTY PARKS COMMISSION - MANNING HILL PARK

Moved by Commissioner Kowalski and supported by Commissioner Adrian to NOT approve the following action item.

ACTION ITEM #FM-22: The Committee recommends we authorize a **total of \$500.00** from 101-941-998 contingency fund to 101-969-714 (County Parks Commission appropriation), transferred into the Parks Appropriation Budget 208-694-404 for Manning Hill repairs (\$250.00) recommended from the Insurance Risk Assessment and lawn mowing (\$250.00) Invoices will be provided to the Commissioners' office for the total cost of the repairs.

The motion was withdrawn.

ABSTAIN FROM VOTE

Chairman Habermehl requested that he be allowed to abstain from the vote due to a conflict of interest that he is mowing the grass at Manning Hill Park.

Moved by Commissioner Hall and supported by Commissioner McKenzie to concur

with Chairman Habermehl's request to abstain due to a conflict of interest. Motion carried.

COUNTY PARKS COMMISSION - MANNING HILL PARK

ACTION ITEM #FM-22: The Committee recommends we authorize a total of \$500.00 from 101-941-998 contingency fund to 101-969-714 (County Parks Commission appropriation), transferred into the Parks Appropriation Budget 208-694-404 for Manning Hill repairs (\$250.00) recommended from the Insurance Risk Assessment and lawn mowing (\$250.00) Invoices will be provided to the Commissioners' office for the total cost of the repairs.

Moved by Commissioner Kowalski and supported by Commissioner Adrian to NOT approve the above action item. Roll call vote was taken. AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, and Lawson. NAYS: None.

ABSTAINING: Chairman Habermehl. Motion carried.

AIRPORT WEBSITE PRESENTATION

Airport Manager Billi McRoberts presented the new Airport Website.

AIRPORT HANDICAP PASSENGER RAMP-ACQUISITION AGREEMENT

Airport Manager Billi McRoberts presented the Handicap Passenger Ramp-Acquisition agreement between the Alpena County Regional Airport and REL, Inc.

Moved by Commissioner Mullaney and supported by Commissioner VanWormer to

recommend approve the Handicap Passenger Ramp-Acquisition agreement between the Alpena County Regional Airport and REL, Inc. (Part of AIP Grant) and authorize the Chairman of the Board sign all pertaining documents, this has been approved by legal counsel. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Motion carried.

PUBLIC COMMENT

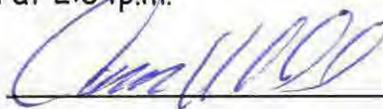
Sheriff Kieliszewski expressed concern regarding actions taken today by the board.

Paul Wolne of Wellington Township will give a \$100.00 donation and help out with the Manning Hill Park upgrades.

ADJOURNMENT

Moved by Commissioner Hall and supported by Commissioner Lawson to adjourn. Motion carried.

Meeting adjourned at 2:04p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

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OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

May 1, 2014

7:00 p.m.

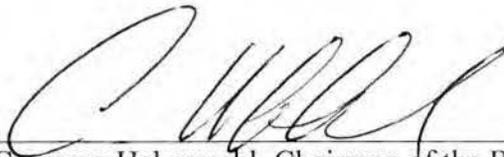
The Alpena County Board of Commissioners met in joint session with the City of Alpena and all townships at Green Township hall. The meeting was called to order at 7:00 p.m.

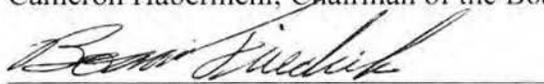
ROLL CALL

Roll was called, the following Commissioners present: Van Wormer McKenzie, Lawson and Habermehl. Commissioners Kowalski, Adrian, Mullaney, and Hall excused.

QUORM NOT PRESENT

ADJOURNMENT


Cameron Habermehl, Chairman of the Board


Bonnie Friedrichs, County Clerk

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

July 29, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on July 29, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Pastor Jack Williams, retired from Beaver Lake Community Church.

ROLL CALL

Roll was called, the following Commissioners present: Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. Commissioner Kowalski excused.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to adopt the agenda with the addition of closed session and Commissioner Mullaney giving a Commissioner report. Motion carried.

PUBLIC COMMENT

Joe Lukasiewicz who is running for State Senate 36th District introduced himself.

CONSENT CALENDAR

- A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners Regular Session -June 24, 2014
- B) **IT Adhoc Committee** -June 25, 2014
- July 15, 2014

ACTION ITEM #IT-1: The Committee recommends we approve the hiring of a full-time IT Network Technician.

- C) **Airport Committee** -July 3, 2014

ACTION ITEM #AP-1: The Committee recommends that the invoice from Environmental Excavating & Construction, Inc. In the amount of \$1,659 for catch basin work be paid out of 295-536-933.001, Fuel Spill Cleanup.

ACTION ITEM#AP-2: The Committee recommends that the pollution liability insurance language for airport leases be approved pending Prosecutor review.

- D) **Personnel Committee** -July 8, 2014

ACTION ITEM #PM-1: The Committee recommends we send a Management delegate and an employee delegate to the annual MERS meeting.

ACTION ITEM #PM-2: The Committee recommends we approve the request from the

Sheriff to hire two replacement bailiffs.

E) Northern Lights Arena ADHOC - July 14, 2014

ACTION ITEM #NL-1: The Committee recommends we amend the language in the NLA-C Management contract to eliminate the perpetual fund collection and that NLA-C is responsible to pay the first \$6,000.00 in repairs yearly, to be effective August 1, 2014.
(Not approved in the consent calendar.)

F) Base Security ADHOC - July 14, 2014

G) Finance/Building Maintenance and Recreation Committee - July 16, 2014

	SUBMITTED:	APPROVED:
General Fund & other funds	\$97,301.84	\$97,301.84
Per Diems & Mileage	\$ 1,447.07	\$ 1,447.07

ACTION ITEM #FM-1: The Committee recommends we approve the amount of \$495,666.00 or less for the application for the HUNT Grant for FY 2015 and all pertaining paperwork and to authorize the Chairman of the Board to sign it upon polling the board due to time constraints.
(10-1-14/9-30-15)

ACTION ITEM #FM-2: The Committee recommends we approve the 2015 Region 9 Area Agency on Aging Annual Implementation Plan for aging services through the Northeast Michigan Community Service

Agency for FY-2014-2016 per the recommendation from the Older Persons Committee.

ACTION ITEM #FM-3: The Committee recommends we approve the request from Synchronizations for reimbursement of Professional Contractual Services for the Plaza Pool, in the amount of \$3,250.94. Monies to be paid out of line item # 587-774-803.000 with the line increased by the same amount from the pool fund balance. This amount is for months January through June 2014.

ACTION ITEM #FM-4: The Committee recommends we award the airport carpet installation bid to Alpena Furniture in the amount of \$2,200.91 and adjust the airport budget by increasing the Building Maintenance line item # 295-536-932, by that amount with monies out of the airport's fund equity.

ACTION ITEM #FM-5: The Committee recommends we accept the bid from Blarney Castle for two airport fuel tanks and accessories in the amount of \$225.00.

ACTION ITEM #FM-6: The Committee recommends we authorize the Chairman of the board to sign Resolution #14-21 which approves the execution of an Airport Improvement Project Grant between the County of Alpena and the U.S. Department of

Transportation for the development of the Alpena County Regional Airport under Federal Project #03-26-004-020-2014, which is part of a grant that was approved at the June board meeting.

ACTION ITEM #FM-7: The Committee recommends that we approve the request from the County Clerk to increase the regular petty cash from \$300.00 to \$400.00 and eliminate the prescription petty cash and also allow the Clerk's Office to use their discretion to reimburse employees for expenses over the \$25.00 limit.

(ie. UPS mailings, certified mailings, license plates, etc.)

ACTION ITEM #FM-8: The Committee recommends to authorize the County Clerk to set a fee of \$75.00 for individuals that need assistance after hours/weekends. (ie. Marriage license/birth certificates, etc)

ACTION ITEM #FM-9: The Committee recommends we approve the Second Quarter Budget Adjustments as presented.

ACTION ITEM #FM-10: The Committee recommends that we transfer \$140,000.00 from the unrestricted general fund balance back into the Budget Stabilization Fund to repay what was taken out of that fund.

(Not approved in the consent calendar.)

ACTION ITEM #FM-11: The Committee recommends we enter into an extension with Explorer Solutions to continue to fund the economic development airport project in the amount of \$20,000.00 with funds out of economic development line item # 100-999-913 and authorize the Chairman of the Board to sign it upon attorney approval.

(Not approved in the consent calendar.)

Moved by Commissioner VanWormer and supported by Commissioner Lawson to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: **AYES:** Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. **NAYS:** None. Commissioner Kowalski excused. Motion carried.

NORTHERN LIGHTS ARENA ADHOC - PERPETUAL FUND

ACTION ITEM #NL-1: The Committee recommends we amend the language in the NLA-C Management contract to eliminate the perpetual fund collection and that NLA-C is responsible to pay the first \$6,000.00 in repairs yearly that would be eligible for the surcharge funds per policy, to be effective August 1, 2014.

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken: **AYES:** Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. **NAYS:** None.

Commissioner Kowalski excused. Motion carried.

BUDGET STABILIZATION FUND

ACTION ITEM #FM-10: The Committee recommends that we transfer \$140,000.00 from the unrestricted general fund balance back into the Budget Stabilization Fund to repay what was taken out of that fund.

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None.

Commissioner Kowalski excused. Motion carried.

EXPLORER SOLUTIONS-ECONOMIC DEVELOPMENT

ACTION ITEM #FM-11: The Committee recommends we continue to fund the economic development airport project in the amount of \$20,000.00 with funds out of economic development line item # 100-999-913 and authorize the Chairman of the Board to sign it upon attorney approval.

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None.

Commissioner Kowalski excused. Motion carried.

POLL #1 : COUNTY CLERK APPLY FOR GRANT

Chairman Cameron Habermehl presented poll #1 regarding a Loss Prevention Grant.

LOSS PREVENTION GRANT

ACTION ITEM #1: Recommend that we authorize County Clerk Bonnie Friedrichs to apply for a Loss Prevention Grant offered through the Michigan Counties Workers' Compensation fund in the amount of \$3,000.00. (Attachment #1)

Moved by Commissioner Lawson and supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

POLL #2 :

Commissioner VanWormer presented poll #2 regarding the HUNT Grant.

HUNT GRANT

ACTION ITEM #2: The Committee recommends we approve the amount of \$495,666.00 or less for the application for the HUNT Grant for FY 2015 and all pertaining paperwork and to authorize the Chairman of the Board to sign it upon polling the board due to time constraints. (10-1-14/9-30-15) (Attachment #2)

Moved by Commissioner VanWormer and supported by Commissioner Adrian to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian,

Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None.

Commissioner Kowalski excused. Motion carried.

MSU EXTENSION

Kathy Freel, Health and Nutrition Associate at MSU Extension introduced herself and gave an update on MSU partnerships and projects.

2013 AUDIT REPORT

Mark Sandula, C.P.A., Straley Lamp & Kraenzlein P.C. presented the 2013 County Audit.

Moved by Commissioner VanWormer and supported by Commissioner Lawson to accept the 2013 Audit Report as presented. Roll call vote was taken: AYES:

Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl.

NAYS: None. Commissioner Kowalski excused. Motion carried.

UPDATE ON BASE SECURITY CONTRACT

Sheriff Kieliszewski and Undersheriff Terry King reported that the additions to the base security contract are on hold at this time.

RESOLUTION #14-23

Commissioner Lawson presented Resolution #14-23 Opposing Expansion of Federal Control Under the Clean Water Act.

RESOLUTION #14-23 OPPOSING EXPANSION OF FEDERAL

CONTROL UNDER THE CLEAN WATER ACT

WHEREAS, the U.S. Environmental Protection Agency (EPA) and the Army Corps of Engineers (Corps) have released a 371-page draft regulation for Definition of Waters of the

U.S. under the Clean Water Act; and

WHEREAS, both agencies are seeking a rule change to give the federal government more authority by expanding the definition of "navigable waters" in the Clean Water Act; and

WHEREAS, the proposed rule appears to grant the agencies authorities not specifically granted to them by the Clean Water Act; and

WHEREAS, rules cannot expand an agency's jurisdiction beyond that authorized in the Act itself, as appears to be the situation, and

WHEREAS, the U.S. Supreme Court has reprimanded the agencies for over-reaching their authority and Congress has recently documented concern with this effort to re-define the scope of federal power under the Clean Water Act; and

WHEREAS, the rule change proposed by the EPA and the Corps would subject almost all physical areas with a connection to downstream navigable waters, including features such as ditches, natural or man-made ponds and flood plains to the jurisdiction of the Clean Water Act; and

WHEREAS, these changes, if adopted, could cause significant harm to local farmers, stall the development of much-needed new businesses, take control of land used for sustainable food production out of our local providers' hands and negatively impact county-owned and maintained infrastructure such as roadside ditches and county drains; and

WHEREAS, it is impractical for the federal government to regulate every ditch, pond and rain puddle that may have some tenuous connection, miles away, to a body of water currently defined as "navigable;" now therefore

WHEREAS, HCR 31 calls for the EPA and the Corps to withdraw their proposed rule

expanding the definition of "Waters of the United States" under the Clean Water Act

WHEREAS, this board concurs with HCR 31; now

THEREFORE, BE IT RESOLVED that the Alpena County Board of Commissioners wholly supports HCR 31 calling for the U.S. Environmental Protection Agency and the Army Corps of Engineers to withdraw their proposed rule expanding the definition of "Waters of the United States" under the Clean Water Act; and

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded the Governor, State and Federal Representatives, State and Federal Senators and Michigan Association of Counties.

Moved by Commissioner Lawson and supported Commissioner Mullaney to adopt the above resolution as presented. Roll call vote was taken: AYES: Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

RESOLUTION #14-22

Chairman Cameron Habermehl presented Resolution #14-22 Opposing the Development of an Underground Nuclear Waste Facility.

RESOLUTION #14-22 OPPOSING THE DEVELOPMENT OF AN UNDERGROUND NUCLEAR WASTE FACILITY

WHEREAS, a Canadian power company is proposing to development an underground nuclear waste facility near Kincardine, Ontario; and

WHEREAS, the proposed facility would be situated less than 1 mile from the Lake

Huron shoreline; and

WHEREAS, storing low and intermediate level waste so close to Lake Huron, which constitutes 21% of the world's fresh water supply, jeopardizes the fragile ecosystem and is a risk that cannot be afforded; now

THEREFORE, BE IT RESOLVED, that the Alpena County Board of Commissioners hereby opposes the development of an underground nuclear waste facility near Kincardine, Ontario because of the risk of polluting the Great Lakes and upsetting the ecosystem; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to all Michigan Counties, and member of our State and Federal Leadership and the Providence of Ontario.

Moved by Commissioner VanWormer and supported Commissioner Lawson to adopt the above resolution as presented. Roll call vote was taken: AYES: Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

LETTER OF SUPPORT FOR ECONOMIC DEVELOPMENT

Chairman Cameron Habermehl put the letter of support for economic development on hold.

REAPPOINTMENT OF BASE SECURITY ADHOC

Chairman Habermehl reappointed the Base Security Adhoc Committee as follows: Commissioner VanWormer as Chairman, and Commissioners Mullaney, and Habermehl.

Moved by Commissioner McKenzie and supported by Commissioner Adrian to concur with the Chairman's appointment. Motion carried.

COMMITTEE APPOINTMENT TO NORTHERN MICHIGAN REGIONAL ENTITY

Chairman Cameron Habermehl appointed Commissioner Lawson to the Northern Michigan Regional Entity board.

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to concur with the Chairman's appointment. Motion carried.

AGREEMENT FOR SUBSTANCE USE DISORDER SERVICES (SUD) COORDINATION BETWEEN NORTHERN MICHIGAN REGIONAL ENTITY AND ALPENA COUNTY

Chairman Cameron Habermehl presented the agreement for Substance Use Disorder Services (SUD) Coordination between Northern Michigan Regional Entity and Alpena County.

ACTION ITEM #6: Recommendation to approve the Agreement for Substance Use Disorder Services (SUD) Coordination between Northern Michigan Regional Entity and Alpena County as presented and authorize the Chairman of the Board to sign it. This has been approved by our attorney.

Moved by Commissioner Lawson and supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken: AYES: Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

COMMISSIONERS REPORT

Commissioner Mullaney informed the Committee that MAC is in support of Proposal 1.

Commissioner Mullaney expressed appreciation for ARMC and ambulance services.

CLOSED SESSION

Moved by Commissioner VanWormer and supported by Commissioner Lawson to go into closed session for the purpose of pending litigation and union issues.

Roll call vote was taken: AYES: Commissioners Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. NAYS: None. Commissioner Kowalski excused. Motion carried.

The meeting was closed at 1:51 p.m. and reopened at 2:25 p.m.

ROLL CALL

Roll was called, the following Commissioners present: Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. Commissioner Kowalski excused.

LEASE ADHOC COMMITTEE

Moved by Commissioner Hall and supported by Commissioner McKenzie to form an ADHOC committee for the purpose of reviewing current leases for clarity and bring back recommendations and concerns to the board. Motion carried.

Chairman Habermehl appointed a Lease Adhoc Committee as follows:
Commissioner VanWormer as Chairman, County Clerk, County Treasurer, Alpena

County Prosecuting Attorney and the Maintenance Superintendent.

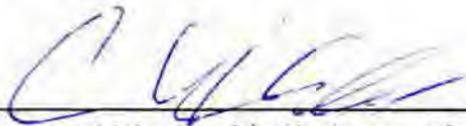
PUBLIC COMMENT

Commissioner Candidate Richard Neuman commented on the EPA proposal.

ADJOURNMENT

Moved by Commissioner Adrian and supported by Commissioner Mullaney to adjourn. Motion carried.

Meeting adjourned at 2:29 p.m.



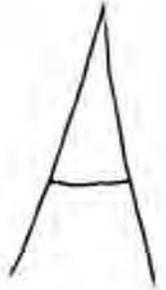
Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

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OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS



August 26, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on August 26, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Pastor Mike Kelley from Ossineke United Methodist Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. Commissioner Hall excused.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to adopt the agenda with the addition of Huron Pines and tabled the

presentation letter to Tammy Clink until next month. Motion carried.

PUBLIC COMMENT

Paul Wolne of Wellington Township discussed the Alpena County Road Commission and consideration for a millage.

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners** Regular Session - July 29, 2014
- B) **Airport Committee -** August 15, 2014
- C) **Base Security Committee Adhoc-** August 18, 2014

ACTION ITEM BS-#1: The Committee recommends that County enter into an agreement with North Central Security to provide armed uniformed security at the Airport for the 9 month airport ramp project and authorize the Chairman of the Board to sign it upon attorney approval. Funds will come out of the Base Security contract.

(not approved on the consent calendar)

- D) **Finance/Building Maintenance and Recreation Committee -**

August 20, 2014

SUBMITTED: APPROVED:

General Fund \$192,571.44 \$192,571.44

Per Diems & taxable mileage \$ 1,423.36 \$ 1,423.36

ACTION ITEM FM-#1: The Committee recommends we approve a letter responding to the letter received from the State of Michigan (dated July 10, 2014) requesting a review of calculations for rent and operating costs for the lease between the State of Michigan for DHS lease #7707 and the County of Alpena and to also put the overpayment of rent into an escrow account until this matter is resolved.

ACTION ITEM FM-#2: The Committee recommends that Prosecuting Attorney Ed Black prepare a letter to the State of Michigan for the MDOT lease #10739 from the County of Alpena regarding rent overpayment and clarification of operating costs and to put overpayment funds into an escrow account until this matter is resolved.

ACTION ITEM FM-#3: The Committee recommends we approve the MGT Child Care Cost Allocation extension/renewal 6-1-14/5-31-15, as presented in the amount of \$4,000 with monies to be transferred from the Child Care appropriation line item #101-969-711-000 into the Child Care Cost Allocation

appropriation line item #101-969-711.001 and to authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM FM-#4: The Committee recommends we approve the Veterans Council office Lease Extension Agreement between Alpena Harborside, LLC and the County of Alpena {four (4) years beginning January 1, 2015 and ending on December 31, 2018} as presented, in the amount of \$725.87 per month, with funds out of line item #267-683-949.000 and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM FM-#5: The Committee recommends we authorize Probate Court to purchase file folders, which meet the Michigan Trial Court Case File Management Standards as set by State Court Administrative Office (SCAO), out of the budgeted line item #101-148-729.000, in the amount of \$1,100.00 for 1,000 file folders.

ACTION ITEM FM-#6: The Committee recommends we adopt Resolution #14-25 to Levy 2014 Alpena County Winter Property Taxes, pursuant to public act 357 of 2004 and notice of

certification of County Winter Tax Levy as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM FM-#7: The Committee recommends we approve the 2014 Tax Rate/Millage Request for the Property Tax Levy as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM FM-#8: The Committee recommends we authorize the Undersheriff to purchase a 2012 E350 Club Wagon from Hudson Motor Sales in the amount of \$19,500.00, out of the vehicle purchase line item #205-302-977.002 and we authorize the Undersheriff to decommission the current 2000 van [and will check on possibly trading it in for the new one].

ACTION ITEM FM-#9: The Committee recommends we approve the Secondary Road Patrol and Traffic Accident Prevention Program Grant (October 1, 2014/September 30, 2015) as presented and authorize the Chairman of the Board to sign all pertaining paperwork upon attorney approval.

ACTION ITEM FM-#10: The Committee recommends we authorize the Jail Administrator to purchase four (4) tasers at a total cost

of \$5,612.99. This includes new holsters and an extended 4-year warranty, software and batteries. Funds to come out of line item #101-301-977.005.

ACTION ITEM FM-#11: The Committee recommends we issue Aviation North \$2,000.00 start-up fee for backup weather observations at the airport with funds out of line item #295-536-808 weather observation.

ACTION ITEM FM-#12: The Committee recommends we renew the U.S. Customs lease for office space at the airport's old SRE building at no cost for a period of 5-years and authorize the Chairman of the Board to sign the lease. (10-1-14/9-30-19) pending attorney review.

ACTION ITEM FM-#13: The Committee recommends we authorize the IT Department to dispose and sell 8 old cell phones on E-Bay according to the E-Bay policy.

ACTION ITEM FM-#14: The Committee recommends we authorize District Court to use its share of the assistance funds and drug charge funds for Adult Drug Court and to purchase equipment for Drug Court accordingly in the total amount of \$6,808.45.

(not approved on the consent calendar)

ACTION ITEM FM-#15: Recommendation to approve the Adult Court State Grant as presented and authorize the Chairman of the Board to sign all pertaining paperwork.

ACTION ITEM FM-#16: The Committee recommends we approve the Emergency Management and Homeland Security Division, MSP Grant/2014 Emergency Management Performance Grant (EMPG) as presented and authorize the Chairman of the Board to sign all pertaining paperwork upon attorney approval.

E) Personnel Committee - August 21, 2014

ACTION ITEM #PM-1: The Committee recommends we grant an exception to the PTO policy for two days off with scheduled medical appointments for an introductory employee at District Court and to clarify the definition of personal illness in the policy.

ACTION ITEM #PM-2: The Committee recommends we reaffirm that we do not change the current MERS resolution which does not allow Defined Contribution loans.

ACTION ITEM #PM-3: The Committee recommends that we appoint the

Remonumentation Peer Review Group members as follows:

Daniel T. Kibbe P. S. No. 37278

Wayne T. Lewis P. S. No. 41922

Thomas L. Fabis P. S. No. 31591

ACTION ITEM #PM-4: The Committee recommends that we implement by November 1, 2014 that all payroll be through direct deposit and in the event that an employee does not have a financial institution account, a debit card will be provided with the exception of the employee's first and last paycheck.

F) Resolution #14-24 of Tribute to Karen Wekwert

Moved by Commissioner Lawson and supported by Commissioner Adrian to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

BASE SECURITY CONTRACT FOR RAMP PROJECT

Chairman Habermehl presented the following item for discussion and clarification of information.

ACTION ITEM BS-#1: The Committee recommends that County enter into an

agreement with North Central Security to provide armed uniformed security at the Airport for the 9-month airport ramp project and authorize the Chairman of the Board to sign it upon attorney approval. Funds will come out of the Base Security contract.

Moved by Commissioner VanWormer supported by Commissioner McKenzie to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

FM-14 DISTRICT COURT-ADULT DRUG COURT

Commissioner VanWormer requested that the following item be tabled for more information.

ACTION ITEM #14: The Committee recommends we authorize District Court to use its share of the assistance funds and drug charge funds for Adult Drug Court and to purchase equipment for Drug Court accordingly in the total amount of \$6,808.45. Moved by Commissioner VanWormer and supported by Commissioner Adrian to table this item until next month until further research can be completed. Motion carried.

Moved by Commissioner VanWormer supported by Commissioner Adrian to table the above action item to be returned to Finance Committee for further study. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

CLERK'S OFFICE RECLASSIFICATIONS RESCINDED

Acting Personnel Chairman Tom Mullaney presented the following poll regarding rescinding of the April 29, 2014 Board Action Clerk's Office reclassifications.

ACTION ITEM: Recommendation that the Board approved reclassification of certain positions in the Clerk's Office on April 29, 2014. These reclassifications were not implemented in accordance with the collective bargaining agreement with Local 211, and the County's actions are the subject of a grievance that was filed on August 8, 2014. The Board reconsiders the actions it took on April 29, 2014 and rescinds the reclassifications and their related wage rates for those new classifications. This action is intended to be retroactive to April 29, 2014, but the Board does not seek reimbursement of the higher wage rates paid to the employees in the disputed new classifications through August 21, 2014.

Moved by Commissioner Mullaney and supported by Commissioner McKenzie to approve the above action item. Motion carried. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

88TH DISTRICT COURT FY 2015 DRUG COURT PROGRAM GRANT

Judge Johnson of 88th District Court presented the Adult Drug Court Grant.

ACTION ITEM: Recommendation to approve the Adult Court State Grant as presented and authorize the Chairman of the Board to sign all pertaining paperwork.

Moved by Commissioner Kowalski and supported by Commissioner Lawson to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

NMUASC UPDATE

Jim Klarich gave an update on NMUASC - Northern Michigan Unmanned Aerial Systems Consortium. He reported that this new organization has been set up to replace the dissolved MIAASC board. NMUASC's efforts are to continue to work with academic partners and the private sector. Jim is the CEO for the new NMUASC and has the authority to sign necessary documents and the County will have a presence on this board.

MERS-ASSETS/DIVISIONS/ACTUARIALS UPDATE

Marne Carlson of MERS-Municipal Employees' Retirement System of Michigan presented an update on assets, divisions and actuarials.

REQUEST TO RESCIND BOARD ACTION #25 Dated FEBRUARY 25, 2014

County Treasurer Kim Ludlow presented a request to rescind Board Action #25 of February 25, 2014 regarding real estate transfer tax that was charged to Fannie Mae and Freddie Mac. A Class Action Lawsuit entitles them to a refund of County Transfer taxes that they were charged.

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to rescind Board Action #25, dated February 25, 2014, which reads as follows: (to not reimburse the Register of Deeds property transfer tax) and to pay the transfer tax.

Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: Commissioner Mullaney. Commissioner Hall excused. Motion carried.

LEASE ADHOC COMMITTEE APPOINTMENT

Chairman Habermehl appointed Executive Manager Tammy Bates to the Lease Adhoc Committee.

Moved by Commissioner Kowalski and supported by Commissioner

VanWormer to concur with the Chairman's appointment. Motion carried.

HURON PINES MOU & LETTER OF ACKNOWLEDGMENT

Chairman Habermehl presented a Memorandum of Understanding between the County of Alpena and Huron Pines for a partnership for erosion control on property owned by the County of Alpena #615 Thunder Bay River Road/Stream Crossing Improvement and #626 North American Hydro Inventory and Restoration and a letter of acknowledgment to Huron Pines for the MDEQ joint permit application for projects located on property owned by the County of Alpena in Maple Ridge Township.

ACTION ITEM #: Recommendation to approve the Memorandum of Understanding between the County of Alpena and Huron Pines for a partnership for erosion control on property owned by the County of Alpena #615 Thunder Bay River Road/Stream Crossing Improvement and #626 North American Hydro Inventory and Restoration and a letter of acknowledgment to Huron Pines for the MDEQ joint permit application for projects located on property owned by the County of Alpena in Maple Ridge Township, upon approval of the Michigan Air National Guard to use the property as part of the Alpena Combat Readiness Training Center, also located on this property is the

Alpena County Regional Airport.

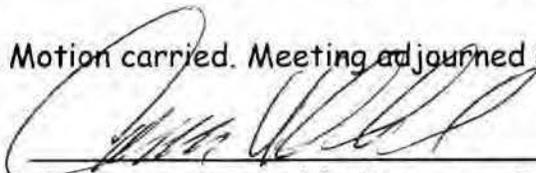
Moved by Commissioner VanWormer and supported by Commissioner Mullaney to approve the above action item if it receives approval from the air base. Motion carried. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

PUBLIC COMMENT

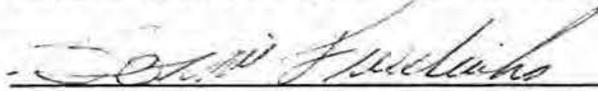
Paul Wolne of Wellington Township commented on Fannie Mae and Freddie Mac and the FIERREA Act of 1989.

ADJOURNMENT

Moved by Commissioner Mullaney and supported by Commissioner VanWormer to adjourn. Motion carried. Meeting adjourned at 2:20 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

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OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

September 4, 2014

7:00 p.m.

The Alpena County Board of Commissioners met in joint session with the City of Alpena and all townships at the Long Rapids Township Hall on September 4, 2014. The meeting was called to order at 7:00 p.m.

ROLL CALL

Roll was called, the following Commissioners present: Mullaney, Van Wormer McKenzie, Lawson and Habermehl. Commissioners Adrian; Kowalski and Hall were excused.

PUBLIC COMMENT

Joe Lukasiewicz, 36th State Senator-Democratic candidate introduced himself. Bonnie Friedrichs, Alpena County Clerk informed the Townships regarding the Election Public Accuracy Testing and the requirements. She also invited everyone to the 200th Anniversary Celebration on September 12, 2014.

GOVERNMENTAL ENTITY REPORTS

Howard Lumsden- Long Rapids Supervisor reported all seems to be at an even keel; the paramedic program is going good.

Lynda VanDusen-Sanborn Township Clerk reported that the Plumbing/Mechanical Inspector Bill Neddermeyer is retiring the end of the month and questioned if anyone has -has anyone checked into a replacement.

Bill Domke-Wilson Township Supervisor reported they are working with a DNR grant

for upgrade on their pavilion , fishing platform, outdoor rest rooms, a walkway over the dam.

Tammy Bates-Green Township Trustee reported that Green Township has purchased 3 acres of land by their township hall, working on installing playground equipment and a pavilion.

Norman Poli-Alpena Township Trustee reported the township is continuing to support the southside corridor project.

Matt Waligora-City of Alpena Mayor informed the group the City has purchased a new beach cleaner, doing a study of beach water; purchased jaws of life; working with Target-Alpena; evening Farmer's Market next to the Owl Café; 3rd Street –back to two way traffic; and working the Alpena Township on the water and sewer system and rates.

Cam Habermehl reported for the County –budget time is coming up; dollar savings at the Landfill; airport project-there is some interest.

Lyle VanWormer reported that the Plaza Pool is down for annual maintenance.

Tom Mullaney reported the County is looking to hire a new airport manager as Billi McRoberts will be retiring at the end of the year.

PRIORITY ISSUE DISCUSSION

The topic of the priority issue for this meeting is Recycling- Elisa Seltzer from Emmet County presented a power point presentation on Emmet County's plan.

RECESS

The meeting was recessed and called back to order at 8:15 p.m.

PROGRAM TOPIC

Bill Chynoweth from REF. on Gasification gave an overview of the project and what the County can expect in the coming year or so.

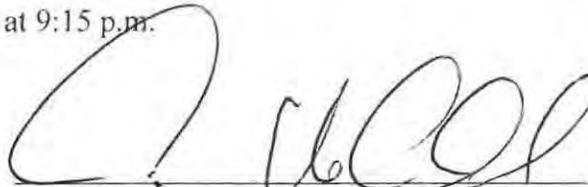
NEXT MEETING

Maple Ridge Township will host the next Intergovernmental Council meeting on Jan. 8, 2015. The topic is be on fracking with a speaker possibly from the DEQ. Howard Lumsden and Tim Kuehnlein to coordinate.

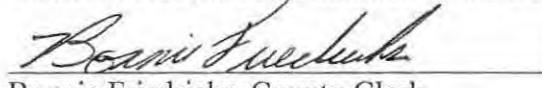
ADJOURNMENT

Moved by Commissioner Lawson and supported by Commissioner Mullaney to adjourn.

Motion carried. Meeting adjourned at 9:15 p.m.



Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

September 30, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on September 30, 2014 at 1:00 p.m.

The meeting was called to order by Vice-Chairman VanWormer who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Kip Burke, Gideon's Ministry International & VP of Alpena Area Ministerial Assoc.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. Commissioners Habermehl and Lawson excused.

AGENDA

Moved by Commissioner Hall and supported by Commissioner McKenzie

to adopt the agenda with the addition of Airport property. Motion carried.

PUBLIC COMMENT

None.

RESOLUTION OF TRIBUTE

Judge Theodore Johnson presented a Resolution of Tribute #14-24 to Karen Wekwert.

CONSENT CALENDAR

- A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners Regular Session - August 26, 2014

Intergovernmental Council - September 4, 2014

- B) **IT Committee** - September 3, 2014

ACTION ITEM #IT-1: The Committee recommends that we bid out the camera work for Alpena County.

ACTION ITEM #IT-2: The Committee recommends we approve the Third Party Connection Agreement with a Remote Access Policy, Acceptable Encryption Policy, Virtual Private Network Policy and Wireless Communications Policy upon attorney review and recommendations.

ACTION ITEM #IT-3: The Committee recommends we use the two wired

computers in the Courthouse lobby as public access computers.

- C) **Airport Committee** - September 5, 2014
- D) **Insurance Committee** - September 8, 2014
- E) **Personnel Committee** - September 9, 2014

ACTION ITEM #PM-1: The Committee recommends we approve the request from District Court to hire a temporary employee to start on October 1, 2014 for 10 hours per week for 11 weeks at the rate of \$12.00 per hour (total of 110 hours with cost of \$1,320.00) with monies to be taken out the District Court budget and that this will complete the file destruction project.

ACTION ITEM #PM-2: The Committee recommends we amend the Computer and Internet Policy as follows:

Any network-related request about an employee's network activity should be sent to the Commissioners' office in a formal email or letter. Once received, they would be added to the Personnel Committee agenda and discussed. If an emergency response is needed, the

Personnel Committee must be advised on the situation.

Network-related issues are anything that has to do with the internal and external network. Issues such as emails, internet and accessing of network files.

ACTION ITEM #PM-3: The Committee recommends that an Adhoc Committee be set up to review fiduciary responsibilities.

F) Finance/Building Maintenance and Recreation Committee -

September 17, 2014

	SUBMITTED:	APPROVED:
General Fund	\$130,571.93	\$130,571.93
Per Diems & taxable mileage	\$ 1,938.09	\$ 1,938.09

ACTION ITEM #FM-1: The Committee recommends we authorize Ed Black, Prosecuting Attorney, to negotiate the DHS-Department of Human Services contract for legal work and to potentially not accept the contract if negotiations are not successful.

(Not approved on the consent calendar)

ACTION ITEM #FM-2: The Committee recommends we approve grant agreement (Contract #: 20150244-00) between MI Department of

Community Health and Alpena County Prosecutors Office for Victim Rights Prosecutor-2015 Part 1 for the term of (10-1-14/9-30-15). The Grant Review Committee approved, as well as, Alpena County Prosecuting Attorney Ed Black who also signs and submits electronically.

ACTION ITEM #FM-3: The Committee recommends we give permission to District Court to use its share of the assistance funds and drug charge funds for Adult Drug Court and to purchase equipment for Drug Court accordingly in the total amount of \$6,808.45 and that the checks from the Drunk Driving Caseflow Assistance fund and Drug Case Management Fund be processed through the County Treasurer's office.

ACTION ITEM #FM-4: The Committee recommends we approve the SkyWest two-year Lease Renewal (8-28-14/8-27-16) for terminal space, the only change is the addition of clause 20, c. on page 13 (in the event the Essential Air Service program is eliminated) and to authorize the Chairman of the Board to sign upon attorney approval.

ACTION ITEM #FM-5: The Committee recommends we approve the Inmate Commissary Contract for vendor services with Stellar Services, LLC for the term of three years (11-1-14/11-30-17), as presented and authorize the Chairman of the Board to sign it upon Attorney approval and insurance coverage approval.

ACTION ITEM #FM-6: The Committee recommends we authorize the Sheriff's Office to accept sealed bids for the purchase of a reconditioned patrol vehicle with funds out of line item #205-302-077.002-vehicle purchase line item (balance is \$24,477.00). We also recommend that the Sheriff's Office be allowed to sell and decommission the current patrol unit #42 (2005 Ford Interceptor) at the same time and set a minimum sealed bid of current blue book value.

ACTION ITEM #FM-7: The Committee recommends we authorize the Sheriff to accept the bid from Unitex Direct for the purchase of 2014 Uniforms in the amount of \$1,539.75 per unit, up to a total amount budgeted of \$21,000.00 with funds out of

line item #101-301-746.

ACTION ITEM #FM-8: The Committee recommends we authorize the IT Director to purchase two new servers for 911 from Chowen & Associates in the amount of \$12,662.53 and also purchase two software packages from CDWG in the amount of \$3,295.97 out of line item #211-325-970.000. **Total amount \$15,958.50.**

ACTION ITEM #FM-9: The Committee recommends we transfer a total of \$16,980.00 from the contingency fund line item #101-941-998 into the following line item #'s, as presented for IT Technician wages.

Wages	101-958-704	\$13,348.00
In lieu	101-958-725.004	\$ 1,200.00
Life	101-958-725.008	\$ 25.00
STD	101-958-725.005	\$ 250.00
Retirement	101-958-725.014	\$ 1,013.00
Social Sec.	101-958-725.001	\$ 1,144.00

ACTION ITEM #FM-10: The Committee recommends we authorize the IT Director purchase a refurbished CISCO switch from IT

Outlet in the amount of \$999.00, out of line item #402-234-980.251, for MSUE-Michigan State University Extension.

ACTION ITEM #FM-11: The Committee recommends we approve the purchase of a new laptop for the Alpena County Planning Commission in the amount of \$899.56 with monies to be moved from line item #101-400-801 to line item #101-969-718.

ACTION ITEM #FM-12: The Committee recommends we approve Chief Financial Officer Letter and all pertaining documents upon Attorney approval and authorize the Chairman of the Board to sign.

Moved by Commissioner Adrian and supported by Commissioner Hall to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. NAYS: None. Commissioners Habermehl and Lawson excused. Motion carried.

DHS-DEPARTMENT OF HUMAN SERVICES CONTRACT

Commissioner Kowalski presented the following item for discussion and clarification of information by Prosecuting Attorney Ed Black. Ed pointed out the

pros and cons of the contract and recommended that the County step away from the contract at this time.

ACTION ITEM: The Committee recommends we do not renew the contract with DHS-Department of Human Services/State of Michigan for legal services from the Alpena County Prosecuting Attorney's office at this time.

Moved by Commissioner Hall supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. NAYS: None. Commissioners Habermehl and Lawson excused. Motion carried.

POLL: NORTHERN MICHIGAN REGIONAL ENTITY

Finance Chairman Lyle VanWormer presented the poll regarding disbursement of FY 2013 Liquor Tax.

ACTION ITEM : Recommendation to approve Northern Michigan Substance Abuse Services, Inc. to disburse the FY 2013 Liquor Tax Fund Balance directly to Northern Michigan Regional Entity, the new regional entity responsible for the management of substance use disorder services and to provide a copy of the check to the Treasurer.

Moved by Commissioner Adrian supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. NAYS: None. Commissioners Habermehl and Lawson excused. Motion carried.

CITY OF ALPENA-REHABILITATION DISTRICT

Greg Sundin, City of Alpena Manager requested support from the County for the Establishment of the Amerilodge Group Commercial Rehabilitation District at 225 River Street.

ACTION ITEM : Recommendation to support the City of Alpena in approving the establishment of a commercial rehabilitation district for the Amerilodge group at 225 River Street in Accordance with the provision of Act 210 of the Public Acts of the State of Michigan of 2005, as amended.

Moved by Commissioner Mullaney supported by Commissioner Kowalski to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. NAYS: None. Commissioners Habermehl and Lawson excused. Motion carried.

AIRPORT LAND RELEASE

Billi McRoberts, Alpena County Regional Airport Manager presented the Airport Land Release.

ACTION ITEM: Recommendation to approve the Airport Land Release and to incorporate the conditions/restrictions in all leases of said property.

Moved by Commissioner Mullaney supported by Commissioner Kowalski to approve the above action item. Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. **NAYS:** None. Commissioners Habermehl and Lawson excused. Motion carried

CHILD CARE BUDGET SUMMARY

Stacey Riopelle, Family Division presented the Child Care Budget Summary 10-1-14/9-30-15.

ACTION ITEM: Recommendation to approve the Child Care Budget Summary as presented.

Moved by Commissioner Kowalski supported by Commissioner Hall to approve the above action item. Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, VanWormer, McKenzie and Hall. **NAYS:** Commissioner Mullaney. Commissioners Habermehl and Lawson excused. Motion carried.

911 SERVICE PLAN AMENDMENT

Mark Gurisko, Alpena County Central Dispatch 911 Director/Emergency

Services Coordinator presented the following items. (Attachment #4)

- 1) Resolution #14-26 to adopt the new Alpena County 911 Service Plan as amended
- 2) Memorandum of Agreement between CRTC and Alpena County
- 3) Alpena County Emergency Telephone Service District Final Plan

ACTION ITEM: Recommendation to adopt Resolution #14-26 as the new Alpena County 911 Service plan as amended and approve the Memorandum of Agreement between the CRTC and Alpena County and the Alpena County Telephone Service District Final Plan, this is a recommendation of the 911 Executive Committee and upon attorney approval with authorization for the Chairman of the Board to sign all pertaining documents.

Moved by Commissioner Hall and supported by Commissioner McKenzie to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. NAYS: None. Commissioners Habermehl and Lawson excused. Motion carried.

RESOLUTION # 14-28

Vice-Chairman Lyle VanWormer presented Resolution #14-28 for

Weatherization Assistance Program funding.

WEATHERIZATION ASSISTANCE PROGRAM FUNDING

WHEREAS, The mission of NEMCSA is to provide quality planning, programs, and services to individuals, families, and communities through the best use of human and financial resources; and

WHEREAS, the mission of the Weatherization Assistance Program is to reduce energy costs for low income families, particularly for the elderly, people with disabilities, and children, by improving the energy efficiency of their homes while ensuring their health and safety; and

WHEREAS, studies show that lower income households spend significantly more of their total income on their energy bills than other households-nearly 14 percent compared to just over three percent for other households; and

WHEREAS, according to national studies, households that receive weatherization services can expect heating costs to be reduced 20% to 25%, resulting in an estimated \$300 savings per household each year, and the money saved from weatherization is available for other household needs; and

WHEREAS, NEMCSA's 2014-2015 year Department of Energy Weatherization Assistance Program funding has been reduced by nearly 14% from the prior year, reducing the number of units to be weatherized to 34, and while

LIHEAP funding weatherized an additional 46 units, there is no assurance of LIHEAP funding for the current year Weatherization Assistance Program; and

WHEREAS, the waiting list for NEMCSA's Weatherization Assistance Program has risen to 667 households, with a minimum three year period before an application approval.

SO BE IT RESOLVED that the Northeast Michigan Community Service Agency Board supports the need for additional Weatherization Assistance Program funds and encourages legislators to support allocating a portion of LIHEAP funds to the Weatherization Assistance Program.

SO BE IT RESOLVED that this resolution be communicated to the leadership of the Michigan State Senate, the House of Representatives, the county commissioners and the Honorable Governor.

Moved by Commissioner McKenzie supported by Commissioner Adrian to adopt the above resolution as presented. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. NAYS: None. Commissioners Habermehl and Lawson excused. Motion carried.

SENIOR CITIZENS INFORMATION

Lyle VanWormer, Vice-Chairman of the Board presented information on the Senior Citizens Center.

FIDUCIARY ADHOC COMMITTEE

Vice Chairman, Lyle VanWormer, appointed the Fiduciary Adhoc Committee members as follows: Deputy Clerk Carla Kowalski, Clerk Bonnie Friedrichs, Treasurer Kim Ludlow, Commissioner Lawson and Sue Szymanski, 26th Circuit Court Administrator.

Moved by Commissioner Kowalski and supported by McKenzie Commissioner to concur with the Vice-Chairman's appointment. Motion carried.

CRTC OPEN MESS FACILITY

Vice-Chairman VanWormer presented a letter of acknowledgment for CRTC Open Mess Facility.

ACTION ITEM : Recommendation to approve the Chairman of the Board signing a letter of acknowledgment for the CRTC to operate an Open Mess facility. This is renewed every five years.

Moved by Commissioner Mullaney supported by Commissioner Kowalski to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. NAYS: None. Commissioners Habermehl and Lawson excused. Motion carried.

RESOLUTION # 14-27

Vice-Chairman Lyle VanWormer presented Resolution #14-27 to support the Alpena River Center Project.

ALPENA RIVER CENTER PROJECT

WHEREAS, The Alpena Wildlife Sanctuary Interpretive Center (The River Center) forms a 500 acre Wildlife Sanctuary within the City of Alpena and the County of Alpena. The Interpretive Center will encourage residents and visitors to develop greater awareness, understanding and appreciation of this river ecosystem and its impact on the community; and

WHEREAS, The Sanctuary will serve as an outdoor laboratory supplemented by indoor classrooms and exhibits, including freshwater aquariums and interactive exhibits focusing on the five distinct ecosystems of the Sanctuary.

WHEREAS, This will provide opportunities for research on water quality and natural habitats and their impact on the Great Lakes. This facility will produce positive environmental, educational and economic development impacts for the greater Alpena community; and,

WHEREAS, The Interpretive Center will be approximately 10,000 square feet LEED certified building providing exhibit, classroom and presentation

space for a variety of educational activities focused on the Thunder Bay River watershed; and,

WHEREAS, The Center will be the focal point of cooperative educational, outreach and research efforts with the local Museum, Library, NOAA, U.S. Fish and Wildlife Service, local school districts, and Alpena Community College.

NOW THEREFORE BE IT RESOLVED, that the Alpena County Board of Commissioners supports the efforts of all those involved in this important project for their vision to make Alpena a more wonderful place to live and visit.

Moved by Commissioner Mullaney supported by Commissioner Hall to approve the above resolution as presented. Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. **NAYS:** None. Commissioners Habermehl and Lawson excused. Motion carried.

AIRPORT PROPERTY

Vice-Chairman Lyle VanWormer informed the Committee that there is a potential buyer interested in two parcels of land on the front section of the airport. He is researching the value of the land to come up with an asking price.

Moved by Commissioner Mullaney and supported by Commissioner Kowalski that Commissioner VanWormer continue to work on a price to sell the airport

property and that a poll be taken when this information has been obtained. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Hall. NAYS: None. Commissioners Habermehl and Lawson excused. Motion carried.

PUBLIC COMMENT

Paul Wolne commented on the tax abatement of the river front property.

Joe Lukasiewicz, Democrat Candidate for State Senate passed out campaigning material on Lake Huron State University.

Jerry Broad commended the board for opening the meeting with prayer.

ADJOURNMENT

Moved by Commissioner Adrian and supported by Commissioner McKenzie to adjourn. Motion carried.

Meeting adjourned at 2:14 p.m.

Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

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OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
October 28, 2014
1:00 p.m.

A

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on October 28, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

Everyone sang Happy Birthday to County Clerk Bonnie Friedrichs.

PRAYER

Prayer was offered by Retired Senior Pastor Jack Williams of Beaver Lake Community Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. Commissioner Hall excused.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to adopt the agenda with the addition of IT Director Eric Vanderveer, presenting the Merit Agreement for the new phone system. Motion carried.

PUBLIC COMMENT

Marie Twite, representing the Township Supervisors, commented on the Alpena County Road Commission appointment and asked that the board table or reconsider the recommendation for appointment.

Paul Wolne, Wellington Township, commented on the oath of office for commissioners and past practices in the Equalization Department.

Judge Theodore Johnson, 88th District Court, requested that the board table the District Court Dual County Employees item until the next board meeting so it can be discussed further.

CONSENT CALENDAR

A) Approval of the **Official Proceedings** of the Alpena County Board of Commissioners Regular Session - September 30, 2014

B) **Airport Committee** - October 1, 2014

Airport Committee - October 3, 2014

ACTION ITEM #AP-1: The Committee recommends that the one-year lease extension for Bay Leasing & Renting, d.b.a. Avis Rent-A-Car, be approved.

Airport Committee - October 7, 2014

Airport Committee - October 17, 2014

C) **Personnel Committee** -October 3, 2014

Personnel Committee - October 6, 2014

ACTION ITEM #PM-1: The Committee recommends that we concur with Alpena Regional Medical Center that James Florip be reappointed to the Alpena Regional Medical Center Board of Trustees for a six year term effective 1/1/15 through 12/31/2020.

ACTION ITEM #PM-2: The Committee recommends that we concur with Alpena Regional Medical Center that David Meinhardt be reappointed to the Alpena Regional Medical Center Board of Trustees for a six year term effective 1/1/15 through 12/31/2020.

ACTION ITEM #PM-3: The Committee recommends that George Stevens become a regular part-time employee retroactive to 1/1/14.

ACTION ITEM #PM-4: The Committee recommends that the following wage scale be set for the Assistant Veterans Director:

	Probation	Base	Step 1	Step 2	Step 3	Step 4	Step 5	
Asst. Veterans Counselor	\$ 11.00	\$ 11.37	\$ 11.72	\$12.07	\$12.42	\$ 12.77	\$ 13.12	20

Effective 1/1/14 at the Base rate, effective 6/30/14 at Step 1, effective 1/1/15 at Step 2, and every year after to be considered for the next step increase. Yearly increases if given are added to the step scale.

Personnel Committee -October 8, 2014

- ACTION ITEM #PM-1:** The Committee recommends we reappoint Marcia Aten to the Alpena County Library Board for a five year term to start 1/1/15 and end 12/31/19.
- ACTION ITEM #PM-2:** The Committee recommends we reappoint Darlene Wilmot and Bret Finzel to the Alpena County Planning Commission - Tourism and Recreation and Public Health and Human Services respectively for three year terms to start 1/1/15 and end 12/31/17.
- ACTION ITEM #PM-3:** The Committee recommends we appoint Barbara Varnum Schwartzfisher to the Alpena County Planning Commission - Transportation, Public Works and Safety for a three year term to start 1/1/15 and end 12/31/17.
- ACTION ITEM #PM-4:** The Committee recommends that Pat Przeslawski be reappointed to the Northeast Michigan Community Mental Health board for a three year term to begin 4/1/15 through 3/31/18.
- ACTION ITEM #PM-5:** The Committee recommends that Edna Sorensen be appointed to the Department of Human Services Board for a three year term to be effective 1/1/15 through 12/31/17.
- ACTION ITEM #PM-6:** The Committee recommends that Tom Heise be appointed to the Alpena County Road Commission Board for a six year term to start 1/1/15 and end 12/31/20.
(not approved on the consent calendar)
- ACTION ITEM #PM-7:** The Committee recommends that Zach Boyle be appointed to the Alpena County Planning Commission - Environment and Natural Resources for a three year term to begin 1/1/15 and end 12/31/17.

ACTION ITEM #CDPPC-1: The Committee recommends we approve the new policies, which include A-1 through A-3 and revised policies B-1 through B-9 with noted amendments.

- A. **New Policies: (Attachment #A1 - A3)**
 - 1. II-20 - Jail Radio
 - 2. II-21 - Security Cameras
 - 3. IV-16 - ARMC Service change Directives

- B. **Revised Policies: (Attachment #B1 - B9)**
 - 1. I-4 - Radio Use - Information for Broadcast
 - 2. I-10 - Weather Watches and Warning Sirens
 - 3. I-26 - Public Health Emergency Procedures
 - 4. II-12 - Law Enforcement Information Network (LEIN)
 - 5. III-5 - Alpena County Fire Departments Page Out
 - 6. III-11 - Marine Emergencies
 - 7. IV-06 - Dispatch of Ambulances
 - 8. IV-13 - ALS Standby Policy
 - 9. IV-14 - MEDRUN/CHEMPAC policy

E) **Finance/Building Maintenance and Recreation Committee** - October 15, 2014

	SUBMITTED:	APPROVED:
General Fund	\$100,197.97	\$100,197.97
Per Diems & taxable mileage	\$ 3,605.01	\$ 3,605.01

ACTION ITEM #FM-1: The Committee recommends we approve the purchase a replacement laptop for 911/Emergency services in the amount of \$1,653.52 to be paid in equal amounts of \$826.76 from account # 402-234-980.013 (transferred from # 101-426-977.001 into # 402-234-980.013) and line item # 211-325-970.000 (E-911 Improvements).

ACTION ITEM #FM-2: The Committee recommends we adopt Resolution #14-29 approving the 2014 Apportionment report pursuant to Michigan Compiled Law 211.37 as presented and authorize the Chairman of the Board to sign.

ACTION ITEM #FM-3: The Committee recommends we dispose of the Airport's Turbo Way handicap ramp that was purchased with State funds back in 1999.

ACTION ITEM #FM-4: The Committee recommends we establish a new step rate increase over the next three years for Swim Meet Pool Rental effective immediately for the 2014-2015 swim season Steps rates reflect: (\$80.00 for 2014/2015, \$100.00 for 2015/2016 and \$120.00 for 2016/2017 as presented.

ACTION ITEM #FM-5: The Committee recommends we approve the purchase of a scanner with a three year warranty from 1st Run Computer Services, in the amount of \$6,737.00 for the Register of Deeds office, to be paid for out of line item #256-236-977 (Automation fund technology equipment).

ACTION ITEM #FM-6: The Committee recommends that we approve the purchase of a laptop for the IT Technician in the amount of \$644.97 and 4GB RAM memory in the amount of \$38.99. Total amount \$683.96, with funds out of line item #101-958-727 into line item #402-234-980.017, as presented.

ACTION ITEM #FM-7: The Committee recommends we dispose of cell phones from the prosecutor's office, per the disposal policy.

ACTION ITEM #FM-8: The Committee recommends we approve the Third Quarter Budget Adjustments as presented.

F) Budget Meeting - October 20, 2014

ACTION ITEM #BM-1: The Committee recommends that we do not opt out of Public Act 152 for Healthcare and that we proceed with a 20% contribution plan from employees.

ACTION ITEM #BM-2: The Committee recommends that the Dual County employees: Chief Probation Officer, Court Recorder, and Court Administrator (if this position is no longer a dual county position) work five days a week in Alpena County and that they be returned to Alpena County pay rates in the wage scale.
(not approved on the consent calendar)

Budget Meeting - October 23, 2014

Budget Meeting - October 27, 2014

Moved by Commissioner Kowalski and supported by Commissioner Lawson to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call

vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

BM-2 DUAL COUNTY EMPLOYEES DISTRICT COURT

Commissioner McKenzie requested that the following item be tabled for more information.

ACTION ITEM #BM-2: The Committee recommends that the Dual County employees: Chief Probation Officer, Court Recorder, and Court Administrator (if this position is no longer a dual county position) work five days a week in Alpena County and that they be returned to Alpena County pay rates in the wage scale.

Moved by Commissioner McKenzie and supported by Commissioner Lawson to table this item until next month until further research can be completed. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie and Lawson. NAYS: Commissioner Habermehl. Commissioner Hall excused. Motion carried.

PM-6 ALPENA COUNTY ROAD COMMISSION APPOINTMENT

Moved by Commissioner Lawson and supported by Commissioner Adrian to reappoint Neil MacArthur to the Alpena County Road Commission Board. Roll call vote was taken: AYES: Commissioners Lawson, Adrian, and Habermehl. NAYS: Commissioners Mullaney, Vanwormer, McKenzie and Kowalski. Commissioner Hall excused. **Motion failed.**

Moved by Commissioner Mullaney and supported by Commissioner McKenzie to appoint Tom Heise to the Alpena County Road Commission Board for a six year term (1-1-15/12-31-2020). Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

ABSTAIN FROM VOTE

Commissioner McKenzie requested that he be allowed to abstain from the vote on an appointment to the Alpena County Parks and Recreation Committee due to his wife being considered for the appointment. Moved by Commissioner Kowalski and supported Commissioner VanWormer to allow Commissioner McKenzie to abstain from the vote below. Motion carried.

ALPENA COUNTY PARKS AND RECREATION COMMITTEE APPOINTMENTS

Moved by Commissioner Mullaney and supported Commissioner Adrian to appoint Bonnie McKenzie and Matt GepFord to the Alpena County Parks and Recreation Commission

for a three year term (1-1-15/12-31-17). Roll call vote was taken:

AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, Lawson, and Habermehl.

NAYS: None. ABSTAINING: Commissioner McKenzie, Commissioner Hall excused. Motion carried.

POLL: HIRE AIRPORT MANAGER

Airport Chairman Tom Mullaney presented the following poll.

ACTION ITEM: Recommendation to hire Steve Smigelski as the Airport Manager to start November 3, 2014 at the probation rate pending a background investigation.

Moved by Commissioner Mullaney and supported by Commissioner Adrian to approve the above board action. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

BUDGET COMMITTEE

Chairman Habermehl presented the following action items from the Budget Committee meeting held on October 27, 2014.

EQUALIZATION DEPARTMENT OVERTIME

ACTION ITEM #1: The Committee recommends we transfer money from the Equalization Director's line item into an overtime line item as needed for the remainder of the year.

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to recommend the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

EQUALIZATION DEPARTMENT CARRY OVER OF PTO

ACTION ITEM #2: The Committee recommends that the Equalization Department employees be allowed to carry over PTO time for 2014 that exceeds 154 hours if necessary.

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to approve the above action item. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

EQUALIZATION DEPARTMENT PAY INCREASE

ACTION ITEM #3: The Committee recommends that Ted Somers receive the \$1.00 per hour above his current rate during the absence of the department head and that an exception be made to the policy to be effective immediately, October 27, 2014 and that Jeanne Graichen receive the next pay rate (deputy/legal secretary pay rate) \$.37 during the absence of the department head to be effective immediately also.

Moved by Commissioner VanWormer and supported by Commissioner McKenzie to table the above action item as it concerns a union contract. Motion carried

MICHIGAN STATE UNIVERSITY EXTENSION

Kelley Hiemstra, MSU Extension District Coordinator, Helen-Ann Cordes, 4-H Program Coordinator, Sienna Suszek, 4-H Supervisor, Scott Matteson, MSU Extension Educator of Financial Literacy presented the MSU Extension Annual report.

2014 FAIRBOARD REPORT

Brad Avery, Alpena County Fairboard representative presented the 2014 Fairboard report and he reported that the 2014 County Fair was successful, their budget is now in the black and has start up funds for next year's fair.

IT DEPARTMENT-MERIT PHONE AGREEMENT

Eric Vanderveer, IT Director presented a Merit Phone Agreement.

Moved by Commissioner VanWormer and supported by Commissioner Lawson to approve a three year Merit Phone Agreement for the IT Department in the amount of \$520.00 per month, with a one time cost of \$1,000.00. This will allow our phone numbers to be ported over to Merit. Funds will come out of each departments telephone line item. This will authorize the Chairman of the Board to sign it, as it has been approved by our attorney. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Lawson, and Habermehl. NAYS: None. Commissioner Hall excused. Motion carried.

PUBLIC COMMENT

Paul Wolne of Wellington Township commented on the interview process for board appointments and on legislative proposals.

Alpena Township Supervisor Marie Twite commented on the Road Commission

appointment in Alpena Township.

ADJOURNMENT

Moved by Commissioner McKenzie and supported by Commissioner Mullaney to adjourn. Motion carried.

Meeting adjourned at 2:05 p.m.

Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

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OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

November 25, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on November 25, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Retired Senior Pastor Jack Williams of Beaver Lake Community Church.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner Kowalski and supported by Commissioner VanWormer to adopt the agenda, with the following additions: Commissioner Lawson Resolution #14-31, Commissioner VanWormer quotes to purchase a trailer for the Sheriff's Department. Motion carried.

AWARD TO DERIK JARVI FROM MI STATE POLICE

Michigan State Police Commander Lt. Mike Hahn presented a distinguished citizen award to Mr. Derik Jarvi of Ossineke.

PUBLIC COMMENT

Paul Wolne of Wellington Township, commented on the roads in Wellington Township that are in need of repair.

Phil Kieliszewski, District Court employee, commented on work hours and salary for District Court employees.

Judge Theodore Johnson also commented on District Court employees pay.

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session - October 28, 2014

- B) Budget Committee - October 29, 2014
 October 30, 2014
 November 7, 2014
 November 14, 2014

ACTION ITEM #BC-1: The Committee recommends that the Dual County District Court employees: Chief Probation Officer, Court Recorder, and Court Administrator (if and when this position is no longer a dual county position) work five days a week in Alpena County and that they be returned to rates that were adjusted by 50% of the difference between what they currently receive and what Alpena County rates would be.

ACTION ITEM #BC-2: The Committee recommends that \$154,000 be taken out of the self insurance reserve fund and applied to the MERS unfunded liability.

ACTION ITEM #BC-3: The Committee recommends that Ted Somers receive the \$1.00 per hour above his current rate during the absence of the department head and that an exception be made to the policy to be effective immediately, October 27, 2014 and that Jeanne Graichen receive the next pay rate (deputy/legal secretary pay rate) \$.37 during the absence of the department head to be effective immediately also, October 27, 2014.

ACTION ITEM #BC-4: The Committee recommends that the following step increases be added to the wage scale for the Prosecutor for the following years:

2015	2016	2017	2018
\$1,000	\$1,000	\$1,000	\$ 923

C) **Personnel Committee** - November 4, 2014

ACTION ITEM #PM-1: The Committee recommends that Commissioner Eric Lawson be appointed to the Northeast Michigan Community Mental Health Board for the remaining three months of the term (January 1, 2015 - March 31, 2015) and to continue for a full term from 4/1/15 through 3/31/18.

D) **Airport Committee** - November 7, 2014

E) Finance/Building Maintenance and Recreation Committee -

November 19, 2014

	SUBMITTED:	APPROVED:
General Fund	\$124,085.81	\$124,085.81
Per Diems & taxable mileage	\$ 3,588.29	\$ 3,588.29

ACTION ITEM #FM-1: The Committee recommends we approve the 2015 Older Persons budget recommendation exhibits and agreements and approve the Chairman of the Board to sign them.

ACTION ITEM #FM-2: The Committee recommends we approve the 2015 Youth and Recreation budget recommendation exhibits and agreements for the Chairman of the Board to sign.

ACTION ITEM #FM-3: The Committee recommends we approve the purchase of a 2014 Yamaha Viking Tactical Black SE side by side ATV in the amount of \$13,920.00, out of line item #101-306-977.001. Funds will be reimbursed in 2015 from the State for the ORV grant.

ACTION ITEM #FM-4: The Committee recommends we approve the purchase of protective vests for corrections staff at the Sheriff's department (\$575.00 each) in the total amount of \$6,900.00, out of line item # 101-301-977.005 (Securus Inmate Telephone Reimbursement Expense).

ACTION ITEM #FM-5: The Committee recommends we authorize the Sheriff's Department to purchase two X26P yellow tasers, batteries, holsters and a four year extended warranty, out of the 2014

equipment replacement fund as budgeted in a total amount of \$2,541.11, out of line item #205-302-977.003.

ACTION ITEM #FM-6: The Committee recommends we approve the purchase of a reconditioned full size police Chevy Tahoe for the Sheriff's Department as budgeted in the amount of \$16,500.00 plus shipping cost. Funds to come out of line item #205-302-077.002 (base security contract).

ACTION ITEM #FM-7: The Committee recommends we give permission for the Undersheriff to sell and decommission a 2005 Ford Crown Vic, per disposal of assets policy, with a minimum bid set.

ACTION ITEM #FM-8: The Committee recommends \$6,345.00 be taken out of the Base fund Equity and placed into line item (paid out of) #205-302-801.004 and that invoices be paid out of that line item to North Central Security for providing security during the ramp repairs taking place at the Alpena CRTC.

ACTION ITEM #FM-9: The Committee recommends that we approve the purchase of new software for guardianship management (Public Conservator) provided by AIM/BFA in the amount of \$12,880.00, with funds to be transferred out of the contingency fund, into line item #101-958-728.

ACTION ITEM #FM-10: The Committee recommends we approve the purchase of a new computer for the prosecuting attorney's office from Chowen & Associates in the amount of \$691.33, with funds to be transferred out of line item # 101-229-955, into line item

ACTION ITEM #FM-11: The Committee recommends we enter into an agreement with Shindler Custom for service on the elevator in the Annex building at a cost of \$2,328.00 annually (term 12-1-14/11-30-2019), out of line item #101-265-801, this does not include parts.

(not approved on the consent calendar)

ACTION ITEM #FM-12: The Committee recommends the Alpena County Treasurer's Office start accepting credit cards and be added to the Point & Pay contract. With no additional cost to the contract.

ACTION ITEM #FM-13: The Committee recommends that the County Treasurer create a line item for the unfunded liability #101-200-725.003 for next years payment of \$6,528.00 for Northland Cooperative Library MERS payment.

(not approved on the consent calendar)

ACTION ITEM #FM-14: The Committee recommends that the 2015 Budget be put on display in the Treasurer's office, Clerk's office and the Commissioners' office no later than December 1, 2014 after the County Treasurer makes the necessary adjustments.

F) Resolution #14-32 of Tribute to Commissioner Tom Mullaney

RESOLUTION #14-32 OF TRIBUTE

THOMAS G. MULLANEY

Whereas, Thomas G. Mullaney was elected as a County Commissioner for the terms of January 1,

1999 - December 31, 2002 and again from January 1, 2005 - December 31, 2014 to represent the 3rd District of the County of Alpena and served over 14 years; and,

Whereas, Commissioner Mullaney has actively represented the County of Alpena on the 4-County Health Board, 26th Judicial Circuit Local Court Management Council, Northeast Michigan Consortium, Northern Michigan Counties Association, Community Corrections Advisory Board, Michigan Association of Counties-Judiciary Committee, Northeast Michigan Community Mental Health Board, Montmorency-Oscoda-Alpena Landfill Authority, Recreation Authority, Huron Humane Society, Recycling Authority, Alpena Regional Medical Center liaison, Planning Commission; and,

Whereas, Commissioner Mullaney, through his expertise and experience he fulfilled a goal to serve as the President of the Michigan Association of Counties Board, while representing the County of Alpena; and,

Whereas, Thomas G. Mullaney is driven to do his best to represent the County of Alpena in social circles, as well as various legislative entities locally, in Lansing and Washington D.C.; and,

Whereas, Commissioner Mullaney represented Alpena County on the Intergovernmental Communications, Intergovernmental Planning and Intergovernmental Public Safety Committees; and,

Whereas, Commissioner Tom Mullaney has served the County of Alpena on the Personnel Management Committee, Airport Task Force, Law Enforcement/Public Safety & Health/Roads & Bridges Committee, Finance/ Building-Maintenance and Recreation Committee, Jail/Annex Adhoc Committee; and,

Whereas, Commissioner Mullaney was appointed by the Governor to the Michigan Veterans Memorial Park Commission/Michigan Memorial Park from 2002 through 2005, and was also appointed to the Alpena County Veterans' Affairs board since 2005; and,

Whereas, Of the many causes for which Commissioner Mullaney shall be remembered, the finest may be his dedication to serve the citizens of Alpena County and his work as Chairman of

the Airport Committee, where he was instrumental in the efforts of working on the Airport Drone Project with Explorer Solutions; and,

Therefore be it resolved, the Alpena County Board of Commissioners would like to express our gratitude and appreciation for Commissioner Thomas Mullaney's "dedication and service," and,

Be it Further Resolved, that the Alpena County Board of Commissioners encourages all throughout our County to take the opportunity to express their thanks to Thomas G. Mullaney for his dedicated service.

G) **Resolution #14-34 of Tribute to Commissioner Scot McKenzie**

RESOLUTION #14-34 OF TRIBUTE

SCOT McKENZIE

Whereas, Scot McKenzie was elected as a County Commissioner on January 1, 2013 and was duly elected Commissioner of the 5th District of the County of Alpena and served over 2 years from 2013 through 2014; and,

Whereas, Commissioner McKenzie has actively represented the County of Alpena on the NEMCSA-Northeast Michigan Community Service Agency, Jail Adhoc Committee and Budget Committee, alternate on Central Dispatch Policy & Procedures; and,

Whereas, Commissioner McKenzie, through his expertise and experience he fulfilled a goal to serve as the Chairman of the Alpena County Court Committee which was responsible for the coordination of court facilities, and financial obligation of all county court operations, to include, District Court, Probate Court, Drug Courts and Circuit Court/Family Division and the Child Care Budget; and,

Whereas, Scot McKenzie is driven to do his best to represent the County of Alpena as the liaison for transition of operations from Alpena County Animal Control to the Huron Humane Society enforcing the animal control ordinance and services; and,

Whereas, Commissioner McKenzie was active in the transition to the new management at Northern Lights Arena and was a liaison to that entity; and,

Whereas, Commissioner Scot McKenzie has served the County of Alpena on the Personnel Management Committee which is responsible for all employee related personnel matters, to include contract negotiations, grievances, discipline, hiring, salary and wage analysis and appointments, Ambulance Committee which is responsible for the ambulance fund, reviews and recommends ambulance fund policy revisions and contracts, reviews and recommends ambulance fund requests, IT Adhoc Committee which is responsible for all information technology for county operations; and,

Whereas, Commissioner McKenzie was a representative on the Older Persons Committee; and,

Whereas, Of the many causes for which Commissioner McKenzie shall be remembered, the finest may be his dedication to serve the citizens of Alpena County and his work as a county commissioner; and,

Therefore be it resolved, the Alpena County Board of Commissioners would like to express our gratitude and appreciation for Commissioner Scot McKenzie's "dedication and service," and,

Be it Further Resolved, that the Alpena County Board of Commissioners encourages all throughout our County to take the opportunity to express their thanks to Scot McKenzie for his dedicated service.

H) **Resolution #14-33 of Tribute to Commissioner Mark Hall**

RESOLUTION #14-33 OF TRIBUTE

MARK HALL

Whereas, Mark Hall was appointed as a County Commissioner on March 27, 2006 and was duly elected Commissioner of the 6th District of the County of Alpena and served over 8 years from 2006 through 2014, and,

Whereas, Commissioner Hall has actively represented the County of Alpena on the LEPC/LPT-Local Emergency Planning Committee, AARC-Alpena Area Recreation Commission, Senior Citizens, Alpena County Parks & Recreation Commission, Planning Commission, Fairboard, Recycling Authority, Public Safety, 26th Judicial Court Committee/Local Court Management, Target, and,

Whereas, Commissioner Hall, through his expertise and experience he fulfilled a goal to serve as the Chairman of the Board in 2007, and

Whereas, Mark Hall is driven to do his best to represent the County of Alpena in all Personnel matters as he served as Chairman for many years, and Personnel Management Committee which is responsible for all employee related personnel matters, to include contract negotiations, grievances, discipline, hiring, salary and wage analysis and appointments,

Whereas, Commissioner Mark Hall has served the County of Alpena as the Chairman of the 911 Executive Committee and the Central Dispatch Policy and Procedures Committee and,

Whereas, Commissioner Hall was active on the Law Enforcement and Public Safety and Health Committee, and the IT Adhoc Committee which is responsible for all information technology for county operations, and Budget, and,

Whereas, Of the many causes for which Commissioner Hall shall be remembered, the finest may be his dedication to serve the citizens of Alpena County and,

Therefore be it resolved, the Alpena County Board of Commissioners would like to express our gratitude and appreciation for Commissioner Mark Hall's "dedication and service," and,

Be it Further Resolved, that the Alpena County Board of Commissioners encourages all throughout our County to take the opportunity to express their thanks to Mark Hall for his dedicated service.

I) **Resolution #14-30 of Tribute to Airport Manager Billi McRoberts**

BILLI MCROBERTS
RESOLUTION #14-30 OF TRIBUTE

Whereas, Billi McRoberts began her career with the County of Alpena on June 17, 1992 as a college intern in the Commissioners' Office. On June 23, 1993, Billi was hired as a secretary for the Maintenance Department and the Commissioners office. Billi also worked in the County Clerk's office and at the Airport as a Clerk-Typist/Administrative Assistant; and,

Whereas, Billi McRoberts was appointed as Airport Manager of Alpena County Regional Airport on October 23, 2005 and served in that capacity until the time of her retirement December 31,

2014; and,

Whereas, Billi McRoberts handled the day to day operations at the airport which included working with the military on joint efforts in maintenance and airfield operations. Billi was instrumental in plans for construction of a new terminal building; and,

Whereas, Billi McRoberts promoted the Alpena County Regional Airport by marketing the advantages of flying locally with SkyWest Airlines, and was an integral part of the airport operations and growth. Billi also played a large role in helping to attract SkyWest Airlines to Alpena to replace Delta when they discontinued local air service; and,

Whereas, Billi McRoberts worked with consultants from Explorer Solutions and the State of Michigan in an effort to receive the Federal Aviation Administration Center of Excellence designation for unmanned aircraft systems and continued to work on unmanned aircraft development; and,

Whereas, Billi McRoberts will be greatly missed by all of her co-workers, as well as, many citizens of the Alpena area; and,

Now, Therefore, Let it be resolved, that the County of Alpena, by resolution of the Alpena County Board of Commissioners, would like to express our thanks and appreciation to Billi McRoberts for her loyalty, commitment, and dedication she has put forth over the last 22 years of governmental service to Alpena County; and,

Be it Further Resolved, that the Alpena County Board of Commissioners encourages all throughout the community to take the opportunity to express their thanks to Billi McRoberts for her devoted service to the County of Alpena.

Moved by Commissioner VanWormer and supported by Commissioner Lawson to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

ANNEX BUILDING ELEVATOR

Commissioner VanWormer advised that the following motion (FM#11) needed to be pulled at this time.

ACTION ITEM #FM-11: The Committee recommends we enter into an agreement with Shindler Custom for service on the elevator in the Annex building at a cost of \$2,328.00 annually (term 12-1-14/11-30-

2019), out of line item #101-265-801, this does not include parts.

NORTHLAND COOPERATIVE LIBRARY MERS

Moved by Commissioner Lawson and supported by Commissioner Hall to approve the action item below.

ACTION ITEM #FM-13: The Committee recommends that the County Treasurer create a line item for the unfunded liability #101-200-725.003 for next years payment of \$6,528.00 for Northland Cooperative Library MERS payment.

Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. **NAYS:** None. Motion carried.

POLL: ACCEPT BID FOR MAINTENANCE VEHICLE

Finance Chairman Lyle VanWormer presented the following poll.

ACTION ITEM : Recommendation to accept the bid to purchase a 2012 Ford F250 4 x 4 Pick up for the Maintenance Department in the amount of \$30,000.00 out of line item #205-302-977.002.

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to approve the above board action. Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. **NAYS:** None. Motion carried.

NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH ANNUAL UPDATE

Ed LaFramboise, Director of Northeast Michigan Community Mental Health, presented an Annual Community Mental Health Update.

88TH DISTRICT DRUG COURT SUB-RECIPIENT AGREEMENT

District Court Judge Johnson and Mary Muszynski, 88th District Court Administrator presented a revised Sub-recipient agreement between the 88th District Drug Court and Connie Wilson.

Moved by Commissioner VanWormer and supported by Commissioner

Kowalski to approve the revised sub-recipient agreement between the 88th District Drug Court and Connie Wilson. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

PUBLIC ACT 152 HEALTHCARE RESCIND MOTION

Moved by Commissioner Lawson and supported by Commissioner McKenzie to rescind the following motion "that we do not opt out of Public Act 152 for Healthcare and that we proceed with a 20% contribution plan from employees".

Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

OPT OUT OF PUBLIC ACT 152 & OFFER FOUR HEALTHCARE OPTIONS

Moved by Commissioner Lawson and supported by Commissioner VanWormer to Opt Out of Public Act 152 with written approval of the unions on offering four healthcare options as attached.

Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

SHERIFF'S DEPARTMENT TRAILER QUOTE FOR NEW ATV

Deputy J.P. Ritter presented quotes for a trailer for the ATV. Moved by Commissioner VanWormer supported by Commissioner Kowalski to approve the purchase of an ATV trailer from Alpena Trim in the amount of \$2,200.00 with funds out of line item # 101-306-977.001 (\$880.00 to be reimbursed by the State Grant) and to put the Big Tex trailer out for bid. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

RESOLUTION #14-31 TO RECOMMEND THAT THE DEPARTMENT OF NATURAL RESOURCES RECONSIDER A PROPOSED TIMBER TREATMENT OR "CUT" AT THE CHIPPEWA HILLS PATHWAY, A NON-MOTORIZED PATHWAY LOCATED ON STATE FOREST LANDS IN ALPENA COUNTY

WHEREAS, the Department of Natural Resources Forest Resources Division has marked the Mackinac State Forest that contains the Chippewa Hills Pathway for an extensive timber cut which will impact eighty percent of the existing pathway as well as four miles of unrecognized single track trail; and

WHEREAS, the Chippewa Hills Pathway is one of only two non-motorized pathways on state forest lands in Alpena County and is used by the public for a wide array of non-motorized activities on a year-round basis, such as cross country skiing, snow shoeing, horseback riding, mountain biking, running, hiking, nature observation, bird watching and mushroom picking; and

WHEREAS, the natural, rolling terrain and majestic hardwoods of the Chippewa Hills Pathway have a special appeal to users of all fitness levels and provide a high quality, non-motorized experience; and

WHEREAS, Chippewa Hills Pathway is unique in our area because it is the only non-motorized pathway within a fifty mile radius that has elevation changes; and

WHEREAS, the higher elevation and soil conditions of the Chippewa Hills Pathway make for a trail system that has no standing water and is sustainable; and

WHEREAS, the Department of Natural Resources, citing lack of money and manpower stopped maintenance and cross country ski grooming at the Chippewa Hills Pathway; and

WHEREAS, a group of non-motorized trail enthusiasts formed a non-profit 501c organization known as Thunder Bay Trails Association which, since 1997, has performed the trail maintenance, trail improvements, grooming for cross country skiing and advocated for non-motorized recreation, all with no financial assistance from the DNR; and

WHEREAS, The mission statement of Thunder Bay Trails Association is *to promote and protect non-motorized trail systems in Alpena county and adjoining areas and reflect their significance for the enjoyment, education and adventure of area citizens*; and

WHEREAS, Thunder Bay Trails Association is identified in the Alpena County Recreation Plan as having a volunteer relationship with Alpena County and the Chippewa Hills Pathway is listed in the Plan as one of Alpena County's major hiking and cross country ski areas; and

WHEREAS, It illogical and wasteful for the DNR to destroy the hard work of local user groups who help maintain lands for the public to enjoy;

THEREFORE, BE IT RESOLVED, that the Alpena County Board of Commissioners supports the actions of the Thunder Bay Trails Association to promote and protect the Chippewa Hills Pathway; and

BE IT FURTHER RESOLVED, that the Alpena County Board of Commissioners considers it in the public interest that the Department of Natural Resources reevaluate the proposed timber cut at the Chippewa Hills Pathway and the negative impact it would have on the area as well as seriously consider any compromises or alternate plans which might be suggested by local user groups such as the Thunder Bay Trails Association.

SO BE IT RESOLVED, that this resolution be communicated to the leadership of the Michigan State Senate, the House of Representatives, the Honorable Governor and the Department of Natural Resources.

Moved by Commissioner Lawson and supported by Commissioner Mullaney to approve the above resolution as presented. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

AIRPORT TERMINAL PROJECT CONTACT

Chairman Habermehl appointed Commissioner Adrian as the Airport Terminal Project contact person. Motion by Commissioner VanWormer and supported by Commissioner Hall to concur with the Chairmans appointment. Motion carried.

CLOSED SESSION

Moved by Commissioner Lawson and supported by Commissioner Adrian to go into

closed session to discuss pending litigation, arbitration and negotiations. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

The meeting was closed at 1:43 p.m. and reopened at 2:25 p.m. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

PUBLIC COMMENT

Paul Wolne of Wellington Township commented on the State tax commission.

Alpena County Prosecuting Attorney Ed Black commented on mental health funding and the criminal justice systems.

ADJOURNMENT

Moved by Commissioner Mullaney and supported by Commissioner Hall to adjourn. Motion carried.

Meeting adjourned at 2:35 p.m.

Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

lle/tsb



Alpena County Proposed Benefit Summary effective 1/1/2015



Plan Details	Current BCBS	Current BCN	Option A: BCN	Option B: BCN
	Current Coverage (HRA) Amount You Pay	Current Coverage (HRA) Amount You Pay	Your Medical Coverage Amount You Pay	Your Medical Coverage (HRA) Amount You Pay
Deductible	\$200 Single \$400 Family	\$200 Single \$400 Family	\$2,000 Single \$4,000 Family	\$400 Single \$800 Family
Coinsurance %	10%	0%	30%	30%
Coinsurance Maximum	\$500 Single \$1,000 Family	\$0	\$1,000/\$2,000	\$1,000/\$2,000
Office Visit/Specialist	\$20	\$20/\$40 Specialist	\$30/\$45 Specialist	\$30/\$45 Specialist
Chiropractic/Max Visits	\$20/24	\$40 (30 visits)	\$45 (30 visits)	\$45 (30 visits)
Urgent Care	\$20	\$50	\$50	\$50
DME & P&O*	Deductible/Coinsurance	100%	100%	100%
Emergency Room	\$250	\$150 (after ded)	\$150	\$150
Plan Out of Pocket Max	\$5000/\$10000	\$2,500/\$5,000	\$6,600/\$13,200	\$6,600/\$13,200
The Out of Pocket Max applies to all services including deductible, coinsurance, and co-pays.	Your Prescription Coverage	Your Prescription Coverage	Your Prescription Coverage	Your Prescription Coverage
	30 Day Supply	30 Day Supply	30 Day Supply	30 Day Supply
Tier 1 - Value Generics	\$10	\$4	\$6	\$6
Tier 2 - Generics	\$40	\$15	\$25	\$25
Tier 3 - Preferred	\$40	\$40	\$50	\$50
Tier 4 - Non-Preferred	N/A	\$40	\$80	\$80
Tier 5 - Speciality Drugs	N/A	\$40	20% (\$200 min/\$300 max)	20% (\$200 min/\$300 max)
90 Day Supply/Mail-Order	\$20/40/40	\$2/35/40/40/40	\$8/65/140/230/20%	\$8/65/140/230/20%

*DME (Durable Medical Equipment) / P&O (Prosthetics & Orthotics)

Rates based on Alpena County "custom annual Cap"

			Monthly Cost	
Single: \$4,472	Single	\$310.04	Below Cap	\$32.98
Double: \$11,434	Double	\$744.10	Below Cap	\$75.85
Family: \$14,348	Family	\$930.11	Below Cap	\$90.70

Taxes & Fees are included in the calculations above

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS

December 30, 2014

1:00 p.m.

The Alpena County Board of Commissioners met in the Howard Male Conference Room in the County Annex building in the City of Alpena on December 30, 2014 at 1:00 p.m.

The meeting was called to order by Chairman Habermehl who called for the Pledge of Allegiance.

PRAYER

Prayer was offered by Gary A. Smith, Pastor of New Life Christian Fellowship.

ROLL CALL

Roll was called, the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson, and Habermehl. ABSENT: None.

AGENDA

Moved by Commissioner VanWormer and supported by Commissioner Mullaney to adopt the agenda with the addition of closed session for a grievance listed under new business. Motion carried.

PUBLIC HEARING ON 2015 BUDGET

Chairman Habermehl opened the public hearing.

No Comment

Chairman Habermehl closed public hearing.

PUBLIC COMMENT

Sheriff Steven Kieliszewski congratulated the out going commissioners and thanked them for their service.

Paul Wolne, Wellington Township sent his congratulations to the three departing Commissioners. He commented on compliance of taxable values and road commission issues.

County Clerk Bonnie Friedrichs requested that the board stand by the original board action from April to reclassify the employees in the Clerk's office.

State Representative Peter Pettalia sent congratulations and thanks out to Commissioners' Mullaney, Hall and McKenzie

PRESENTATIONS

Chairman Habermehl and Executive Manager Tammy Bates presented a Letter of Commendation to Brad McRoberts and Resolution of Tribute #14-30 to Billi McRoberts.

CONSENT CALENDAR

- A) Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session - November 25, 2014

- B) Personnel Committee - December 2, 2014

ACTION ITEM #PM-1: The Committee recommends that Munroe Gauthier be reappointed to the Alpena County Veterans Affairs Board for a four year term from 1-1-15/12-31-18.

ACTION ITEM #PM-2: The Committee recommends that we define benefits for grant funded positions and that a defined contribution division be set up for these employees.

ACTION ITEM #PM-3: The Committee recommends we proceed with the reclassification and new pay scales for the Clerk's Office employees as presented.

(not approved on consent calendar)

ACTION ITEM #PM-4: The Committee recommends we approve the revised Personnel Policies and Procedures as follows:

- 1) General Principles
- 2) Payroll Checks
- 3) Incentive Pay
- 4) Unpaid Personal Leave
- 5) Paid Time Off
- 6) Catastrophic Paid Time Off Donation Program
- 7) Drug Co-pay Reimbursement
- 8) Appendix A

ACTION ITEM #PM-5: The Committee recommends that we post and fill the Equalization Director's Job at a Michigan Advanced Assessing Officer (MAAO-3) Level 3.

Personnel Committee

-December 18, 2014

ACTION ITEM #PM-1: The Committee recommends that Alpena County proceed to move the current deferred comp (AXA; John Hancock; and Nationwide) to the Fitzgerald Group of Morgan Stanley as soon as this can be accomplished.

ACTION ITEM #PM-2: The Committee recommends that new employees be automatically enrolled with Morgan Stanley at a 3% of their base pay unless they sign an opt out form.

ACTION ITEM #PM-3: The Committee recommends that we allow Mary Muszynski, District Court Administrator, to write a letter to Blue Cross as an appeal to get insurance reinstated for the employee who did not turn in before the deadline, to put a policy for healthcare and in-lieu of benefits in place with a specific deadline and that no exceptions be made.

ACTION ITEM #PM-4: The Committee recommends not to allow the carryover of PTO for District Court employees.

ACTION ITEM #PM-5: The Committee recommends we withdraw the reclassification of the Clerk's Office employees at this time.
(not approved on consent calendar)

C) Airport Committee -December 5, 2014

D) IT ADHOC Committee -December 16, 2014

E) Finance/Building Maintenance and Recreation Committee - December 17, 2014

	SUBMITTED:	APPROVED:
General Fund	\$121,296.30	\$121,296.30
Per Diems & taxable mileage	\$ 1,740.55	\$ 1,740.55

ACTION ITEM #FM-1: The Committee recommends we approve two agreements for Extension Services provided by Michigan State University, which includes Appendix A - Technical Standards for County Internet Connections and Appendix B - Specification of the Allocation of Costs and Exhibit A - Annual Work Plan FY 2015 for the term January 1, 2015 - December 31, 2015 and authorize the Chairman of the Board to sign it upon attorney approval.

ACTION ITEM #FM-2: The Committee recommends we approve the two-year agreement (October 1, 2014/September 30, 2016) with the Huron Humane Society for Animal Control Services and that it may be renewed for another five year term under the terms and conditions of the agreement and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-3: The Committee recommends we approve the contract with Shindler Elevator Corporation for service on the elevator in Annex building in the amount of \$2,364.00 annually out of line item #101-265-931.000 (term January 1, 2015-December 31, 2019) and authorize the Chairman of the Board to sign it upon

attorney approval.

ACTION ITEM #FM-4: The Committee recommends we approve the 2015 Fairboard Non-Exclusive Property Use and Access Agreement, which includes the non-profit accountability standards for Alpena County and the 2015 agreement and addendum for rental or use of the Alpena County Fairgrounds for the fair being held from (August 8, 2015-August 16, 2015) as presented and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-5: The Committee recommends we approve the 2015 annual preventative maintenance plan for the back-up generator with Werth Electric for County facilities as presented. Breakdown for budget purposes as stated below, and authorize the Chairman of the Board to sign, upon attorney approval.

Manning Hill tower site and 911 \$1,848.00
(line item # 211-325-931.000)

Airport SRE and Terminal \$1,887.00
(line item # 295-536-931.000)

Courthouse and Jail \$2,003.00
(line item # 101-265-931.000)

ACTION ITEM #FM-6: The Committee recommends we approve the 2015 Annual Motorola (via Tele-Rad) Radio Service Agreement (terms 2-1-

15/1-31-16) out of line item #211-325-955.003, in the amount of \$26,597.28 and authorize the Chairman of the Board to sign it.

ACTION ITEM #FM-7: The Committee recommends we approve the Revised Plaza Pool prices to be effective January 1, 2015 as presented.

ACTION ITEM #FM-8: The Committee recommends we approve the Security Camera System Design and Maintenance bid from AWC American Widget Company (service calls \$70.00, after hours \$100.00, weekends \$150.00), plus \$95.00 one technician, \$140.00 for two technicians (minimum of 2 hours) as presented, funds to be paid out of line item #101-958-803.001.

ACTION ITEM #FM-9: The Committee recommends we approve the purchase of a Network Analyzing Tool Device for the IT Department from Kendall Electric in the amount of \$2,998.00. Funds will be transferred from line item #101-958-728 into line item #402-234-980.251.

ACTION ITEM #FM-10: The Committee recommends we create a line item, 211-325-725.022 and take money from fund equity in the amount of \$10,000.00 for MERS unfunded liability for 911 in the 2015 budget.

ACTION ITEM #FM-11: The Committee recommends we approve the 2015 one year agreement with Alpena County Road Commission for both public and private road (street) sign installations and replacement for

up to \$2,000.00 out of the County Ambulance Fund.

ACTION ITEM #FM-12: The Committee recommends we approve the 2015 one year agreement with the City of Alpena for both public and private road (street) sign installations and replacement for up to \$1,000.00 out of the County Ambulance Fund.

ACTION ITEM #FM-13: The Committee recommends we approve the addendum to the contract between the Alpena County Medical Examiner (Dr. Robert Coombs) and the County of Alpena for a one year term (1-1-15/12-31-15) to cover professional liability insurance in the amount of \$3,608.63.

ACTION ITEM #FM-14 recommendation to adopt the 2015 Budget Policy, regarding fiscal policies and that they be part of the 2015 budget.

ACTION ITEM #FM-15: recommendation to amend the Tax Revolving Fund Policy Amendment, dated December 17, 2004. (see attached)

Paragraph #3

The Policy Change Amending the approved version dated April 15, 1999, as amended:

FROM

For a period from Fiscal Year 2005 to Fiscal Year 2013

TO READ

For a period from Fiscal Year 2005 thru Fiscal Year 2014

(not approved on consent calendar)

ACTION ITEM #FM-16: recommendation to approve the resolution for the Component Unit Proprietary Funds.

ACTION ITEM #FM-17: recommendation to approve the resolution for the General Fund.

ACTION ITEM #FM-18: recommendation to approve the resolution for the Special Revenue Funds.

ACTION ITEM #FM-19: recommendation to approve the resolution for the Debt Service Funds.

ACTION ITEM #FM-20: recommendation to approve the resolution for the Capital Project Funds.

ACTION ITEM #FM-21: recommendation to approve the resolution for Enterprise Funds.

ACTION ITEM #FM-22: recommendation to approve the resolution for the Fiduciary Funds.

ACTION ITEM #FM-23: recommendation to approve the resolution for the Internal Service Funds

ACTION ITEM #FM-24: recommendation that the Treasurer be authorized to pay all remaining bills for 2014 and to make budget adjustments for 2014.

ACTION ITEM #FM-25: The Committee recommends we approve the County Treasurer's end of the year report with fund transfers as follows:

\$77,500.00 to 677 Self Insurance Fund

\$20,000.00 to 257 Budget Stabilization Fund

\$10,000.00 to 631 Building & Grounds Fund

\$17,500.00 to 402 Equipment & Replacement Fund

\$125,000.00

ACTION ITEM #FM-26: The Committee recommends we approve the 2015 Soil Erosion Memorandum of Understanding for Soil Erosion Services (1-1-15/12-31-15) with Jerry Bleau as presented.

F) Resolution #14-35 of Tribute to Honorable Judge Theodore Johnson

Moved by Commissioner McKenzie and supported by Commissioner VanWormer to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

PROCEED WITH RECLASSIFICATION AND NEW PAY SCALES FOR CLERK'S OFFICE

ACTION ITEM #PM-3: The Committee recommends we proceed with the reclassification and new pay scales for the Clerk's Office employees as presented.

Moved by Commissioner Hall and supported by Commissioner McKenzie to approve the above board action and to include that action be taken to comply with the union

contract. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

WITHDRAW THE RECLASSIFICATION OF THE CLERK'S OFFICE EMPLOYEES

No further action was taken on the item below.

ACTION ITEM #PM-5: The Committee recommends we withdraw the reclassification of the Clerk's Office employees at this time.

TAX REVOLVING FUND POLICY AMENDMENT, DATED 12-17-04

ACTION ITEM #FM-15: recommendation to amend the Tax Revolving Fund Policy Amendment, dated December 17, 2004.

Paragraph #3

The Policy Change Amending the approved version dated April 15, 1999, as amended:

FROM

For a period from Fiscal Year 2005 to Fiscal Year 2014

TO READ

For a period from Fiscal Year 2005 thru Fiscal Year 2015

Moved by Commissioner VanWormer and supported by Commissioner Kowalski to approve the action item above as amended.

Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

POLL: EQUALIZATION DIRECTOR MAAO, PPE SERVICES

Commissioner McKenzie of the Personnel Committee presented the following poll:

ACTION ITEM : Recommendation to approve an agreement with Sharyn Malone for Equalization Department services in the amount of \$15,000.

Moved by Commissioner McKenzie and supported by Commissioner Mullaney to approve the above board action. Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. **NAYS:** None. Motion carried.

POLL: WEB FILTER APPLIANCE FOR IT

IT Committee Chairman Kowalski presented the following poll:

ACTION ITEM : Recommendation to purchase a Web Filter Appliance from Untangle in the amount of \$5,891.69 with monies to be taken out of line item #402-234-980.251 for the IT Department.

Moved by Commissioner Kowalski and supported by Commissioner McKenzie to approve the above board action. Roll call vote was taken: **AYES:** Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. **NAYS:** None. Motion carried.

TAX REVOLVING FUND POLICY AMENDMENT

County Treasurer Kim Ludlow presented the Policy Amendment to the Tax Revolving Fund.

ACTION ITEM: Recommendation to approve the amendment to the Tax Revolving Fund Policy as presented by the County Treasurer by removing "*and County Coordinator*".

Moved by Commissioner VanWormer and supported by Commissioner Adrian to approve the above board action. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

DISTRICT HEALTH DEPARTMENT No. 4

Commissioner Tom Mullaney reported on the Union Agreement for District Health Department No. 4.

RESOLUTION #14-36

Commissioner Tom Mullaney presented Resolution #14-36 Environmental Protection Agency.

ACTION ITEM: Recommendation to approve Resolution #14-36 Environmental Protection Agency.

Moved by Commissioner Mullaney and supported by Commissioner VanWormer to approve the above board action. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

FULL BOARD ORGANIZATIONAL MEETING

Chairman Habermehl announced that the full board organizational meeting and swearing in will take place on Friday, January 2, 2015 at 9 a.m.

INTERGOVERNMENTAL COUNCIL

Chairman Habermehl announced that the next Intergovernmental Council meeting will be held on Thursday, February 5, 2015, at 7:00 p.m. at Maple Ridge Township Hall.

CLOSED SESSION

Moved by Commissioner Lawson and supported by Commissioner McKenzie to go into closed session to discuss a grievance. Roll call vote was taken: AYES: Commissioners Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. NAYS: None. Motion carried.

The meeting was closed at 1:33 p.m. and reopened at 1:50 p.m. Roll call was taken with the following Commissioners present: Kowalski, Adrian, Mullaney, VanWormer, McKenzie, Hall, Lawson and Habermehl. ABSENT: None.

RESOLUTION OF TRIBUTE-COMMISSIONER SCOT MCKENZIE

Chairman Habermehl and Executive Manager Tammy Bates presented a Resolution of Tribute #14-34 to Commissioner Scot McKenzie.

RESOLUTION OF TRIBUTE-COMMISSIONER MARK HALL

Chairman Habermehl and Executive Manager Tammy Bates presented a Resolution of Tribute #14-33 to Commissioner Mark Hall.

RESOLUTION OF TRIBUTE-COMMISSIONER TOM MULLANEY

Chairman Habermehl and Executive Manager Tammy Bates presented a Resolution of Tribute #14-32 to Commissioner Tom Mullaney.

Public Comment

Paul Wolne, Wellington Township commented on available EPA grant dollars.

ADJOURNMENT

Moved by Commissioner Mullaney and supported by Commissioner Hall to adjourn.

Motion carried.

Meeting adjourned at 2:08 p.m.

Cameron Habermehl, Chairman of the Board



Bonnie Friedrichs, County Clerk

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